



Republic of the Philippines  
Department of Education

NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

MAR 12 2026

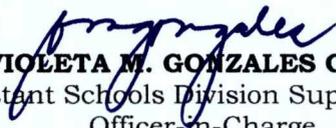
**MEMORANDUM**

No. 114, s. 2026

**COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR HIGHER TEACHING POSITION THROUGH RECLASSIFICATION AND NATURAL VACANCY ACROSS ALL LEVELS BATCH 2**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads  
Administrative Officer V  
All Others Concerned

1. The Schools Division Office of Muntinlupa, through the Human Resource Merit and Promotion Selection Board, informs the field of the conduct of Comparative Assessment of Qualified Applicants for Higher Teaching Position through Reclassification and Natural Vacancy across all levels batch 2, on *March 16 and 17, 2026*.
2. Attached to this Memorandum as Enclosure 1 – Schedule of Comparative Assessment of Qualified Applicants for Higher Teaching Positions through Reclassification and Natural Vacancy Across all levels Batch 2.
3. The comparative assessment of other positions will be announced in a separate Memorandum upon completion of initial evaluation.
4. All expenses relative to this activity shall be charged against the Local/MOOE fund, subject to the existing accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated.

References: DepEd Order No. 24, s. 2025

To be indicated in the Perpetual of Index  
under the following subjects:

Evaluation      Comparative Assessment

AMF/DM- COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR HIGHER TEACHING POSITION THROUGH RECLASSIFICATION AND NATURAL VACANCY POSITION ACROSS ALL LEVELS BATCH 2

114/March 9, 2026

NUM-2026-114



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
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[deped-muntinlupa.com](http://deped-muntinlupa.com)

**SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR HIGHER TEACHING POSITIONS THROUGH RECLASSIFICATION ACROSS ALL LEVELS BATCH 2**

**TEACHER III (JUNIOR HIGH SCHOOL)**

No	APPLICANT CODE	SCHEDULE OF NCOI (PORTFOLIO ANNOTATION FORM)		VENUE / SCHOOL	PROCTOR	SCHEDULE OF CLASSROOM OBSERVATION INDICATOR AND BEI		VENUE / SCHOOL	SUB-COMMITTEE	ASSISTIVE PERSONNEL	SDO MONITORING PERSONNEL
		TIME	DATE			TIME	DATE				
1	REC-JHS-TCH3-2026-001	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	8:00 - 9:00 AM	March 16, 2026	LIS-JHS	DR. MENIANO D. EBORA MS. MARIJO RAZOTE	MARIA TARA G. MARBELLA Administrative Assistant II	NOEMI A. VALDEZ ADMINISTRATIVE OFFICER V  AIRA G. PARELLA ADMINISTRATIVE AIDE VI
2	REC-JHS-TCH3-2026-002	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	8:00 - 9:00 AM	March 16, 2026	MBHS	DR. MA. CARMEN D. SOLAYAO. MS. MAYGLEEN LUNAR	MELINDA M. ADESNA Administrative Officer II	
3	REC-JHS-TCH3-2026-003	9:00 A.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	9:00 - 10:00 AM	March 16, 2026	MBHS	DR. MA. CARMEN D. SOLAYAO. MS. MAYGLEEN LUNAR	MELINDA M. ADESNA Administrative Officer II	
4	REC-JHS-TCH3-2026-004	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	8:00 - 9:00 AM	March 16, 2026	PEHHS	MS. MARIEL EUGENE L. LUNA MS. MA. ELENA ARAJA	MYRNA IBANEZ ADMINISTRATIVE OFFICER II	NOEMI A. VALDEZ ADMINISTRATIVE OFFICER V  AIRA G. PARELLA ADMINISTRATIVE AIDE VI
5	REC-JHS-TCH3-2026-005	9:00 A.M	March 17, 2026			1:00 - 2:00 PM	March 16, 2026	TNHS-JHS		GRACE LEE RIVERO ADMINISTRATIVE OFFICER II	
6	REC-JHS-TCH3-2026-006	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	8:00 - 9:00AM	March 16, 2026	PNHS	MS. CLARISA C. AVILA MR. HERNAN NOBLETA	ARIANNE MAE S. RAMIREZ ADMINISTRATIVE OFFICER II	

No	APPLICANT CODE	SCHEDULE OF NCOI (PORTFOLIO ANNOTATION FORM)		VENUE / SCHOOL	PROCTOR	SCHEDULE OF CLASSROOM OBSERVATION INDICATOR AND BEI		VENUE / SCHOOL	SUB-COMMITTEE	ASSISTIVE PERSONNEL	SDO MONITORING PERSONNEL
		TIME	DATE			TIME	DATE				
7	REC-JHS-TCH3-2026-007	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	8:00 - 9:00AM	March 16, 2026	LIS-JHS	MR. EDISON E. ENERLAS MR. ARSENIO MEDENILLA	MARIA TARA G. MARBELLA Administrative Assistant II	NOEMI A. VALDEZ ADMINISTRATIVE OFFICER V  AIRA G. PARILLA ADMINISTRATIVE AIDE VI
8	REC-JHS-TCH3-2026-008	9:00 A.M	March 17, 2026			3:00 - 4:00 PM	March 16, 2026	TNHS-JHS		GRACE LEE RIVERO ADMINISTRATIVE OFFICER II	
9	REC-JHS-TCH3-2026-009	9:00 A.M	March 17, 2026			1:00 - 2:00 PM	March 16, 2026	MBHS-ANNEX		ROSALIE T. TORRES ADMINISTRATIVE OFFICER II	
10	REC-JHS-TCH3-2026-010	2:00 P.M	March 17, 2026			9:00 - 10:00 AM	March 16, 2026	MBHS MAIN		MELINDA M. ADESNA Administrative Officer II	
11	REC-JHS-TCH3-2026-011	9:00 A.M	March 17, 2026			2:00 - 3:00 PM	March 16, 2026	MBHS-ANNEX		ROSALIE T. TORRES ADMINISTRATIVE OFFICER II	
12	REC-JHS-TCH3-2026-012	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	8:00 - 9:00 AM	March 16, 2026	LIS-JHS	MS. NELIA ABEJAR MS. MARSHA CALIPAYAN	MARIA TARA G. MARBELLA Administrative Assistant II	NOEMI A. VALDEZ ADMINISTRATIVE OFFICER V  AIRA G. PARILLA ADMINISTRATIVE AIDE VI
13	REC-JHS-TCH3-2026-013	9:00 A.M	March 17, 2026			2:00 - 3:00 PM	March 16, 2026	MBHS-ANNEX	DR. JOHN ALBERT B. COLLE MS. MYLYN M. VALLEJO MS. MELESA CALAPANO	ROSALIE T. TORRES ADMINISTRATIVE OFFICER II	
14	REC-JHS-TCH3-2026-014	9:00 A.M	March 17, 2026			1:00 - 2:00 PM	March 16, 2026	MBHS MAIN	DR. JOHN ALBERT B. COLLE MS. MYLYN M. VALLEJO	MELINDA M. ADESNA Administrative Officer II	

No	APPLICANT CODE	SCHEDULE OF NCOI (PORTFOLIO ANNOTATION FORM)		VENUE / SCHOOL	PROCTOR	SCHEDULE OF CLASSROOM OBSERVATION INDICATOR AND BEI		VENUE / SCHOOL	SUB-COMMITTEE	ASSISTIVE PERSONNEL	SDO MONITORING PERSONNEL
		TIME	DATE			TIME	DATE				
15	REC-JHS-TCH3-2026-015	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	8:00 - 9:00 AM	March 16, 2026	MBHS MAIN	DR. JOHN ALBERT B. COLLE MS. MYLYN M. VALLEJO	MELINDA M. ADESNA Administrative Officer II	NOEMI A. VALDEZ ADMINISTRATIVE OFFICER V  AIRA G. PARILLA ADMINISTRATIVE AIDE VI
16	REC-JHS-TCH3-2026-016	2:00 P.M	March 17, 2026			9:00 - 10:00 AM	March 16, 2026	MBHS MAIN	DR. JOHN ALBERT B. COLLE MS. MYLYN M. VALLEJO	MELINDA M. ADESNA Administrative Officer II	
17	REC-JHS-TCH3-2026-017	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	8:00 - 9:00 AM	March 16, 2026	PEDHS	DR. ADA TRINIDAD A. TAGLE DR. JHEMSON C. ELIS	MYRNA IBAÑEZ ADMINISTRATIVE OFFICER II	NOEMI A. VALDEZ ADMINISTRATIVE OFFICER V  AIRA G. PARILLA ADMINISTRATIVE AIDE VI
18	REC-JHS-TCH3-2026-018	2:00 P.M	March 17, 2026			9:00 - 10:00 AM	March 16, 2026	MBHS MAIN		MELINDA M. ADESNA Administrative Officer II	
19	REC-JHS-TCH3-2026-019	2:00 P.M	March 17, 2026			10:00 - 11:00 AM	March 16, 2026	MBHS MAIN		MELINDA M. ADESNA Administrative Officer II	
20	REC-JHS-TCH3-2026-020	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	8:00 - 9:00 AM	March 16, 2026	MBHS MAIN	DR. LEONAI DA L. GUTIERREZ MR. JASON ALBARO	MELINDA M. ADESNA Administrative Officer II	NOEMI A. VALDEZ ADMINISTRATIVE OFFICER V  AIRA G. PARILLA ADMINISTRATIVE AIDE VI
21	REC-JHS-TCH3-2026-021	2:00 P.M	March 17, 2026			9:00 - 10:00 AM	March 16, 2026	MBHS-ANNEX		ROSALIE T. TORRES ADMINISTRATIVE OFFICER II	

Applicants who were unable to submit their portfolio for annotation are not required to attend the scheduled portfolio annotation and will receive no score for the said criterion, but are not precluded from undergoing the Behavioral Event Interview.

The subcommittee will attend only the scheduled classroom demonstration.

**SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR HIGHER TEACHING POSITIONS THROUGH RECLASSIFICATION ACROSS ALL LEVELS BATCH 2**

**TEACHER IV (SENIOR HIGH SCHOOL - ATC)**

No	APPLICANT CODE	SCHEDULE OF NCOI (PORTFOLIO ANNOTATION FORM)		VENUE / SCHOOL	PROCTOR	SCHEDULE OF CLASSROOM OBSERVATION INDICATOR AND BEI		VENUE / SCHOOL	SUB-COMMITTEE	ASSISTIVE PERSONNEL	SDO MONITORING PERSONNEL
		TIME	DATE			TIME	DATE				
1	<b>REC-SHS-ATC-TCH4-001</b>	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	9:30 - 10:30AM	March 16, 2026	TNHS-SHS	MS. CLARISA C. AVILA MR. HERNAN NOBLETA	MARIA TERESA P. DOMINGUEZ ADMINISTRATIVE OFFICER II	NOEMI A. VALDEZ ADMINISTRATIVE OFFICER V
2	<b>REC-SHS-ATC-TCH4-002</b>	2:00 P.M	March 17, 2026			8:00 - 9:00 AM	March 16, 2026	MNHS-SHS	EMALYN M. BALLONADO DOROTHY MENDOZA	LENNY BELEN ADMINISTRATIVE OFFICER II	AIRA G. PARLLA ADMINISTRATIVE AIDE VI
3	<b>REC-SHS-ATC-TCH4-003</b>	2:00 P.M	March 17, 2026	SDO MUNTINLUPA 4TH FLOOR CONFERENCE ROOM	NATHALIE D. ESTILLER	9:30 - 10:30 AM	March 16, 2026	MNHS-SHS	DR. MENIANO D. EBORA MS. MARIJO RAZOTE	LENNY BELEN ADMINISTRATIVE OFFICER II	NOEMI A. VALDEZ ADMINISTRATIVE OFFICER V
4	<b>REC-SHS-ATC-TCH4-004</b>	3:00 P.M	March 17, 2026			10:30 - 11:30AM	March 16, 2026	MSHS-SHS	MS. CLARISA C. AVILA MR. HERNAN NOBLETA	THELMA V. MEDINA Administrative Officer II	AIRA G. PARLLA ADMINISTRATIVE AIDE VI

*Applicants who were unable to submit their portfolio for annotation are not required to attend the scheduled portfolio annotation and will receive no score for the said criterion, but are not precluded from undergoing the Behavioral Event Interview.*

*The subcommittee will attend only the scheduled classroom demonstration.*