



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

Office of the Schools Division
Superintendent

MEMORANDUM

No. 186, s, 2026

**DESIGNATION OF ENERGY CONSERVATION FOCAL PERSON AND OFFICERS, AND
CREATION OF TECHNICAL WORKING GROUP FOR THE IMPLEMENTATION
OF THE GOVERNMENT ENERGY MANAGEMENT PROGRAM**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Education Program Supervisors
Public Elementary and Secondary School Heads/OIC
SDO Personnel
All Others Concerned

1. Pursuant to Memorandum Circular No. 114, s. 2026, entitled “*Directing All Government Agencies and Instrumentalities to Strictly Adopt Energy Conservation Protocols,*” and in accordance with DepEd Memorandum No. 018, s. 2026, all government entities are hereby required to designate an Energy Conservation Officer or a Certified Energy Manager.

2. With reference to this, the designated EEC Focal Persons and members of the Technical Working Group/Quality Workplace Team for the implementation of the Government Energy Management Program (GEMP) are listed below:

EECO: Dr. Lilia A. Ricero
Assistant Schools Division Superintendent

EEC Focal Persons: Engr. Jerone M. Tagapan, Division Engineer
Mr. Eduardo L. Kondo, PDO II

Technical Working Group/Quality Workplace Team

Team Lead: Ms. Noemi A. Valdez, AO V
Members: Ms. Joiche I. Luna, AO IV
Ms. Maria Teresa S. Indap, Division Nurse
Dr. Leonaida L. Gutierrez, EPS
Mr. Edison E. Enerlas, EPS
Dr. Armida S. Oblinada, EPS
Dr. Paul A. Dela Vega, SEPS

Secretariat: Michelle Billona, ADA VI
Lioba D. Ibatuan, ADA VI



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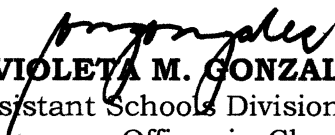


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3. The designated Energy Efficiency and Conservation Officer (EECO) shall ensure the Office's compliance with the provisions of the Energy Efficiency and Conservation (EEC) Act and its Implementing Rules and Regulations (IRR). Specifically, the EECO shall:
 - a. Fully cooperate with energy audits, inspections, and spot checks conducted by the Department of Energy (DOE); and
 - b. Submit accurate and timely monthly electricity and fuel consumption data through the Government Energy Management Program (GEMP) Online System Portal, in the form and manner prescribed by the DOE.
4. The designated Energy Conservation Focal Persons, together with the members of the Quality Workplace Team, shall assist the Energy Efficiency and Conservation Officer (EECO) in the implementation of the Government Energy Management Program (GEMP).
5. This Memorandum shall take effect immediately and shall remain in force until revoked or amended by the proper authority.
6. For the information, guidance, and strict compliance of all concerned.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: As stated

Reference: Memorandum Circular No. 114, s. 2026

To be indicated in the Perpetual Index
under the following subjects:

ENERGY CONSERVATION

/Memo – Designation of Energy Conservation Focal Person and Officers, and Creation of Technical Working Group for the Implementation of the Government Energy Management Program

_ May 4, 2026 /186

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