



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

MAR 09 2026

MEMORANDUM  
No. 103 s. 2026

**ONLINE JOINT COORDINATION MEETING AND CAPACITY BUILDING FOR THE  
NASH FY 2025 BATCH 2 ASSESSMENT SUPERVISORS, FACILITATORS  
AND SUPPORT TEAMS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Attached is Regional Memorandum No. 185, s. 2026 dated March 2, 2026, titled **“Online Joint Coordination Meeting and Capacity Building for the NASH FY 2025 Batch 2 Assessment Supervisors, Facilitators and Support Teams**, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. A series of online activities will be conducted in preparation for the upcoming National Assessment for School Heads (NASH) to ensure effective coordination among the schools, technical personnel, and other support staff.
3. All identified participants are required to attend these activities.
4. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Encl: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
Under the following subject  
SCHOOL SCHOOL HEADS EXAMINATION  
AFS/Administration of the National Assessment for School Heads (NASH) FY 2025 Batch 2  
103 March 6, 2026

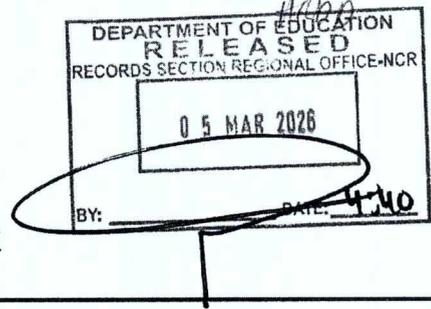
NUM-2026-103



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Republic of the Philippines  
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March 2, 2026

**REGIONAL MEMORANDUM**

No. 185 s. 2026

RECEIVED BY:  
 CARLON A. SALONGA  
 SDO-MUNTINLUPA (RECORDS UNIT)

**To:** Schools Division Superintendents  
 Regional Office Division Chiefs  
 Public Elementary and Secondary School Heads  
 All Others Concerned

**ONLINE JOINT COORDINATION MEETING AND CAPACITY BUILDING FOR THE NASH FY 2025 BATCH 2 ASSESSMENT SUPERVISORS, FACILITATORS, AND SUPPORT TEAMS**

1. In reference to tor Regional Memorandum No. 177 s. 2026 titled *Administration of the National Assessment for School Heads (NASH) FY 2025 Batch 2* and in line with the Office's commitment to strengthen the implementation of the National Assessment for School Heads (NASH) and to ensure effective coordination among Schools Division Offices (SDOs), RITO/DITO personnel, technical support staff, administrative/secretariat teams, and assessment supervisors, this Office shall conduct the above-captioned activity on the following dates via MS Teams:

DATES	TIME	ACTIVITIES	PARTICIPANTS	MS TEAMS LINK
March 9, 2026	9:00am-12:00nn	Coordination Meeting	RITO/DITOs Technical Officers Secretariat Admin Staff RO Monitors Assessment Supervisors	<a href="https://tinyurl.com/NASH-Coordination-Meeting">https://tinyurl.com/NASH-Coordination-Meeting</a> 
	1:30pm-3:00pm		<b>Pasay Science</b> DR. MARK ANTHONY FAMILARAN and other school officials  <b>SDO</b> NOEL P. MIRANDA CONCEPCION M. MACAPAGAL  <b>Caloocan Science High School &amp;</b>	



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			<b>Gregoria de Jesus Elementary School</b>  DR. WARREN A. RAMOS DR. BRIAN E. ILAN and other school officials  <b>SDO</b> CHRISTIAN JOSHUA GONZALES DHENIEL MALLARI	
March 12, 2026	9:00am-3:00pm	Capacity Building	Assessment Facilitators  <i>See enclosure</i>	
March 17, 2026	9:00am-12:00nn	Orientation	NASH Takers	<a href="https://tinyurl.com/Nash-Takers-Orientation">https://tinyurl.com/Nash-Takers-Orientation</a> 

2. This activity aims to:
- a. Ensure unified understanding of NASH assessment guidelines, processes, and standards.
  - b. Strengthen coordination among SDOs, RITO/DITO, technical support, and administrative/secretariat teams for seamless implementation.
  - c. Capacitate assessment supervisors and facilitators with updated tools, strategies, and protocols.
  - d. Clarify roles, responsibilities, and workflows to promote efficiency and accountability.
  - e. Address operational concerns and provide technical assistance for effective assessment delivery.
  - f. Foster collaboration and shared commitment to uphold the integrity and quality of the NASH assessment.



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3. All identified participants are enjoined to participate in this activity. Replacements shall be allowed provided that a formal letter of request is submitted to the Human Resource Development Division (HRDD) on or before **March 9, 2026**.

4. SDO HRDs are likewise requested to **submit a list of NASH takers with special needs** (e.g., pregnant, with health-related concerns, senior citizens, and persons with disabilities) **for consideration in room assignments**. The list to be accomplished may be found through this link and QR code <https://tinyurl.com/52yeet2e>.



5. In line with safety protocols, all members of the Regional Technical Working Group (RTWG) are likewise required to submit their photos, which will be used for the official identification cards during the mock and actual assessments. The designated drive for photo submission may be accessed through the provided link and QR code below. *Kindly upload photos using the individual's last name as the filename.*

<https://tinyurl.com/578bs3ud>



6. Enclosed are the list of participants their respective stations and SDOs.
7. Immediate dissemination of this Memorandum is directed.

  
**JOCELYN DR ANDAYA**

Regional Director, NCR  
concurrent Officer-In-Charge, Office of the  
Assistant Secretary for Operations



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**NATIONAL CAPITAL REGION**

Enclosure 1: **LIST OF PARTICIPANTS**

<b>SITES</b>	1 Pasay Science High School 2 Caloocan Science High School	
<b>ROLE</b>	<b>NAME</b>	<b>OFFICE/DIVISION</b>
RO MONITORS	<b>SITE 1</b> HAJJI R. PALMERO	RO-HRDD
	<b>SITE 2</b> ATTY. JOYLYN P. DULNUAN	RO-ASD
ASSESSMENT SUPERVISORS	<b>SITE 1</b> MELVIN WILLY II B. ROQUE	SDO Valenzuela
	<b>SITE 2</b> ANGELYN B. MALABANAN	SDO Quezon City
TECHNICAL SUPERVISOR	GERRIE RODERIC A. PADILLA	RO-ICTU
TECHNICAL OFFICERS (Roving ITs)	<b>SITE 1</b> ERICK D. COMIA ANGELIE CUSTODIO- MARIANO SARA JANE T. DE LOS SANTOS PHILIP JOHN MICK B.SINLAO JANE C.COMIA MARK ANTHONY FELIX MICHILLE B. BONGAT -DON CARLOS JUNIE V. ANSELMO JR. RAMIL B. SANTILLAN CHARO Q. REMACHA DANIEL MORRIS DIMAGIBA	SDO Pasay SDO Pasay SDO Pasay SDO Pasay SDO Pasay SDO Pasay SDO Pasay SDO Manila SDO TAPAT SDO TAPAT RO-ICTU
	<b>SITE 2</b> ADRIAN G. BUBAN GILBERT D. MANUCDUC JERALD M. ENGAY MARIAN N. ROQUE REDDINO ROAN P. ANCHETA CARLITO M. DE ASIS LEON M. PANGDA EDWARD M. VALLERA EVER BRYAN DE ASIS GINA M. GALVEZ GERRIE RODERIC A. PADILLA	SDO Caloocan SDO Malabon SDO Navotas SDO Valenzuela SDO Pasig SDO Makati SDO San Juan SDO Manila SDO Valenzuela RO-ICTU RO-ICTU
<b>M &amp; E</b>	WILBERT P. CAROLINO	SEPS - SMM&E SDO Manila
	JAYSON U. LOAYON	OIC EPS II SMM&E SDO VALENZUELA
<b>ASSESSMENT FACILITATORS:</b>		
	<b>SITE 1</b> RONALYN G. SORONGON	SDO Taguig-Pateros



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JOHN KEENETH M. FERRERA	SDO Taguig-Pateros
MARIA JACQUELINE D. BERNARDINO	SDO Pasay
LEONARD A. LAURETA	SDO Pasay
FATIMA P. FAJARDO	SDO Pasay
RAMIL D. DOROL	SDO Pasay
<b>JOWEN I. SAMARITA</b>	SDO Pasay
BRYAN AGUNAT	SDO Manila
SHEMAE DE VERA	SDO Manila
JOHN ALDRICH LADAN	SDO Manila
RODEL OPIANA	SDO Manila
ROMALYN RIZARDO	SDO Manila
<b>CRISTINA R. SOLIS</b>	SDO Manila
SHARON C. RAZON	SDO Las Piñas
AMADOR R. AYAPANA	SDO Las Piñas
ERIC Z. SAMONTEZA	SDO Las Piñas
JANALLE BELONIAS	SDO Las Piñas
<b>RUTH BONAGUA</b>	SDO Las Piñas
JENNIFFER DE JESUS	SDO Parañaque
HERREY BALISACAN	SDO Parañaque
GERFEL CHAN	SDO Parañaque
<b>MELODY FLORENTINO</b>	SDO Parañaque
JASON ALBARO	SDO Muntinlupa
KRISTINE JOAN BARREDO	SDO Muntinlupa
<b>REYNANTE ESPELETA</b>	SDO Muntinlupa
ELIZABETH R. CATIBOG	SDO Mandaluyong
ANDRIAN HERNANDEZ	SDO Mandaluyong
JOCELYN N. TAMAYO	SDO Mandaluyong
<b>SITE 2</b>	
MARLON MARAVILLA	SDO Quezon City
MARK LESTER GABATINO	SDO Quezon City
DATILES	
ERICK BATTAD	SDO Quezon City
SHIRLEY E. ALAMBRA	SDO Quezon City
<b>MICHAEL NAZARETH</b>	SDO Quezon City
ROWENA LOU BONTO CATAPIA	SDO Caloocan
FREDERICK L. CERILLO	SDO Caloocan
REGILITO LAUREL	SDO Caloocan
DANIEL A. LORENZO	SDO Caloocan
JOEL SALIVIO	SDO Caloocan
<b>MARK LESTER M. UY</b>	SDO Caloocan
RACHEL CARTAGO ARNALDO	SDO Malabon
DILLON GONZALES	SDO Malabon
AILEEN GUTIERREZ	SDO Malabon
HIEDY QUEEN NERMAL HIYAS	SDO Malabon
PRECILLA PAMO	SDO Malabon
<b>JINKY VICTORIO</b>	SDO Malabon
ROSE EDEN JOCSON	SDO Navotas
AILEEN SAMPANG	SDO Navotas
<b>MICHELLE TIANGCO</b>	SDO Navotas



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	EDNA DE JESUS ROWEL FULGAR MARK VALDEVIENSO <b>FRANCIA SAN MIGUEL</b> MARVIN RAGASA DAVID EUCLID ISAAC B. YU <b>CHRISTINA P. SANTOS</b> JAYSON CRUZ MICHELLE MERCADO GEROLYN PASTRANO <b>PAUL RYAN QUIOGUE</b> MICHAEL JAMES DARILAG JOHN PAOLO ALAD VANICA JOY BALIDOY RIZALDY BERCASIO <b>ARMELYN NAVARRO BARRERA</b> ANALYN SANTOS CYRIL SANTOS ALLAN TUIBEO LORNA MARTY ELEMENTO JOCELLE BARNEDO VISTAL	SDO Valenzuela SDO Valenzuela SDO Valenzuela SDO Valenzuela SDO Makati SDO Makati SDO Makati SDO Pasig SDO Pasig SDO Pasig SDO Pasig SDO San Juan SDO San Juan SDO San Juan SDO San Juan SDO San Juan SDO Marikina SDO Marikina SDO Marikina SDO Marikina SDO Marikina
<b>Secretariat &amp; Administrative Support</b>		
Heads of Secretariat	<b>SITE 1</b> LEAH AILAH C. VICENCIO  <b>SITE 2</b> DON RAY V. SALVADOR	RO-HRDD-NEAP  RO-HRDD-NEAP
Secretariat	<b>SITE 1</b> NIKA A. DIAZ RICHARD D. VIDAL EMMANUEL SUELTO FAVI KHARL O. ODATO RICHELLE ANN V. TABUGA LEA M. YEE CONCEPCION M. MACAPAGAL  <b>SITE 2</b> MICHAELA B. ANTONIO JEROL C. DE LIRA RICARDO MATAN ISAIAH THOMAS M. PADRINAO CHRISTIAN JOSHUA GONZALES DHENIEL MALLARI JERREL ANN M. SURABIA JEANILLE JOY M. SELVA	RO-HRDD RO-HRDD RO-HRDD RO-HRDD-NEAP SDO Malabon SDO Manila SDO Pasay  RO-ASD RO-HRDD-NEAP NEAP Marikina SDO Quezon City  SDO Caloocan SDO Caloocan SDO Manila SDO Manila
Medical Staff	<b>SITE 1</b>	



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	1 Medical Doctor 2 Nurses  <b>SITE 2</b> 1 Medical Doctor 2 Nurses	SDO Pasay  RO-SHNU SDO Quezon City
Security	<b>SITE 1</b> 3 Security Officers  <b>SITE 2</b> 3 Security Officers	Pasay Science High School  Caloocan City Science High School Gregoria De Jesus Elementary School
Sanitation & Maintenance	<b>SITE 1</b> 6 Personnel  <b>SITE 2</b> 10 Personnel	
Site Coordinators	<b>SITE 1</b>  MARK ANTHONY FAMILARAN  <b>SITE 2</b> WARREN A. RAMOS BRIAN E. ILAN	School Principal SDO Pasay  Assistant Schools Division Superintendents & OIC-Principal SDO Caloocan



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