



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

May 22, 2026

REQUEST FOR PRICE QUOTATION (RFQ)

Please quote your lowest price, inclusive of taxes on the item/s listed below, not higher than **Four Million Twenty Thousand Six Hundred Pesos (P 4,020,600.00)** being the Approved Budget for the Contract (ABC). *All complete requirements must be submitted either through the Office of the BAC Chairperson, thru the Receiving Section of the SDO or electronically via email at bac.sdomuntinlupa@deped.gov.ph. On or before May 26, 2026; 10:00 am.* Quotations higher than the ABC shall be rejected.

For more information, please contact **Ms. Lourdes V. Rodilla/Mr. Joseph D. Nilo/Ms. Joiche I. Luna**, BAC Secretariat Members at Telephone Number (02) 8423-7560/8423-7561/8423-7562 local 129/120/113 or at bac.sdomuntinlupa@deped.gov.ph.


LILIA A. RICERO CESE
BAC Chairperson

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE 1 (KINDERGARTEN TO GRADE 3)						
	6,822	set	Reading Materials Kindergarten 1. Kulay (Storybook) Book size - 8.27"" x 11.69"" Paper requirement Cover - C2S #180 1bs or Foldcote cal. 1 2 solid white, with one side UV lamination Inside Pages - C2S # 7 Colors Cover - 4/4 color with one sided UV lamination Inside Pages - 4/4 color Binding - saddle-stitched	P 511,650.00		

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE 1 (KINDERGARTEN TO GRADE 3)						
	6,822	set	2. My Jumbo Learning Workbook (Storybook) Book size - 8.50"" x 11.00"" Paper requirement Cover - C2S #180 1bs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S # 7 Colors Cover - 4/4 color with one sided UV lamination Inside Pages - 4/4 color Binding - saddle-stitched Reading Materials Grade 1	P 511,650.00		
	6,063	set	1. Munting Patak Ulan (Storybook) Book size - 8.27"" x 11.69"" Paper requirement Cover - C2S #180 1bs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S # 100 Colors Cover - 4/4 color with one sided UV lamination Inside Pages - 4/4 color Binding - saddle-stitched	P 454,725.00		
	6,063	set	2. Si Putot (Storyworkbook) Book size - 8.27"" x 11.69"" Paper requirement Cover - C2S #180 1bs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S # 7 Colors Cover - 4/4 color with one sided UV lamination Inside Pages - 4/4 color Binding - saddle-stitched	P 454,725.00		

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
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PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE 1 (KINDERGARTEN TO GRADE 3)						
			Reading Materials Grade 2			
	6,800	set	1. Ano Kaya Ako Paglaki (Storyworkbook) Book size - 8.27"" x 11.69"" Paper requirement Cover - C2S #180 1bs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S # 100 Colors Cover - 4/4 color with one sided UV lamination Inside Pages - 4/4 color Binding - saddle-stitched	P 510,000.00		
	6,800	set	2. Message in the Sand (Storyworkbook) Book size - 8.27"" x 11.69"" Paper requirement Cover - C2S #180 1bs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S # 100 Colors Cover - 4/4 color with one sided UV lamination Inside Pages - 4/4 color Binding - saddle-stitched	P 510,000.00		
			Reading Materials Grade 3			
	7,119	set	1. Ang Bayang Maaksaya Sa Tubig (Storyworkbook) Book size - 8.27"" x 11.69"" Paper requirement Cover - C2S #180 1bs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S # 100 Colors Cover - 4/4 color with one sided UV lamination Inside Pages - 4/4 color Binding - saddle-stitched	P 533,925.00		

Item No.	Qty.	Unit	Item Description	Price		
				ABC	Quote	
					Unit	Total
PRINTING AND DELIVERY OF READING MATERIALS FOR KEY STAGE 1 (KINDERGARTEN TO GRADE 3)						
	7,119	set	2. Hello Animals: Ang Masisipag na Langgam (Storyworkbook) Book size - 8.27"" x 11.69"" Paper requirement Cover - C2S #180 1bs or Foldcote cal. 12 solid white, with one side UV lamination Inside Pages - C2S # 100 Colors Cover - 4/4 color with one sided UV lamination Inside Pages - 4/4 color Binding - saddle-stitched Other Requirements: The Reading Materials shall be packed in accordance with the distribution list and labeled per item, grade level, and school. The reading materials shall be wrapped in kraft paper, covered with acetate, and properly labeled, indicating the number of copies per pack, name of item, grade level, and name of school. Attached is the distribution list indicating the number of copies per school. The expected delivery date of the reading materials shall be from June 22 to 29, 2026. Early delivery before the stated delivery dates is encouraged	P 533,925.00		
TOTAL				P 4,020,600.00		
Terms of Payment: Payment shall be made by the Procuring Entity through Land Bank’s LDDAP-ADA/Bank Transfer Facility or through Land Bank’s cheque whichever is the preferred payment of the supplier, not later than sixty (60) days after submission of an invoice or claim by the Supplier. Bank Transfer fee shall be charged against the creditor’s account.						
Contract Duration				7 Calendar Days		
Mayor’s Permit No.:				Contact Number:		
Issued on:				Landline No.:		
Issued at:				Mobile No.:		
SEC/CDA/DTI Registration No.:				Name of Owner/Authorized Representative:		
PhilGEPS Registration No.:				Signature:		

Important Terms:

- Certification as a Servicing Agency

All Technical Specifications are mandatory. Suppliers shall indicate complete specification of the offered commodity. The form must be signed by the owner/authorized representative. ***Should there be submission of a separate quotation with a different declared amount, the quote in the RFQ Form prevails.***

For submission/s through ***the Office of the BAC Chairperson, thru the Receiving Section of the SDO (for signed and sealed quotation/s)***, the Prospective Suppliers must provide ***three copies of the required documents*** (technical and financial), consisting of ***one original copy and two photocopies in separate long brown envelopes***, all enclosed in a single signed and sealed envelope.

Failure or non-compliance to the above-cited pre-requisites shall be ground for the supplier's disqualification.

*This title page is intended to be placed in front of the signed and sealed envelope
(for manual submissions) or submitted thru email for electronic submissions.*

Bids and Awards Committee (BAC)

RFQ-ATOA-2026-001

Printing and Delivery of Reading Materials for Key Stage 1 (Kindergarten to Grade 3)

Name of Company : _____

Address : _____

Landline/Mobile Number : _____

Email Address : _____

Name and Signature of
Authorized Representative : _____

DO NOT OPEN BEFORE MAY 26, 2026 at 10:00 AM

(USE COMPANY HEADING)

CERTIFICATION

This it to certify that _____ as a servicing agency has the mandate to undertake the **Printing and Delivery of Reading Materials for Key Stage 1 (Kindergarten to Grade 3)** of the Department of Education – Schools Division Office of Muntinlupa City being a Recognized Government Printer (RGP) mandated to print forms and sensitive high quality/volume printing requirements for the government and its agencies, under Government Procurement Policy Board (GPPB) Resolution No. 05-2010 approved on 29 October 2010, and Sec. 22 of R.A. No. 11465 or The General Appropriation Act of 2020. Furthermore, _____, owns or has access to the necessary tools and equipment to exercise and fulfill its mandate, has the absorptive capacity to undertake the printing requirements of the Department of Education – Schools Division Office of Muntinlupa City, and shall not engage the services of sub-contractors.