



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM

COMPOSITION OF THE SCHOOLS DIVISION SCHOLARSHIP
COMMITTEE (SDSC)

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Memorandum DM OUHRD-2026-018 dated January 19, 2025, regarding the **Guidelines on Ensuring Effective Management of NEAP Scholarship Processes**, this Office announces the composition of the Schools Division Scholarship Committee.

2. The Schools Division Scholarship Committee (SDSC) shall serve as subcommittee of the SDPDC. The following officials shall constitute the Scholarship Committee:

Chairperson:	DR. FLORANTE C. MARMETO CID, Chief Education Supervisor
Vice Chairperson:	ATTY. ERNESS FAITH J. REGACHO ESPANTO Legal Officer
Regular Members:	DR. JOHN ALBERT D. COLLE Filipino MR. EDISON C. ENERLAS MAPEH DR. LEONAI DA M. GUTIERREZ EPP/TLE/TVL MS. MARIEL EUGENE L. LUNA Araling Panlipunan DR. ARMIDA S. OBLINADA Science DR. LILIOSA B. PALCE Edukasyon sa Pagpapakatao MR. LAMBERT G. QUESADA Mathematics DR. MA. CARMEN D. SOLAYAO English MS. ANGELA M. FRANCISCO Administrative Officer IV- Personnel
Secretariat	MS. IVY M. ROMANO Senior Education Program Specialist -HRD MS. LOURDES V. RODILLA Administrative Officer IV – Records Unit



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3. All School Heads are directed to submit their respective Scholarship Committees not later than **February 16, 2026**, through the following link: **<https://tinyurl.com/2026-MUNTI-SCHOLARSHIP>**.
4. Further, all identified potential scholars must be evaluated by the School Scholarship Committee based on the given guidelines. The required documents must be uploaded through the same link **not later than February 24, 2026**. These submissions shall be evaluated by the Schools Division Scholarship Committee prior to endorsement to NEAP-RO for inclusion in the scholarship program.
5. For inquiries, please contact **Ms. Ivy M. Romano**, Senior Education Program Specialist for the Human Resource Development, at **sgod.hrd.muntinlupa@gmail.com**.
6. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index

Under the following subject

SCHOOL

TEACHERS

SCHOLARSHIP

AFS/ GUIDELINES ON ENSURING EFFECTIVE MANAGEMENT OF NEAP SCHOLARSHIP PROCESSES

079 February 10, 2026

UN-2026-079



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City

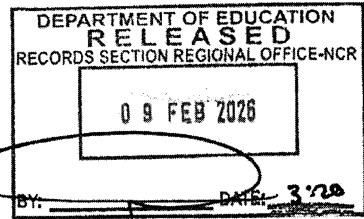
8805-9935, 8805-9940

sdo.muntinlupa@gmail.com

deped-muntinlupa.com



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



February 2, 2026

REGIONAL MEMORANDUM

No. 114, s. 2026

RECEIVED BY:
MN 2/10/26 - 8:51 AM
MARLON A. SALONGA
SDO-MUNTINLUPA (RECORDS UNIT)

To: Schools Division Superintendents
All Others Concerned

COMPOSITION OF REGIONAL OFFICE SCHOLARSHIP COMMITTEE

1. Pursuant to DM-OULS-2026-018 on the Guidelines on Ensuring Effective Management of NEAP Scholarship Processes, this Office, through the Human Resource Development Division, created and promulgated the **Regional Office Scholarship Committee (ROSC)** to ensure that all scholarship programs of DepEd personnel in the Region are accessible, equitable, relevant, and effective. ROSC is hereby established to oversee the strategic development of all personnel within the Region as guided, and in collaboration with Schools Division Office Scholarship Committee (SDOSC).

2. As such, the following officials will form the members of the Regional Office Scholarship Committee:

- Chairperson : **HAJJI R. PALMERO**
Chief, HRDD-NEAP R
- Vice Chairperson : **ARREN V. ADUAN**
Education Program Supervisor, HRDD
- Focal Person : **RICHARD D. VIDAL**
Education Program Specialist II, HRDD
- Members : **LEAH AILAH C. VICENCIO**
Senior Education Program Specialist, NEAP
- ATTY. ANNALIZA G. ESPERANZA**
Attorney IV, Legal Unit
- ELSA P. MARIANO**
Administrative Officer V, Personnel Section
- CHARITO A. VILLANUEVA**
Education Program Supervisor, CLMD



Address: **6 Misamis Street, Bago Bantay, Quezon City**
Email Address: **ncr@deped.gov.ph**
Website: **http://www.depedncr.com.ph**






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Secretariat : **JEROL C. DE LIRA**
Administrative Assistant III, NEAP

NIKA D. PELIÑA
Administrative Aide VI, HRDD

3. The ROSC shall perform the following duties and responsibilities:
 - a. Conduct review and judiciously screens the endorsed scholarship application/nomination from SDOs and RO Functional Divisions based on the standard criteria set forth by DepEd NCR and the sponsoring agencies (if any);
 - b. Conduct behavioral-event interview to assess the applicant's psychosocial abilities in the required competencies for the scholarship program to be filled; and
 - c. Release the comparative assessment of the nominees for the scholarship grants for recommendation and subsequent endorsement by the Regional Director to the Central Office, and, or to the sponsoring agencies where applicable.
4. For further information and any concerns, please contact Richard D. Vidal, Education Program Specialist II, Regional Scholarship Focal Person, Human Resource Development Division through email richard.vidal@deped.gov.ph.
5. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA 
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

rdv/hrdd



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