



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

**MEMORANDUM**

TO : **DR. FLORANTE C. MARMETO**  
Chief Education Supervisor  
Curriculum Implementation Division

DATE : February 5, 2026

SUBJECT : **ASSIGNMENT AS OFFICER – IN – CHARGE**

In the exigencies of the service and in view of the attendance of Dr. Lilia A. Ricero at the Senior Executives Class Batch 15 on February 9-13, 2026, at DAP Tagaytay City, you are hereby designated as Officer-in-Charge of the Office of the Assistant Schools Division Superintendent. This is on top of your regular assignment as Chief Education Supervisor.

You shall sign documents as follows:

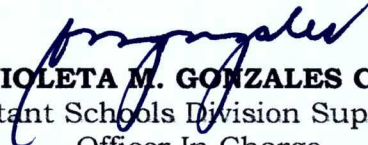
**FLORANTE C. MARMETO**  
Chief Education Supervisor - CID  
Officer-In-Charge  
Office of the Assistant Schools Division Superintendent

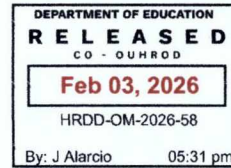
You shall take charge of the functions of the Assistant Schools Division Superintendent, attend to all routine matters except signing appointments, ranking, reclassification of position, financial, and all other matters requiring policy decisions, and those duties and responsibilities that cannot be delegated by the Schools Division Superintendent other than to the Assistant Schools Division Superintendent.

It is understood that this new assignment/designation will not entail any additional compensation nor serve as a basis for future promotions.

Please be guided accordingly.

Very truly yours,

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer In Charge  
Office of the Schools Division Superintendent



HRDD-OM-2026-58

Republika ng Pilipinas  
**Department of Education**

**OFFICE OF THE UNDERSECRETARY**  
**HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT**

**MEMORANDUM**  
**DM-OUHROD-2026-0287**

**TO :** **JOSEPH CONRAD B. DE RAMA**  
*Director IV, Administrative Service*

**ESTELA L. CARIÑO**  
*Regional Director, CAR*

**JOCELYN DR. ANDAYA**  
*Regional Director, National Capital Region*  
*Concurrent Officer-in-Charge, Office of the Assistant Secretary for Operations*

**TOLENTINO G. AQUINO**  
*Regional Director, Region I*

**NICOLAS T. CAPULONG**  
*Regional Director, Region IV-B*

**FROM :** **WILFREDO E. CABRAL**  
*Undersecretary*  
*Human Resource and Organizational Development and Infrastructure*

E-signed by  
Wilfredo Cabral  
2/3/2026, 5:06:40 PM

**SUBJECT :** **Successful Nominees for Endorsement to Development Academy of the Philippines – PMDP Senior Executive Class Batch 15 (SEC 15)**

**DATE :** February 2, 2026

The Development Academy of the Philippines (DAP) has recently announced the following DepEd nominees who have met the standard requirements for the Public Management Development Program – Senior Executive Class Batch 15 (PMDP-SEC 15) and for final confirmation by the National Government’s Career Executive Service Development Program Inter-Agency Steering Committee as for their acceptance:



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600  
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549  
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

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| Doc. Ref. Code | DM-OUHROD | Rev  | 00     |
| Effectivity    | 03.23.23  | Page | 1 of 2 |



Certificate No. PMP-QMS  
22-83-0085

| Name                            | Current Position                             | Division/ Office / Region                 |
|---------------------------------|--|---|
| Ms. Ella Cecilia D. Naliponguit | Director III                                 | Administrative Service/<br>Central Office |
| Ms. Irene S. Angway             | Schools Division<br>Superintendent           | SDO Apayao/<br>CAR                        |
| Ms. Lilia A. Ricero             | Assistant Schools<br>Division Superintendent | SDO Muntinlupa City/<br>NCR               |
| Ms. Joye D. Madalipay           | Assistant Schools<br>Division Superintendent | SDO Ilocos Sur/<br>Region I               |
| Ms. Cynthia Eleonor B. Manalo   | Assistant Schools<br>Division Superintendent | SDO Romblon/<br>Region IV-B               |

The above-listed nominees are expected to attend and complete the PMDP-SEC 15 course, which shall officially commence on February 17, 2026, and will be conducted through Face-to-Face modality for fifty-five (55) days spread over 10 months (see Annex A).

In this regard, they are requested to:

- Secure approval of their **official business form** from their respective Head of Office for the duration of their participation in the program, and accomplish the Service Obligation Agreement (Annex B);
- Ensure the proper **turnover of duties and work arrangements** within their respective offices throughout the duration of the course;
- Comply with the **submission of other documentary requirements** to DAP-PMDP admission office;
- Secure the necessary **travel authorities**, and charge all travel-related expenses incurred in reporting to DAP Conference Center in Tagaytay City against their Local Funds, in accordance with existing accounting and auditing rules and regulations, and pursuant to:
  - a. DO No. 1 s. 2023 (*Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities*); and
  - b. OO-OSEC-2024-197 (*Delegation of Signing Authority on Human Resource Actions*.)

Triplicate copies of the original Service Obligation Agreement, duly signed by the respective Regional Directors, shall be endorsed to Central Office BHROD- Human Resource Development Division, attention to Mr. Siljohn Rey Salazar, on or before February 7, 2026.

On the other hand, the soft copy of the approved official business form, along with other pertinent documentary requirements for the program shall be submitted via email at



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Certificate No. PMP 0815  
22 11 0085

[bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph) or through the Private MS Teams Channel for SEC 15, prior to the start of the program, using the following subject line: [DAP-PM DP SEC15]MOA-(Full Name of Scholar)\_(RO/SDO).

For your information and appropriate action.

[BHROD-HRDD/SRPSalazar]



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600  
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Certificate No. 1707-0015  
22-13-0045



30 January 2026

**HON. JUAN EDGARDO M. ANGARA**

Secretary  
Department of Education  
DepEd Complex, Meralco Avenue, Pasig City

Dear **Secretary Angara**:

Greetings from the Development Academy of the Philippines (DAP)!

We are pleased to inform you that the following nominees from your agency have been accepted as scholars of the Senior Executives Class (SEC) Batch 15 under the Public Management Development Program (PMDP), as confirmed by the National Government's Career Executive Service Development Program Inter-Agency Steering Committee:

1. **Ms. Ella Cecilia G. Naliponguit** - Director III, Office of the Assistant Director, Administrative Service, Central Office
2. **Ms. Irene S. Angway** - Schools Division Superintendent, Schools Division Office of Apayao, CAR
3. **Ms. Joye D. Madalipay** - Assistant Schools Division Superintendent, Schools Division Office of Ilocos Sur, Reg. I
4. **Ms. Cynthia Eleonor G. Manalo** - Assistant Schools Division Superintendent, Schools Division Office of Romblon, Reg. IV-MIMAROPA
5. **Ms. Lilia A. Ricero** - Assistant Schools Division Superintendent, Schools Division Office of Muntinlupa, NCR

In line with this, we would like to invite you to the Opening Ceremony of the class on **9 February 2026, Monday, at 1:30 PM** via the PMDP Facebook page: <https://www.facebook.com/dap.pmdp>. During this ceremony, the accepted scholars will be officially welcomed to the Program. For your reference, the invitation to the Opening Ceremony is attached to this letter.

Scholars are expected to be at the **DAP Conference Center in Tagaytay City** on the aforementioned date at **7:00 AM** in preparation for the activities scheduled to begin at 8:00 AM.


To ensure your scholars' successful completion of the Program, we kindly request that they be relieved of office work and allowed to be on study leave from **9 February 2026 to 20 November 2026**.

We sincerely hope that your esteemed office will extend its full support to your SEC Batch 15 scholars, as we work together toward our shared goal of strengthening the Philippine government through the development of a new generation of peak-performing, agile, and future-ready executives and leaders.

For any inquiries or concerns, your office may reach Ms. Reina Carmelita F. Young, Director of the DAP Center for Career Executive Service Development – Advocacy and Admission Office, via email at [pmdp.admissions@dap.edu.ph](mailto:pmdp.admissions@dap.edu.ph) or through 0969-586-7046.

Thank you very much.

Very truly yours,

  
**LEOCADIO S. SEBASTIAN, PhD, CESO I**  
Acting President and Chief Executive Officer



*cc: Human Resource Officer*



development academy of the philippines  
Public Management Development Program



SENIOR EXECUTIVES CLASS  
BATCH 15  
**OPENING  
CEREMONY**

9 FEBRUARY 2026 | 2:00 PM  
DAP CONFERENCE CENTER  
TAGAYTAY CITY

**YOU ARE INVITED!**