



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent


APR 16 2026

MEMORANDUM
No. 159, s. 2026

**ADDENDUM / CORRIGENDUM TO DIVISION UNNUMBERED NO. 302 s. 2025
TITLED CONDUCT OF THE DIVISION DRRM MONITORING AND EVALUATION ON
THE COMPREHENSIVE SCHOOL AND SAFETY PREPAREDNESS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Principals / OICs
All Others Concerned

1. Attached is Division Unnumbered Memorandum No. 302, s. 2025 dated June 30, 2025, titled: Conduct of the Division DRRM Monitoring and Evaluation on the Comprehensive School Safety and Security Preparedness.
2. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: As stated
References: As stated
To be indicated in the Perpetual Index
Under the following subjects:

SAFETY EDUCATION COMMUNICATIONS

ELK/DM/ADDENDUM / CORRIGENDUM TO DIVISION UNNUMBERED NO. 302 s. 2025 TITLED CONDUCT OF THE DIVISION DRRM MONITORING AND EVALUATION ON THE COMPREHENSIVE SCHOOL AND SAFETY PREPAREDNESS

159 / April 15, 2026

NUM-2026-159



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure I:

DAY	DATE	TIME	SCHOOL
1	April 15 Friday	8:30 AM – 10:00 AM	Sucac Elementary
		10:30 AM – 12:00 NN	Muntinlupa Business High School – Sucac Annex
2	April 15 Friday	1:00 – 2:00 PM 2:00 – 4:00 PM	Sucac Senior High School Sucac Zone 3 and 4
3	April 16 Thursday	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Cupang Annex Elementary School Filinvest Alabang Elementary School
4	April 16 Thursday	1:00 – 2:00 PM 2:00 – 4:00 PM	Muntinlupa Business High School Buli Elementary School
5	April 17 Friday	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Cupang Senior High School Cupang Elementary School
6	April 17 Friday	1:00 – 2:00 PM 2:00 – 4:00 PM	Alabang Elementary School Bayanan Unit I Elementary School
7	April 21 Tuesday	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Bayanan Main Elementary School Alternative Learning System (ALS)
8	April 21 Tuesday	1:00 – 2:00 PM 2:00 – 4:00 PM	FDeMesa Elementary School Soldiers Hills Elementary School
9	April 22 Wednesday	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Putatan Elementary School Lakeview Integrated School
10	April 22 Wednesday	1:00 – 2:00 PM 2:00 – 4:00 PM	Muntinlupa Elementary School Itaas Elementary School
11	April 23 Thursday	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Muntinlupa National High School Muntinlupa Senior High School
12	April 23 Thursday	1:00 – 2:00 PM 2:00 – 4:00 PM	Poblacion Elementary School Poblacion National High School
13	April 24 Friday	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Victoria Homes Elementary School Tunasan Elementary School
14	April 24 Friday	1:00 – 2:00 PM 2:00 – 4:00 PM	Muntinlupa Science High School Tunasan National High School



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SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Enclosure II:

DIVISION MONITORING TEAM

Name	Designation	Roles and
EDUARDO L. KONDO	PDO-II, DRRM	Check and provide technical assistance for the preparedness of DRRM programs and activities using the assessment monitoring tool.
Engr. JERONE M. TAGAPAN	ENGINEER III	Check and provide technical assistance in the proper assessment of school facilities and structure.
KING SOLIDINI J. TORRES	PDO-I, YFD	Assist schools with child safety and security.
MA. ROMMA S. PAGADOR	PDO-I, YFD	Assist schools with child safety and security.

Enclosure III: Documents to Prepare:

1. List of School Buildings, name/number of classrooms, chairs, ...
2. A copy of the multi-hazard contingency plan



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JUL 11 2025

MEMORANDUM

**CONDUCT OF THE DIVISION DRRM MONITORING AND EVALUATION ON THE
COMPREHENSIVE SCHOOL AND SAFETY PREPAREDNESS**

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
OIC-Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Principals / OICs
All Others Concerned

1. Pursuant to DepEd Order No. 83, s. 2011, titled Disaster Preparedness Measures for Schools, this office is directed to monitor and provide technical assistance to the schools implementing their disaster mitigation strategies. Thus, the above captioned activity shall be done in partnership with the Muntinlupa City Department of Disaster Resilience and Management.
2. In relation to this, the said activity will be conducted on the month of July and August, 2025 in all 29 public schools in Muntinlupa.
3. Schools are invited to prepare the necessary documents for validation and using the monitoring tool for self-assessment to check the preparedness and resiliency of their respective schools.
4. Please refer to the following enclosure for reference.
 - a. Schedule of Activity
 - b. Roles and Responsibilities
 - c. Assessment Tool


VIOLETA M. GONZALES

Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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ELK/DM/CONDUCT OF THE DIVISION DRRM MONITORING AND EVALUATION ON THE COMPREHENSIVE SCHOOL AND SAFETY PREPAREDNESS
302 /June 30, 2025

Enclosure I:

DAY	DATE	TIME	SCHOOL
1	July 21	8:30 AM – 10:00 AM	Sucat Elementary
		10:30 AM – 12:00 NN	Muntinlupa Business High School – Sucat Annex
2	July 25	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Sucat Senior High School Sucat Zone 3 and 4
3	July 29	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Cupang Annex Elementary School Filinvest Alabang Elementary School
4	July 30	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Muntinlupa Business High School Buli Elementary School
5	August 5	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Cupang Senior High School Cupang Elementary School
6	August 7	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Alabang Elementary School Bayanan Unit I Elementary School
7	August 8	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Bayanan Main Elementary School Alternative Learning System (ALS)
8	August 12	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	FDeMesa Elementary School Soldiers Hills Elementary School
9	August 14	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Putatan Elementary School Lakeview Integrated School
10	August 15	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Muntinlupa Elementary School Itaas Elementary School
11	August 19	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Muntinlupa National High School Muntinlupa Senior High School
12	August 20	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Poblacion Elementary School Poblacion National High School
13	August 21	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Victoria Homes Elementary School Tunasan Elementary School
14	August 26	8:30 AM – 10:00 AM 10:30 AM – 12:00 NN	Muntinlupa Science High School Tunasan National High School



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