



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM


No. 224, s. 2026

ORIENTATION FOR SCHOOLS DIVISIONS OFFICES AND PARTICIPATING PRIVATE SCHOOLS ON THE REVISED GUIDELINES ON THE IMPLEMENTATION OF THE EXPANDED GOVERNMENT ASSISTANCE TO STUDENTS AND TEACHERS IN PRIVATE SCHOOL EDUCATION (E-GASTPE) PROGRAM

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Private Elementary and Secondary School Heads/OICs
Administrative Officer V
All Others Concerned

1. Attached is DepEd Memorandum No. OASF-2026, dated May 14, 2026, relative to the above-captioned subject, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. The expected participants of this E-GASTPE Orientation are the Schools Division Superintendents, Designated SDO GAS Focal Persons, School Heads of participating private schools, and one (1) authorized school E-GASTPE coordinator/representative directly involved in ESC, TSS, and SHS VP implementation.
3. Participants are required to pre-register on or before May 19, 2026, to facilitate proper coordination, attendance monitoring, and efficient preparation of orientation materials and access credentials through this link: <https://tinyurl.com/E-GASTPE-PreReg-sdo-private>.
4. Immediate and widest dissemination of this Memorandum is desired.

For:
VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By:

MA. MYRA E. NAMIT EdD
Public School District Supervisor
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

E-GASTPE ONLINE ORIENTTION PRIVATE SCHOOLS

ZPG/ DM / Orientation for Schools Divisions Offices and Participating Private Schools on the Revised Guidelines on the Implementation of the Expanded Government Assistance to Students and Teachers in Private School Education (E-GASTPE) Program/224

NUM-2026-224



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Republic of the Philippines

Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR FINANCE

MEMORANDUM

OASF-2026-_____

**TO : REGIONAL DIRECTORS
REGIONAL GAS FOCAL PERSONS
SCHOOLS DIVISION SUPERINTENDENTS
DESIGNATED SDO GAS FOCAL PERSONS
SCHOOL HEADS OF PARTICIPATING PRIVATE SCHOOLS
PEAC NATIONAL SECRETARIAT
PEAC REGIONAL SECRETARIATS
GOVERNMENT ASSISTANCE AND SUBSIDIES SERVICE
ALL OTHERS CONCERNED**

FROM : ATTY. EDSON BYRON K. SY
Assistant Secretary
Officer-in-Charge, Office of the Undersecretary for Finance

**SUBJECT : ORIENTATION FOR SCHOOLS DIVISIONS OFFICES AND
PARTICIPATING PRIVATE SCHOOLS ON THE REVISED
GUIDELINES ON THE IMPLEMENTATION OF THE
EXPANDED GOVERNMENT ASSISTANCE TO STUDENTS AND
TEACHERS IN PRIVATE EDUCATION (E-GASTPE) PROGRAM**

DATE : May 14, 2026

I. BACKGROUND AND RATIONALE

To support the effective and consistent implementation of DepEd Order No. 11, s. 2026 titled "Revised Guidelines on the Implementation of Expanded Government Assistance to Students and Teachers in Private Education (E-GASTPE) in the Department of Education," the Government Assistance and Subsidies Service (GASS) shall conduct Phase 4 of the phased orientation program intended for Schools Division Offices (SDOs) and participating E-GASTPE schools nationwide.

The orientation aims to provide detailed implementation, operational, documentary, and compliance guidance to SDOs and participating schools, particularly on eligibility, targeting, application processing, systems encoding, billing, validation, monitoring, records management, compliance, violations, sanctions, and accountability requirements. The activity also seeks to establish continuing clarification and implementation support mechanisms following the issuance of the revised guidelines.

II. OBJECTIVES

The activity specifically aims to:

- a. Provide detailed orientation on the approved policy provisions to participating schools and SDOs nationwide;
- b. Clarify school-level and SDO-level responsibilities on application screening, beneficiary selection, documentation, school committee processes, data privacy notice, systems encoding, billing, validation, monitoring, and compliance;
- c. Address common implementation questions, documentary risks, billing concerns, and compliance issues;
- d. Promote consistent interpretation of the revised guidelines across participating schools nationwide; and
- e. Establish continuing support and clarification mechanisms after the orientation.

III. SCHEDULE, CLUSTERING, AND MODALITY

The orientation shall be conducted through clustered regional batches aligned with the PEAC-led GASTPE Regional Orientation schedule for School Year 2026–2027.

| Clustered Orientation Batch | Schedule | Regional Coverage |
|-----------------------------|------------------|---|
| Batch 1 | May 28-29, 2026 | Region II; Region X; National Capital Region (NCR); Region I; Negros Island Region (NIR) |
| Batch 2 | June 10-11, 2026 | Region XII; Cordillera Administrative Region (CAR); Region III; Region VIII |
| Batch 3 | July 9-10, 2026 | Bangsamoro Autonomous Region in Muslim Mindanao (BARMM); Region XIII (Caraga); MIMAROPA; Region V; Region VII; Region IX; Region VI; Region IV-A; Region XI |

IV. MODALITY ARRANGEMENTS

The orientation shall generally adopt the following modality arrangements:

| Schedule | Modality | Offices |
|----------|----------------------|--|
| Day 1 | Face-to-Face | DepEd GASS-PRDD |
| | Online | DepEd GASS-ODMD, SDO Focal Persons, and Participating Schools |
| Day 2 | Full Online Modality | GASS-PRDD, GASS-ODMD, SDO Focal Persons, and Participating Schools |

All concerned participants are requested to **accomplish the pre-registration form** on or before **May 19, 2026**, to facilitate proper coordination, attendance monitoring, and efficient preparation of orientation materials and access credentials. The E-

GASTPE Orientation Pre-Registration Form may be accessed through the link provided below.

All registered participants are likewise advised to join the orientation via the official MS Teams meeting link and to ensure a stable internet connection throughout the duration of the activity.

| Particulars | Link |
|-----------------------|---|
| Pre-registration link | https://tinyurl.com/E-GASTPE-PreReg-sdo-private |

V. PARTICIPANTS

The following are requested to participate in the applicable schedules:

- a. Schools Division Superintendents;
- b. Designated SDO GAS Focal Persons;
- c. School Heads of participating private schools;
- d. One (1) authorized school E-GASTPE coordinator/representative directly involved in ESC, TSS, and SHS VP implementation;

VI. REGIONAL AND DIVISION DISSEMINATION RESPONSIBILITIES

Regional Directors and Regional GAS Focal Persons are requested to ensure the immediate dissemination of this Memorandum, including the schedules, participant requirements, and orientation instructions, to all concerned Schools Division Offices within their respective regions.

Schools Division Superintendents and designated SDO GAS Focal Persons are likewise requested to ensure the immediate dissemination of this Memorandum and related orientation instructions to all participating private schools under their respective divisions.

Participating schools are encouraged to ensure the attendance of the appropriate school personnel directly involved in E-GASTPE implementation, billing, systems encoding, documentation, monitoring, and compliance management.

VII. Scope of Discussion

The orientation shall cover the following major implementation and compliance areas:

- a. Policy overview and major reforms under the Revised E-GASTPE Guidelines;
- b. Eligibility, targeting, application, and school committee responsibilities;
- c. Systems operations, encoding, billing, validation, payment, and refund procedures;
- d. TSS eligibility, subsidy release, prohibited acts, and school accountability;
- e. Compliance requirements, violations, sanctions, suspension, termination, and reinstatement;
- f. Roles and responsibilities of SDOs and participating schools;
- g. Documentation and records management requirements; and
- h. Practical implementation scenarios, FAQs, issue handling, and continuing clarification mechanisms.

VIII. EXPECTED OUTPUTS

The orientation is expected to produce the following:

- a. Improved understanding of policy provisions and implementation requirements among SDOs and participating schools;
- b. Improved compliance with eligibility, billing, validation, documentation, and monitoring requirements;
- c. Consolidated implementation concerns and policy clarification requests;
- d. Strengthened school-level implementation readiness; and
- e. Continuing policy clarification and implementation support mechanisms.

For further coordination or clarification, you may contact **Mr. Riene R. Dimakiling, Project Development Officer II**, GASS–Policy Review and Development Division, through email at **gass.prdd@deped.gov.ph** or through mobile and Viber number at **0968-205-7523**.

Immediate and widest dissemination of this Memorandum is desired.

prdd/rls/rrd/mbc