



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

APRIL 16, 2026

NOTICE OF MEETING
April 15, 2026

TO : Ms. Ma. Regaele A. Olarte
Dr. Christian Paul A. Dela Vega
Ms. Cecilia Teresa C. Claudel
Mr. Junnivien Leyte (LGU Representative)

FROM : *V. M. Gonzales*
VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DATE : April 16, 2026 (Thursday)

TIME : 1:00 PM

VENUE : Conference Room, 1st Floor, SDO Muntinlupa

SUBJECT: Meeting on the Payment Process for the Lights and Sounds

AGENDA

1. Payment process on lights and sounds used during 2026 SDO End of School Year Rites.
2. Other related matters.

CTCC/NM/MEETING ON THE PAYMENT PROCESS FOR THE LIGHTS AND SOUNDS
070/APRIL 15, 2026