



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

MAR 19 2026

MEMORANDUM
No. 123 s. 2026

**ESTABLISHMENT OF GENDER AND DEVELOPMENT (GAD)
CORNER IN ALL SCHOOLS AND SDOS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum No. 075, s. 2026, dated January 28, 2026, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. In connection to this, all schools are enjoined to comply with the establishment of both digital and physical Gender and Development (GAD) Corners pursuant to DepEd NCR Priority 5: Strengthening Governance. Please refer to the enclosures of the said Memorandum for the comprehensive guidelines and implementation procedures.
3. Please see the attached Division Memorandum No. 319, s. 2025 titled, "Inauguration of Division Gender and Development and Communication Center", and Division Memorandum No. 459, s. 2025 titled, "Launching of SDO Muntinlupa Gender and Development (GAD) Website", for your guidance and reference. Likewise, this Office will announce a schedule of monitoring on the said GAD advocacy in schools.
4. For information and strict compliance of all concerned.


VIOLETA M. GONZALES CESO VI

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

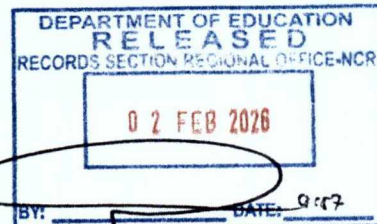
Enclosure: As Stated
References: As Stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS POLICY

CTCC/DM/ ESTABLISHMENT OF GENDER AND DEVELOPMENT (GAD) CORNER IN ALL SCHOOLS AND SDOS
123 / 3/17/2026



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



January 28, 2026

REGIONAL MEMORANDUM

No. 075 s. 2026

To: Schools Division Superintendents
Regional Office Personnel
Public Elementary and Secondary School Heads
All Others Concerned

ESTABLISHMENT OF GENDER AND DEVELOPMENT (GAD) CORNER IN ALL SCHOOLS AND SDOS

1. In line with the Philippine Commission on Women (PCW) Memorandum Circular No. 2025-05, otherwise known as the *Guidelines on the Establishment of Gender and Development (GAD) Corner*, and pursuant to DepEd NCR Priority 5: *Strengthen Governance*, this Office hereby enjoined the establishment of both **digital and physical GAD Corners** across all Schools Division Offices (SDOs) and schools to ensure continuous commitment to gender mainstreaming and institutional accountability.
2. This initiative aims to build public trust, and enable stakeholder engagement by making information accessible through various platforms.
3. The establishment of GAD Corners shall serve not only as a compliance measure but as a living testament to our collective resolve to uphold inclusivity, equity, and transparency in education governance. Through these spaces—both physical and digital—we affirm our responsibility to make gender-responsive information visible, accessible, and actionable for all. Let this initiative stand as a beacon of our shared commitment to fostering a culture of respect, empowerment, and accountability across the DepEd NCR community.
4. For the detailed procedures, standards, and specifications in the establishment of GAD Corners, all concerned are directed to refer to the enclosed Guidelines.
5. Immediate and sustained compliance is expected.

JOCELYN DR ANDAYA

Regional Director, NCR

concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations



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Enclosure: Specific Guidelines on the Establishment of Gender and Development (GAD) Corner (DepEd NCR Adaptation of PCW Memorandum Circular No. 2025-05)

I. Rationale

In line with the Philippine Commission on Women (PCW) Memorandum Circular No. 2025-05, the Department of Education – National Capital Region (DepEd NCR) issues these specific guidelines on the establishment of Gender and Development (GAD) Corners. The GAD Corner serves as a vital platform for promoting gender equality, inclusivity, and awareness within the education sector.

These guidelines provide clear directions for setting up both physical and digital GAD Corners in Regional Offices, Schools Division Offices (SDOs), and schools. They outline the principles, standards, and required contents to ensure that each GAD Corner becomes a reliable repository of information, policies, and resources. By institutionalizing GAD Corners, DepEd NCR strengthens its commitment to gender mainstreaming, transparency, and accountability, while fostering a safe, inclusive, and empowering environment for all stakeholders.

II. Definition of Terms

1. **Gender and Development (GAD) Corner** – A designated physical and/or digital space within DepEd offices and schools that serves as a repository of information, materials, and updates related to GAD programs, policies, and activities.
2. **Physical GAD Corner** – A visible and accessible area within the premises (e.g., lobby, library, guidance office) showcasing GAD materials, announcements, and IEC resources.
3. **Digital GAD Corner** – An online platform (official website, social media page, or learning management system) dedicated to GAD-related resources and updates.
4. **IEC Materials** – Information, Education, and Communication resources such as posters, brochures, infographics, and digital content promoting gender equality and inclusivity.

III. Guiding Principles

1. **Use of Gender-fair terms and languages**- Messages must adhere at all times to CSC Memorandum Circular No. 12, series of 2005 and RM No. 1043 s. 2025
2. **Adherence to Republic Act 10173 or Data Privacy Act of 2012**-GAD-related information, resources, and services are posted and displayed, protecting privacy and security of personal information and ensuring that all



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data collected, stored and processed in the GAD corners are handed with utmost care and in accordance with privacy regulations. In cases that personal information is needed, ensure that any personal information shared or collected for the digital and physical GAD corners is done with explicit consent and for legitimate, transparent purposes.

3. **Adherence to the Magna Carta of Women**- Ensure fair, respectful, and non-discriminatory portrayal of women in all GAD Corner initiatives. This commitment safeguards their dignity while simultaneously acknowledging and showcasing their vital roles and contributions within the family, the community, and society at large, thereby advancing the goal of raising awareness and promoting gender equality.
4. **Accessibility and Inclusivity** – GAD Corners shall be open and accessible to all stakeholders regardless of gender, age, or status.
5. **Standards for Information Dissemination**-All postings in GAD Corners shall be gender-sensitive, inclusive, and culturally respectful, promoting equality and avoiding stereotypes.
6. **Transparency and Accountability** – Materials shall reflect DepEd's commitment to gender mainstreaming and compliance with PCW directives.
7. **Alignment with DepEd Context** – Content shall be relevant to education sector priorities, including child protection, anti-VAWC, and gender-responsive governance.
8. **Sustainability and Cost-Efficiency** – Maintenance shall be practical, cost-effective, and compliant with existing accounting and auditing rules

III. Establishment and Management of GAD Corners

All SDOs and schools shall establish and regularly update physical and digital GAD Corners to provide accessible, current, and gender-responsive information for stakeholders.

1. All SDOs and schools shall establish both **physical and digital GAD Corners**.
2. The GAD Corner shall be maintained by the designated GAD coordinator or Committee.
3. Materials shall include DepEd-issued policies, PCW guidelines, IEC materials, and updates on gender-responsive programs.
4. Physical GAD Corners shall be located in visible areas such as lobbies, libraries, or guidance offices.
5. Digital GAD Corners shall be integrated into official school/SDO websites or platforms.

IV. Basic Contents of the GAD Corner



6 Misamis St., Bago Bantay, Quezon City

Email Address: ncr@deped.gov.ph
Website: <http://www.depedncr.com.ph>



Certificate No. PHP Q
24-22 0191



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The Regional Office (RO), Schools Division Offices (SDOs), and schools shall provide comprehensive, up-to-date, and accessible GAD information to all stakeholders to advance gender equality. To achieve this objective, each physical and digital GAD Corner must contain the following:

1. **Latest GAD-related News and Announcements**
 - a. Upcoming GAD activities, recently conducted programs, and other relevant updates.
 - b. Regional and Division GAD issuances, memoranda, and circulars.
2. **GAD Agenda**- Priority directions and commitments for gender mainstreaming within the education sector.
3. **GAD Plan and Budget (GPB)**- Approved plans and allocated resources for GAD programs, activities, and projects.
4. **GAD Accomplishment Report (GAR)**- Documentation of completed initiatives and compliance with GAD mandates and reports on GAD accomplishments and compliance submitted to CO/RO/SDOs.
5. **Estado ni Juana Report (if any)**
 - a. Detailed account of achievements in gender mainstreaming.
 - b. Impact of GAD PAPs on women and girls, with emphasis on underserved communities and marginalized sectors.
6. **GAD Programs, Activities, and Projects (PAPs)**
 - a. Ongoing or completed initiatives at the school, division, or regional level.
 - b. Updates on GAD-related trainings, seminars, and capacity-building activities.
7. **GAD Knowledge Products and IEC Materials**
 - a. GAD-related laws and policies/issuances (e.g., reconstitution of GFPS, use of gender-fair language).
 - b. IEC materials on gender equality, anti-VAWC, child protection, and inclusive education.
 - c. Gender statistics, including representation of women in leadership and decision-making positions.
 - d. GAD program briefers, modules, tools, and other developed resources.
8. **Organizational Chart of the GFPS**



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- a. Clear identification of focal persons, committees, and their roles.
 - b. Contact details of GAD coordinators and support services.
9. **Awards and Recognitions**-GAD-related awards, citations, and acknowledgments received by the agency, division, or school.
 10. **Visual Displays**-Posters, bulletin boards, and digital infographics promoting gender sensitivity, inclusivity, and awareness.
 11. **GAD Partnerships and Joint Programs**- Documentation of collaborations with government agencies, NGOs, and other stakeholders supporting gender mainstreaming.
 12. **Link or QR Code to Digital GAD Corner**- For physical GAD Corners, a QR code or link directing stakeholders to the online platform.
 13. **Official Social Media Links**- Verified accounts/pages used to disseminate GAD-related information and updates.
 14. **Knowledge Management System Link** -Access to institutional repositories or databases containing GAD resources. (if available)
 15. **Feedback Mechanism**- Systems for gathering stakeholder feedback on GAD program implementation (e.g., online surveys, suggestion boxes, feedback forms).
 16. **Updated directory of GFPS members.**

V. Cost of Maintenance

Expenses for physical GAD Corners (bulletin boards, posters, IEC materials) and digital GAD Corners (web hosting, content management, digital design) shall be chargeable against the GAD budget or local/ICT funds, subject to existing accounting and auditing rules.

VI. Monitoring and Evaluation

To ensure the effectiveness and sustainability of the GAD Corners, the designated GAD Coordinator or Committee shall establish mechanisms to regularly track postings in both physical and digital platforms, thereby ensuring that information remains current, relevant, and accessible. Oversight shall be conducted by the Regional GAD Focal Point System (GFPS), which will monitor compliance with PCW guidelines and DepEd NCR directives, as well as provide technical assistance when necessary. Furthermore, evaluation results shall be integrated into the Gender Mainstreaming Evaluation Framework (GMEF) scoring and reflected in the annual GAD Accomplishment Reports, strengthening accountability and institutional performance across all levels of governance.



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5. Digital GAD Corners shall be integrated into official school/SDO websites or platforms.



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SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

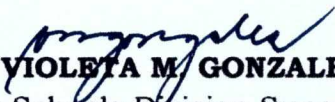
JUL 29 2025

MEMORANDUM

**INAUGURATION OF DIVISION GENDER AND DEVELOPMENT
AND COMMUNICATION CENTER**

To: OIC - Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum, and Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. In line with the strengthening of the support mechanism and operations of the SDO Muntinlupa Gender and Development Focal Point System, this Office announces the inauguration of the SDO GAD Hub and Communication Center on **July 31, 2025, 1:00 p.m. at the 2nd floor of SDO Muntinlupa City.**
2. The installation of the said facility shall serve as an office to lead all the GAD-related activities and address gender issues of the Division.
3. All members of the Gender and Development Focal Point System of this Division are invited to attend the said event. Likewise, attendees shall wear their GAD shirts.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: None
References: As Stated
To be indicated in the Perpetual Index
under the following subjects:

ORGANIZATIONS PROGRAMS

CTCC /DM/ INAUGURATION OF DIVISION GENDER AND DEVELOPMENT AND COMMUNICATION CENTER
319 / 7/28/2025

UN-2025-319

319



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SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent


NOV 06 2025

MEMORANDUM

**LAUNCHING OF SDO MUNTINLUPA GENDER AND DEVELOPMENT
(GAD) WEBSITE**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. In line with the commitment of the Division Gender and Development on GAD Mainstreaming in DepEd, this Office announces the above-captioned activity on **November 18, 2025, 2:00 p.m., at 4th floor, Activity Center, SDO Muntinlupa.**
2. This project supports the advocacy of SDO Muntinlupa on the implementation of DepEd Order No. 32, s. 2017, titled, "Gender-Responsive Basic Education Policy".
3. All SDO officials and personnel are invited to witness the said activity through SDO Muntinlupa Website.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: None
References: As Stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS

CTCC/ DM/ LAUNCHING OF SDO MUNTINLUPA GENDER AND DEVELOPMENT (GAD) WEBSITE
459 / November 4, 2025

UN-2025-459

