



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MAR 10 2026

NOTICE OF MEETING


March 6, 2026

TO : KARINA E. MEDINA - Division Accountant
MARIDETH M. NAVIA - Administrative Assistant III
LORIZATIE V. SANTOS - Administrative Assistant III
ROMEO E. RELATO III - Administrative Assistant III

Muntinlupa NHS
DONNA LYN M. PASCUAL - Administrative Assistant III

Pedro E. Diaz HS
JOSE MARIE IBATUAN - Administrative Assistant III

Muntinlupa Business HS
LORENA G. HERNANDEZ – Administrative Assistant II

FROM : 
VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

DATE / TIME : **March 18, 2026, Wednesday**
8:00 AM – onwards

VENUE : **Pedro E. Diaz HS**
Learning Resource Center

AGENDA :
1. Consolidation of First Quarter Financial Reports
2. Preparation of Schedules
3. Unified Reporting System
4. Other matters

**Please bring your laptops and extension cords
KEM, 3.6.26*

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NOM-2026-056



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