



Republic of the Philippines
Department of Education
 NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
 Superintendent**

MAR 30 2026

MEMORANDUM
 No. 139, s. 2026

**TAGGING OF ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL)
 LEARNERS IN THE LEARNER INFORMATION SYSTEM (LIS)**

To: Assistant Schools Division Superintendent
 Chief Education Supervisor, Curriculum Implementation Division
 Chief Education Supervisor, School Governance & Operations Division
 Public Elementary and Secondary School Heads/OICs
 All Others Concerned

- In accordance with **Republic Act No. 12028**, also known as the **Academic Recovery and Accessible Learning (ARAL) Program Act**, the Department of Education is mandated to update the **Learner Information System (LIS)** to capture essential learner data, including pre- and post-assessment scores, to measure program effectiveness.
- In compliance with this mandate, a dedicated ARAL Tagging feature has been integrated into the LIS to systematically monitor and manage learner-level data across all schools. This data will serve as a key source for program evaluation, providing evidence-based insights to enhance program design and ensure accountability in the use of government resources.
- All schools are required to complete their LIS updates and ARAL tagging within the prescribed period from **March 16, 2026**, to **May 31, 2026**, as per Office Memorandum No. OM-OASSM-2026-03-123.
- To ensure the integrity and efficiency of the data collection process, the following Terms of Reference (TOR) are hereby established:

a. Division Level Personnel

Position	Terms of Reference
Chief Education Supervisors (CID & SGOD)	<ul style="list-style-type: none"> Direct the strategic implementation of the ARAL program and LIS tagging within their respective functional divisions. Ensure policy alignment between academic recovery (CID) and data/resource management (SGOD).
Public Schools District Supervisors (PSDS)	<ul style="list-style-type: none"> Monitor the compliance of schools within their respective districts. Provide administrative support and resolve bottleneck issues at the district level to ensure timely submission.
Division Information	<ul style="list-style-type: none"> Manage the technical infrastructure and ensure system accessibility for all schools.

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Technology Officer (ITO)	<ul style="list-style-type: none"> • Serve as the primary liaison with the Central Office ICT Service for system-wide bugs or server issues. • Provide high-level technical support and security oversight for the LIS database.
SEPS & EPS II (School Management, Monitoring, & Evaluation)	<ul style="list-style-type: none"> • Design and implement monitoring tools to track the progress and accuracy of the tagging process. • Evaluate the effectiveness of the facility in capturing relevant learner data for program assessment.
SEPS & Planning Officers (Planning & Research)	<ul style="list-style-type: none"> • Generate and analyze Division-wide reports from the LIS for data-driven decision-making. • Manage the technical database and provide official stats to the Regional/Central Office.

b. School Level Personnel

Position	Terms of Reference
School Heads	<ul style="list-style-type: none"> • Oversee school-wide implementation and ensure 100% completion. • Conduct final verification of data before the system deadline.
School LIS Coordinators / Registrars	<ul style="list-style-type: none"> • Provide technical assistance to advisers and troubleshoot account issues. • Monitor real-time tagging progress per grade level.
Class Advisers	<ul style="list-style-type: none"> • Identify eligible learners and accurately tag them in the LIS. • Ensure all learners in the class are processed (either "Yes" or "No").

5. All schools must adhere to the following **User Manual** for the ARAL LIS Tagging System:

Step-by-Step Instructions for Class Advisers:

Step 1: Access the LIS website at <http://lis.deped.gov.ph/> and log in using the **'LDARMS-Adviser'** Account.

Step 2: Click the **'Learner Information System'** link.

Step 3: Click the **'Masterlist'** tab, then **'Select Tagging'** and choose **'ARAL'**.

Step 4: Choose **'Not tagged ARAL'** from the dropdown to see the list of learners. Click the **'Pencil icon'** beside the Profile button to update a learner.

Step 5: Tag the learner as **'Yes'** or **'No'** for joining the ARAL program.

Step 6: If **'Yes'**, provide the entry and exit periods (e.g., After BOSY, After MOSY).

Step 7: Tick the box for the assessment period and select the corresponding **Reading Profile** (e.g., Low Emerging Reader, Transitioning Reader).

Step 8: Review the entries and click **'Submit'**.

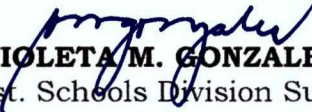
Step 9: Verify tagging status in the Masterlist using the **'Tagged ARAL'** filter. Learners tagged as **'Yes'** will show an **'ARAL logo'** beside their name.



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Important Technical Reminders:

- No learner must be left untagged; those not in ARAL must be tagged as 'No'.
 - Reading profiles must be recorded for **all** learners, regardless of ARAL participation.
 - Data must match results from **CRLA** (Key Stage 1) or **Phil-IRI** (Key Stages 2 & 3).
6. To assist in monitoring, **Enclosure 1, the ARAL Tagging Progress Monitoring Sheet for School Level**, is provided to track tagging completion per level, while **Enclosure 2, the ARAL Tagging Progress Monitoring Sheet for Division Level**, allows division personnel to monitor overall compliance and progress across schools.
7. For clarifications or inquiries, schools may coordinate with the SGOD – Planning & Research Section the via telephone at (02) 8423-7560, 61, or 62, or by email at **planning.sdomuntinlupa@deped.gov.ph**.
8. For technical concerns or issues encountered while accessing or generating the forms, schools may coordinate directly with the Division LIS Focal Person, Mr. Joseph D. Nilo for proper guidance and assistance.
9. Immediate dissemination of, and strict compliance with this Memorandum is directed.


VIOLETA M. GONZALES CESO VI
Asst. Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent

Enclosure: as stated
References: as stated
To be indicated in the Perpetual Index
under the following subjects:

ACCOMPLISHMENT
ARAL PROGRAM
LEARNER INFORMATION SYSTEM
SCHOOL

JDN/DM/Tagging of Academic Recovery and Accessible Learning (ARAL) Learners in the Learner Information System (LIS)

139 /March 26, 2026



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SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure 1

ARAL Tagging Progress Monitoring Sheet – School Level

School Name: _____

Date Updated: _____

I. School-Level Completion Tracker

To be maintained by the School LIS Coordinator and verified by the School Head.

Grade Level	Total No. of Learners	No. of Learners Tagged (Yes/No)	Remaining to be Tagged	Percentage of Completion (%)	Status (Pending/Ongoing/Done)
Kinder					
Grade 1					
Grade 2					
Grade 3					
Grade 4					
Grade 5					
Grade 6					
Total					

II. Class Adviser Compliance Log

Advisers must initial once Step 9 of the tagging process is completed.

Section Name	Class Adviser	Date Started	Date Submitted (Step 7)	Adviser's Signature

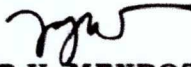



Republic of the Philippines
Department of Education



MEMORANDUM

TO : **MINISTRY OF BASIC, HIGHER, AND TECHNICAL EDUCATION,
BARMM
REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL PLANNING OFFICERS
DIVISION PLANNING OFFICERS
PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY
SCHOOL HEADS
STATE/LOCAL UNIVERSITIES AND COLLEGES HEADS
ALL OTHERS CONCERNED**

FROM : 
RONALD U. MENDOZA, PhD 
Undersecretary for Strategic Management


CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **Tagging of Academic Recovery and Accessible Learning
(ARAL) Learners in the Learner Information System (LIS)**

DATE : 25 March 2026

This Memorandum is issued in accordance with **Republic Act No. 12028**, otherwise known as the **Academic Recovery and Accessible Learning (ARAL) Program Act**. Section 10 of the said Act mandates the Department of Education (DepEd) to update the Learner Information System (LIS) to capture each learner's name, grade level, school assignment, and corresponding pre- and post-assessment scores as standardized measures of program effectiveness.

In compliance with this mandate, DepEd has developed and integrated a dedicated ARAL Tagging feature within the LIS to systematically collect, monitor, and manage learner-level data across all schools implementing the ARAL program.

A. Rationale

The ARAL Program was established to provide targeted academic interventions for learners who are struggling with foundational literacy and numeracy skills. To ensure that the program achieves its intended outcomes, it is essential that DepEd maintains an accurate, comprehensive, and up-to-date record of learner participation and progress.

The learner-level data gathered through the ARAL Tagging shall serve as a key data source for the ARAL Program evaluation. The results of this evaluation will: 1) provide evidence-based insights on how learners are responding to the program; 2) identify effective practices and areas requiring improvement in program delivery; 3) inform policy decisions and guide the continuous enhancement of ARAL Program design and implementation; and 4) ensure accountability and transparency in the use of government resources allocated for the program.

B. Scope of Tagging

The ARAL Tagging in the LIS is designed to collect the following data:

- **ARAL Enrollment Tag:** This component identifies and records which learners entered and exited the ARAL program within the School Year. This information facilitates accurate tracking of program reach and participation across all levels.
- **Reading Profile Tag:** This component captures the reading level and literacy profile of all learners based on their assessment results. It provides a comprehensive view of each learner's progress from the beginning to the end of the school year. The tagging for a learner's reading profile focuses on the following:
 - Grade 1 - CRLA Mother Tongue
 - Grade 2 - CRLA Filipino
 - Grade 3 - CRLA English
 - Grades 4-10 - Phil-IRI English

C. User Guide

To assist all school personnel in the proper use of the ARAL Tagging feature, the attached User Manual serves as a step-by-step guide on how to navigate and use the ARAL Tagging feature in the LIS. All users are strongly encouraged to read and familiarize themselves with this manual prior to data entry.

D. Roles and Responsibilities

- Region and Division Planning Officers and School LIS coordinators are responsible for ensuring the proper implementation of the ARAL Tagging feature within their respective jurisdictions. They shall provide technical assistance as needed and address concerns raised by teachers and school heads in a timely manner.
- School Heads shall oversee the timely and accurate completion of LIS updating activities within their schools, ensuring that all teachers with ARAL classes are properly guided and supported throughout the process.
- Teachers are responsible for the accurate entry of learner data in the LIS, ensuring that all information is consistent with actual assessment results.

E. Data Accuracy

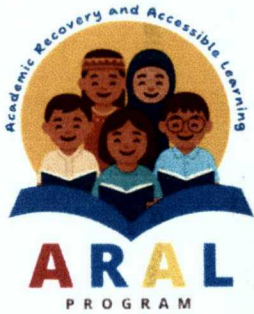
The Department places the highest importance on the accuracy and integrity of all data submitted through the LIS. All teachers and school personnel are reminded of the following:

- All data entered into the ARAL Tagging feature must be based solely on the actual results of the standardized assessments (CRLA and Phil-IRI) conducted at the key periods (BoSY, MoSY & EoSY).
- The entry of estimated, incomplete, or inaccurate data is strictly discouraged. Any discrepancy between the LIS records and the actual assessment results may compromise the validity of the impact evaluation and may be subject to verification by the appropriate offices.

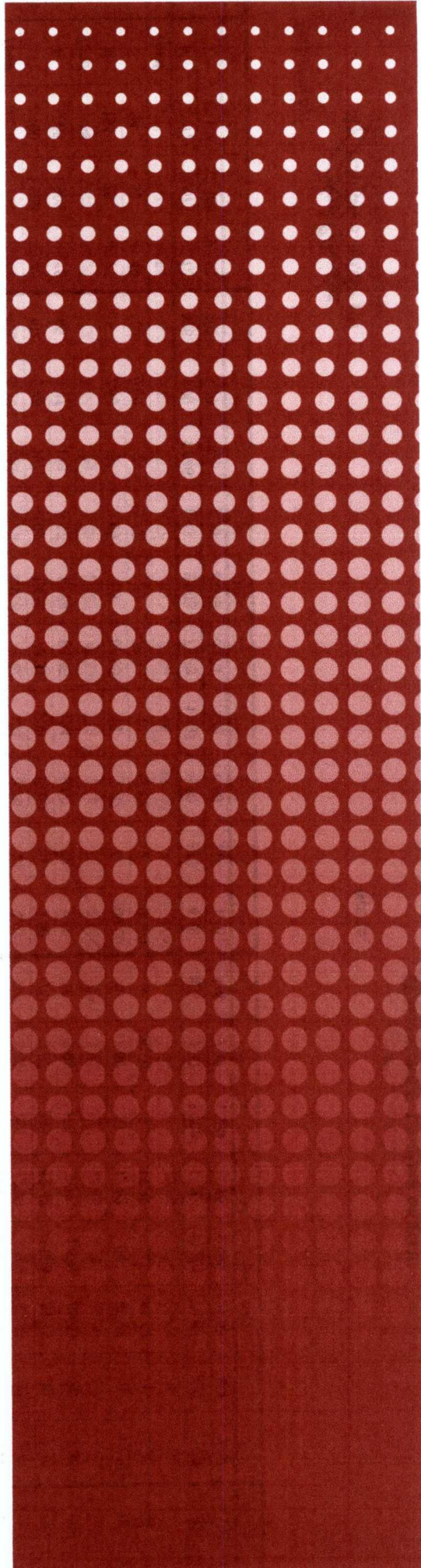
All schools are required to complete their LIS updates, including the full tagging of ARAL learners, within the prescribed period from **March 16, 2026, to May 31, 2026** in accordance with the Office Memorandum No. OM-OASSM-2026-03-123, entitled *"Updating of Learner Information System – End of School Year 2025–2026 Status."*

For technical concerns and questions, kindly contact Policy and Planning Service-Education Management Information System Division (PPS-EMISD) at emisd.psa@deped.gov.ph.

Immediate and wide dissemination of this Memorandum is hereby directed.



ARAL Tagging User Guide





Important Reminders:

- Make sure to tag all learners who entered and exited the ARAL program within the school year.
- **Do not leave any learner untagged.** All learners who are not in ARAL must still be tagged as 'No,' and their reading profile must still be recorded.
- Ensure the reading level and literacy profile of each learner is correctly captured.
- All data entered must match the actual results of the following assessments:
 - Comprehensive Rapid Literacy Assessment (CRLA) for Key Stage 1
 - Philippine Informal Reading Inventory (Phil-IRI) for Key Stages 2 & 3
- Double-check entries for accuracy and completeness before submission and saving.
- Do not estimate or guess any data.
- Review all encoded data to ensure there are no discrepancies between LIS records and actual assessment results.

Step 1

Instruction:

Go to the LIS website <http://lis.deped.gov.ph/> and log in using the '**LDARMS-Adviser**' Account.

Please sign in

Sign in

Forgot password?

For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.



Step 2

Instruction:

To tag the learner as ARAL, Click the 'Learner Information System' link.

ELEMENTARY, CITY OF ALAMINOS
SCHOOL PERSONNEL **LDARMS - ADVISER**

DepEd Apps

- Learner Information System**
- (DEV) Enhanced Basic Education Information System (DEV)
- School Building Information System (For CO - EFD Personnel Only)
- (DEV) Basic Education Information System (DEV)
- Bayanihan 2 Basic Education System
- (DEV) National School Building Inventory System (DEV)
- (DEV) WASH in Schools Online Monitoring System (DEV)

Step 3

Instruction:

Click the (1) **'Masterlist'** tab, then (2) **'Select Tagging'** and choose (3) **'ARAL'**.

The screenshot shows the 'Masterlist' interface. At the top, there are navigation tabs: 'Dashboard', 'Masterlist', 'Schools', 'Data Corrections', and 'Support'. A red box labeled '1' points to the 'Masterlist' tab. Below the tabs, there is a dropdown menu labeled 'Select Tagging' with a red box labeled '2' pointing to it. The dropdown menu is open, showing 'ARAL' as the selected option, with a red box labeled '3' pointing to it. Below the dropdown, there is a section titled 'EOSY Updating is now open. Toggle Instructions'. It contains instructions for updating enrolment status and a 'Finalize' button.

Masterlist

Enrol Learner

Overview

Adviser

Grade 1 - MANGO / SY 2025-2026

Summary

No of learners	Male	Female	Total	Male	Female	Total
as of EOSY						
Transfer-in	2	3	5	0	0	0
CCJ Recipient						

Step 4

Instruction:

Click the dropdown arrow then choose the **'Not tagged ARAL'** then list of the learner/s who's not tagged as ARAL will be displayed.

To update the tagging of the learners, click the **'Pencil icon'** beside Profile button.

Masterlist




Dashboard **Masterlist** School Forms Data Corrections 0 Support

ARAL ▾ Grade 1 - Mango ▾

Masterlist

Grade 1 - MANGO / SY 2025-2026

Enrolment

#	Learner	Gender	Date of First Attendance	ARAL	Option
1		F	06/16/25	N	Profile 
2		F	06/16/25	N	Profile 
3		M	06/16/25	N	Profile 

1

2

3



All learners ARAL Tagging must be updated. Do not leave any learner untagged.



Step 5

Instruction:

Tag the learner who enrolled in ARAL by clicking **'Yes'** or **'No'** to the question 'Has the learner joined ARAL anytime during the school year 2025-2026?'

ARAL - Academic Recovery and Accessible Learning

Has the learner joined ARAL anytime during the school year 2025 - 2026?

Yes No

If Yes, when did the learner ENTER the ARAL Program?




After BOSY After MOSY After EOSY

Did the learner EXIT the ARAL program?

After MOSY After EOSY Did not Exit

Type of Assessment: Comprehensive Rapid Literacy Assessment

Please indicate the learner's reading profile based on the results of the particular assessment period.

- BOSY Assessment -- Select Reading Level -- 
- MOSY Assessment -- Select Reading Level -- 
- EOSY Assessment -- Select Reading Level -- 

Back

Submit

Step 6

Instruction:

If the answer is **YES**, click 'Yes' and answer follow-up questions:

- Did the learner **ENTER** the ARAL Program?
- Did the learner **EXIT** the ARAL Program?

If **NO**, click 'No' and proceed to Type of Assessment.

ARAL - Academic Recovery and Accessible Learning

Has the learner joined ARAL anytime during the school year 2025 - 2026?

Yes No

If, YES

If Yes, when did the learner **ENTER** the ARAL Program?
After BOSY After MOSY After EOSY

Did the learner **EXIT** the ARAL program?
After MOSY After EOSY Did not Exit

If, NO

Type of Assessment: Comprehensive Rapid Literacy Assessment

Please indicate the learner's reading profile based on the results of the particular assessment period.

<input type="checkbox"/> BOSY Assessment	-- Select Reading Level --	▼
<input type="checkbox"/> MOSY Assessment	-- Select Reading Level --	▼
<input type="checkbox"/> EOSY Assessment	-- Select Reading Level --	▼

[Back](#)

Step 7

Instruction:

(1) Tick the box beside the assessment period then (2) click the dropdown menu and (3) select the reading profile of the learner.

Note: For MoSY SY 2025-2026, only ARAL learners who took the MoSY shall be recorded. In the succeeding years, all learners shall be tagged for MoSY.

Has the learner joined ARAL anytime during the school year?

Yes No

If Yes, when did the learner ENTER the ARAL Program?

After BOSY After MOSY After EOSY

Did the learner EXIT the ARAL program?

After MOSY After EOSY Did not Exit

Type of Assessment: Comprehensive Rapid Literacy Assessment

Please indicate the learner's reading profile based on the results of the particular assessment period.

1 BOSY Assessment **2** -- Select Reading Level -- **3**

MOSY Assessment -- Select Reading Level --

EOSY Assessment -- Select Reading Level --

✓ -- Select Reading Level --

Low Emerging Reader

High Emerging Reader

Developing Reader

Transitioning Reader

Reading at the Grade Level

Back Submit



Regardless of whether a learner is in ARAL or not, the **reading profiles of all learners must be recorded.**

Not ticking the box means that the learner did not take the assessment.

Step 8

Instruction:

After making sure that the tagging and reading profile of learner are correct, click **"Submit"**.

ARAL - Academic Recovery and Accessible Learning

Has the learner joined ARAL anytime during the school year 2025 - 2026?

Yes No

If Yes, when did the learner ENTER the ARAL Program?




After BOSY After MOSY After EOSY

Did the learner EXIT the ARAL program?

After MOSY After EOSY Did not Exit

Type of Assessment: Comprehensive Rapid Literacy Assessment

Please indicate the learner's reading profile based on the results of the particular assessment period.

- BOSY Assessment -- Select Reading Level -- 
- MOSY Assessment -- Select Reading Level -- 
- EOSY Assessment -- Select Reading Level -- 

Back

Submit 

Step 9

Instruction:

In the **'Masterlist'** tab, click the dropdown arrow then choose the **'Tagged ARAL'** then list of the learner/s who's tagged as ARAL will be displayed.

Masterlist Dashboard **Masterlist** School Forms Data Corrections 0 Support

ARAL ▼ Grade 1 - Mango ▼

- Tagged as ARAL ▼
- Tagged as ARAL
- Not tagged ARAL

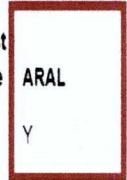


Masterlist

Grade 1 - MANGO / SY 2025-2026

Enrolment

#	Learner	Gender	Date of First Attendance	ARAL	Option
1		F	06/16/25	Y	Profile



Legend:

- Y - YES (ARAL learner)
- N - NO (Not ARAL learner)
















Step 10

Instruction:

Once the learner tagged as ARAL, The 'ARAL logo' will appear beside the learner's name.

Enrolment

#	Learner	Gender	Date of First Attendance	Grading	Status	GenAve
1		 M	06/16/25	 Report	 No status	Profile
2		M	06/16/25	 Report	 No status	Profile
1		 F	06/16/25	 Report	 No status	Profile
2		 F	06/16/25	 Report	 No status	Profile
3		F	06/16/25	 Report	 No status	Profile



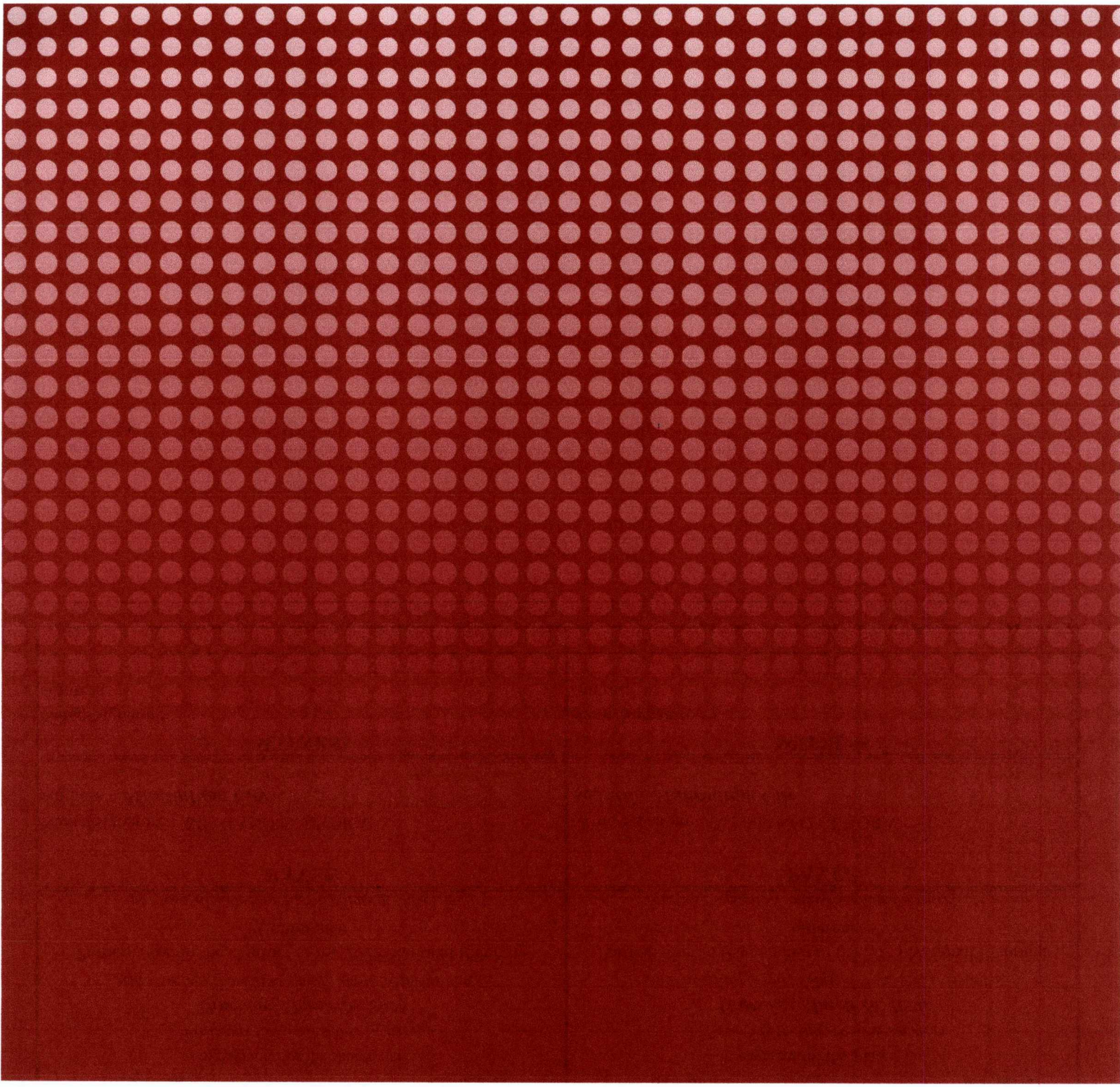


Contact Us

For technical concerns and questions, kindly contact the Policy and Planning Service–Education Management Information System Division (PPS–EMISD) at [**ps.emisd@deped.gov.ph**](mailto:ps.emisd@deped.gov.ph).

For program implementation concerns, kindly contact your respective SDO and Regional Office, or you may also email the ARAL Program Secretariat at [**aralprogram@deped.gov.ph**](mailto:aralprogram@deped.gov.ph).





March 2026