



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION
 SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
 Superintendent**

MAR 19 2026

MEMORANDUM
 No. 126 s. 2026

2026 SUMMER WEBINAR WORKSHOP

To: Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 Chief Education Supervisor, School Governance and Operations Division
 Public and Private Elementary and Secondary School Heads
 All Others Concerned

1. Attached is a letter from Dr. Jonathan F. Florendo, President, Institute of Leaders in Education Advancement and Development (i.LEAD) Inc. dated March 14, 2026, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Participation of public and private schools shall be subject to the no-disruption-of-classes policy, stipulated in DepEd Order No. 9, s, 2005, titled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.
3. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent

Encl: As stated
 Reference: As stated
 To be indicated in the Perpetual Index
 Under the following subject

SCHOOL	TEACHERS	PROGRAM
AFS/2026 SUMMER WEBINAR WORKSHOP		
126 March 17, 2026		

NUM-2026-126



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126



INSTITUTE OF LEADERS IN EDUCATIONAL ADVANCEMENT AND DEVELOPMENT

SEC Reg. No.: CN201530662
Website: <http://ileadphilis.webs.com>
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14 March 2026

THE SCHOOLS DIVISION SUPERINTENDENT

Department of Education
Division of **Muntinlupa City**

Dear Sir / Madame:

We are honored to present to you and request for the issuance of an ADVISORY for our 2026 Summer Webinar Workshops. Our organization is an accredited provider (Accreditation no, 2017- 026) of the Philippine Regulation Commission's (PRC) Continuing Education Program. The schedules of our Webinar Workshops are as follows:

TITLE	TOPICS	PROGRAM DESCRIPTION	DATE AND VENUE
<p>National Webinar-Workshop on Beyond the Recall: Strategies to Develop Proficiency and Critical Thinking Among Filipino Learners</p> <p><i>Theme: Designing Lessons and Assessments that challenge learners to think, analyze, and apply learning</i></p> <p>PRC-CPD Accreditation: PTR-2017-026-12501 (8 CPD Units)</p>	<ol style="list-style-type: none"> 1. Designing Lessons that Build Proficiency, Not Just Coverage 2. Using Questioning Strategies to Promote Critical Thinking 3. Learning Tasks that Require Thinking and Application 4. Assessing Proficiency and Critical Thinking for Learning Improvement 	<p>This webinar-workshop is designed to help teachers move learners from rote memorization to deeper understanding and application of knowledge. The program equips participants with practical instructional and assessment strategies that promote analysis, reasoning, and problem-solving across subject areas. Teachers will develop classroom-ready outputs aligned with MELCs and PPST that can be used as MOVs to support improved learner outcomes.</p>	<p>April 24-26, 2026</p> <p>via ZOOM</p>
<p>National Webinar-Workshop on Leading with Purpose: Instructional and Transformational Leadership in the 21st Century School</p> <p><i>Theme: Inspiring people, strengthening instruction, and leading change in dynamic school communities</i></p> <p>PRC-CPD Accreditation: PTR-2017-026-12503 (6 CPD Units)</p>	<ol style="list-style-type: none"> 1. Leading with Purpose and Vision 2. Instructional Leadership that Improves Teaching and Learning 3. Transformational Leadership: Inspiring and Empowering Teachers 4. Leading Change in 21st-Century School Communities 	<p>This webinar-workshop equips school leaders and aspiring leaders with practical strategies in instructional and transformational leadership to improve teaching and learning in today's dynamic school environments. It focuses on inspiring and empowering teachers, strengthening instructional practices, and building a shared vision that drives meaningful and sustainable change. Participants will gain actionable tools to lead with purpose, influence school culture, and support continuous improvement in their school communities.</p>	<p>May 1-3, 2026</p> <p>via ZOOM</p>
<p>National Webinar-Workshop on Teaching Every Learner: Inclusive, Safe, and Differentiated Instruction in Today's Classrooms</p> <p><i>Theme: Creating supportive learning environments that respond to diverse learner needs</i></p> <p>PRC-CPD Accreditation: PTR-2017-026-12502 (4 CPD Units)</p>	<ol style="list-style-type: none"> 1. Understanding Learner Diversity and Inclusive Education 2. Creating Safe and Supportive Learning Environments 3. Differentiated Instruction for All Learners 4. Assessing Learning and Reflecting for Continuous Improvement 	<p>This webinar-workshop equips teachers with practical strategies to address learner diversity through inclusive, safe, and differentiated instructional practices. It focuses on creating classrooms where all learners feel supported, respected, and engaged in meaningful learning. Participants will develop classroom-ready outputs aligned with PPST that may be used as MOVs for instructional and professional practice.</p>	<p>May 8-10, 2026</p> <p>via ZOOM</p>



INSTITUTE OF LEADERS IN EDUCATIONAL ADVANCEMENT AND DEVELOPMENT

SEC Reg. No.: CN201530662
Website: <http://ileadphils.webs.com>
email: i.leadcorp.ph@gmail.com

BACKGROUND / RATIONALE

The Institute of Leaders in Educational Advancement and Development (i.LEAD) is a non-stock, non-government organization whose founding members share the advocacy of spearheading reform in and through education. Coming from various sectors of the academe themselves, founding members are well aware of the needs of teachers in the Philippines, especially in this crucial transition period where many of our teachers in the elementary and secondary levels need a reorientation and re-tooling to continue to become effective agents in the transformation of the Philippine educational system. As stakeholders in our nation's future through continuing education, i.LEAD recognizes the need to provide relevant and quality trainings and workshops for educators by tapping experts in the academe who share the same advocacy and vision of educational transformation.

Founded in 2015, i.LEAD has conceptualized its line-up of activities by carefully studying the needs of educators vis-a-vis the new curricula in the elementary, secondary and tertiary levels. Though many other organizations have the same objectives and share the same vision, i.LEAD has its own pool of experts from various disciplines, and its offerings of seminars, workshops and, in the future, conferences, are products of careful and critical needs and systems analysis to ensure only the highest quality of service for its clientele. After all, we are all stakeholders in education as teachers, parents and students and we all stand to gain in its transformation toward global competitiveness.

For more details, contact mobile number 0998-539-6399 / 0998-542-6982. Alternatively, you may also reach i.LEAD through e-mail at i.leadcorp.ph@gmail.com

Thank you.

Respectfully,

DR. JONATHAN G. FLORENDO

President

Institute of Leaders in Educational Advancement and Development (i.LEAD), Inc.

0998-539-6399 / 0998-542-6982

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INSTRUCTIONAL DESIGN OF PROPOSED CONTINUING PROFESSIONAL DEVELOPMENT (CPD) PROGRAM

CPD Council for PROFESSIONAL TEACHERS

- I. Course/Program Title: **Webinar-Workshop on Leading with Purpose: Instructional and Transformational Leadership in the 21st-Century School**
With the theme, “Inspiring people, strengthening instruction, and leading change in dynamic school communities”
- II. Course/Program Brief Description: **This webinar-workshop equips school leaders and aspiring leaders with practical strategies in instructional and transformational leadership to improve teaching and learning in today’s dynamic school environments. It focuses on inspiring and empowering teachers, strengthening instructional practices, and building a shared vision that drives meaningful and sustainable change. At the end of the webinar-workshop, participants will be able to apply instructional and transformational leadership strategies to improve teaching and learning practices in dynamic school environments; develop and use practical leadership tools to inspire, empower, and support teachers in strengthening instructional practices and professional growth; and lead purposeful and collaborative school initiatives by building a shared vision, influencing positive school culture, and promoting continuous improvement within their school communities.**
- III. Proposed PQF level: **Level 6**
- IV. Particular Continuing Professional Competency/ies:

KSV

Advanced understanding of instructional leadership principles and transformational leadership theories
Knowledge of school improvement processes, instructional supervision, and professional learning communities
Understanding of change leadership in complex and dynamic school contexts

APPLICATION

Analyze instructional practices and school conditions to identify improvement priorities
Design and implement leadership strategies that strengthen teaching and learning
Facilitate collaboration, coaching, and professional dialogue among teachers
Apply reflective and evidence-based decision-making in school leadership

DEGREE OF INDEPENDENCE

Work independently and collaboratively in planning and leading instructional initiatives
 Exercise professional judgment in adapting leadership strategies to their school context

V. Content Details:

Sub-Topics and Time Allotment for every topic (in hours)	Area of CPD Activity (Ethics = 5 CUs Professional Development = 40 CUs in a compliance period)	Expected Learning Outcomes	Activities to Achieve Learning Outcomes	Assessment Strategies including, Assessment Tools	Requirements/Outputs
<p>Day 1 AM 4 Hours</p> <p>8:00 A.M.-12:00 Noon</p> <p>Program Orientation</p> <p>Setting of Program Objectives and Expectations</p> <p>Pre-test Self-Assessment</p> <p>DAY 1 PM</p> <p>“Leading with Purpose and Vision” This session explores the role of personal values, purpose, and vision in effective instructional and transformational</p>	<p>Professional Development</p>	<ol style="list-style-type: none"> 1. Articulate a clear leadership purpose aligned with school and DepEd goals 2. Reflect on personal leadership strengths and areas for growth 3. Develop a short personal leadership vision statement 	<p>Presentation and lecture from resource speaker Brainstorming in breakout rooms Discussions and open forum</p>	<p>Assessment Tool:</p> <p>Leadership Self-Reflection Guide (guided questions)</p> <p>Vision Statement Template (½–1 page)</p>	<p>Personal Leadership Vision Statement with Reflection (MOV)</p> <p>Short leadership vision (5–7 sentences)</p> <p>Reflection answering:</p> <p>What leadership values guide my decisions?</p> <p>How does my vision support teaching and learning?</p>

<p>leadership, especially within the Philippine public school context. 4 Hours</p> <p>1:00-3:00 P.M. Synchronous Lecture 3:01-5:00 P.M. Asynchronous Accomplishment of Output</p>					
<p>“Instructional Leadership that Improves Teaching and Learning”</p> <p>This session examines how school leaders influence teaching quality through lesson observation, feedback, coaching, and support for effective instruction.</p> <p>Day 2 AM 4 Hours</p> <p>8:00 to 10:00 A.M. Synchronous Lecture</p> <p>10:01 to 12:00 Noon</p>	<p>Professional Development</p>	<ol style="list-style-type: none"> 1. Identify key instructional leadership practices that improve classroom teaching 2. Apply simple, non-threatening strategies for classroom observation and feedback 3. Design an action step to support teachers' instructional improvement 	<p>Presentation and lecture from resource speaker</p>	<p>Classroom Observation & Feedback Template (simplified)</p> <p>Instructional Support Action Plan Template</p>	<p>Instructional Leadership Action Step Plan</p> <p>Identified instructional focus (e.g., questioning, assessment)</p> <p>Sample observation or coaching note</p> <p>Planned support strategy for teachers MOV Label Instructional leadership plan supporting improved teaching practice</p>

					<p>PPST Alignment:</p> <ul style="list-style-type: none"> • Domain 4 – Curriculum and Planning • Domain 5 – Assessment • Domain 6 – Community of Practice
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CPDD-PTR-02

Asynchronous Accomplishment of Output					
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<p>“Transformational Leadership: Inspiring and Empowering Teachers”</p> <p>This session focuses on how leaders build trust, motivate teachers, and create a collaborative school culture that supports innovation and continuous improvement. DAY 2 PM 4 Hours</p> <p>1:00-3:00 P.M. Synchronous Lecture</p> <p>3:01-5:00 P.M. Asynchronous Accomplishment Output of</p>	Professional Development	<ol style="list-style-type: none"> 1. Demonstrate leadership behaviors that build trust and teacher engagement 2. Use motivational and communication strategies to inspire professional growth 3. Plan initiatives that strengthen collaboration and shared leadership 	Presentation and lecture from resource speaker Brainstorming in breakout rooms Discussions and open forum	Leadership Scenario Case (common school situations) Teacher Engagement Planning Template	Selected leadership scenario Proposed response and leadership approach One initiative to motivate or empower teachers MOV Label Action plan for strengthening collaboration and teacher engagement PPST Alignment: Domain 6 – Community of Practice Domain 2 – Learning Environment
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CPDD-PTR-02

<p>“Leading Change in 21st-Century School Communities”</p> <p>This session addresses how school leaders manage change, respond to challenges, and lead innovation while aligning initiatives with school improvement goals.</p> <p>Day 3 AM 4 Hours</p> <p>8:00 A.M to 12:00 Noon Synchronous Lecture</p> <p>Day 3 PM 4 Hours</p> <p>1:00 – 5:00 P.M.</p> <p>Post-test Self-Assessment Synthesis and Evaluation Completion and Submission of Outputs</p>	<p>Professional Development</p>	<ol style="list-style-type: none"> 1. Analyze common challenges in leading change within school settings 2. Apply basic change leadership strategies to school-based initiatives 3. Develop a practical action plan for leading instructional or organizational change 	<p>Presentation and lecture from resource speaker Brainstorming in breakout rooms Discussions and open forum</p>	<p>Change Readiness Checklist</p> <p>School-Based Change Action Plan Template</p>	<p>School Change Leadership Action Plan</p> <p>Identified school challenge or priority</p> <p>Planned steps for implementation</p> <p>Monitoring and sustainability strategies</p> <p>MOV Label School-based action plan for leading instructional or organizational change</p> <p>PPST Alignment:</p> <p>Domain 6 – Community Engagement</p> <p>Domain 7 – Professional Growth and Leadership</p>
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Feedback mechanism: An online discussion board will allow participants to communicate and provide feedback both to the program coordinator and the learning facilitators. We anticipate that there may be participants who will find access difficult or encounter technical problems. A staff member will be assigned to address these in a timely manner to ensure that all participants will be able to actively participate and catch up on ongoing activities.

VI. Financial Projection:

Provisions for online payments: Online via GCash or bank transfer, ATM or over-the-counter payments of registration fee may be made through the following accounts:

a.) BDO (Savings Account)

Account Name: Institute of Leaders in Educational Advancement and Development, Inc.

Account Number: 005470439799

b.) BPI (Savings Account)

Account Name: Jonathan Florendo

Account Number: 0566-4362-01

Other payment options may be arranged upon the request of the participant. Screen shots of deposit slip or transaction records will be sent through email or messenger via i.LEAD FB page which is the primary marketing / advertising and communication tool.

- The proposed registration fee of ONE THOUSAND PESOS (PhP 1,000.00) will cover honoraria of speakers, administrators and staff, printing, and courier fee (for ALL participants as e-copies are not always acceptable and our certificates bear a dry seal of our organization) of certificates (and materials as requested).
- This also covers four (4) scaffolded sessions designed to build upon the preceding session. Each session is also designed to achieve specific outputs.
- Furthermore, we expect that we may get lower than 50 as total number of participants. We can still hold the program with the current proposed registration fee.
- Also factored in are the operational expenses and financial viability of the organization which includes registration with the LGU (Mayor's permit), BIR annual taxes, retainer's fee of bookkeeper, advertising cost on Facebook, mailing expenses for invitation to DepEd all divisions.



MARIA ROSARIO YUMUL-FLORENDO, MA, LPT

Managing Director

INSTITUTE OF LEADERS IN EDUCATIONAL ADVANCEMENT AND DEVELOPMENT, INC. i.LEAD



Request for Advisory

From Excellence in Innovatlon <i.leadcorp.ph@gmail.com>

Date Sun 3/15/2026 10:25 PM

To SDO MUNTINLUPA <sdo.muntinlupa@deped.gov.ph>

📎 5 attachments (1 MB)

Muntinlupa City.pdf; ID Management 2026.pdf; ID Pedagogy 2026.pdf; ID SNED 2026.pdf; Program.pdf;

You don't often get email from i.leadcorp.ph@gmail.com. [Learn why this is important](#)

To Whom it May Concern:

Dear Sir/Ma'am:

Kindly find attached our letter to the Schools Division Superintendent regarding our request for advisory.

Thank you.

Respectfully,

Jonathan G. Florendo, PhD

President, i.LEAD

