



Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division  
Superintendent**

**MEMORANDUM**

**YOUTH AFFAIRS AND SPORTS DEVELOPMENT: DISASTER RISK REDUCTION  
TRAINING SCHEDULE 2026**


To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public and Private Elementary and Secondary School Principals / OICs  
All Others Concerned

1. Attached is a letter from Ms. JAN NHETTE AHYA D. PARFAN, Youth Division Head, Youth Affairs and Sports Development, City Government of Muntinlupa, dated May 19, 2026, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.

For:

**VIOLETA M. GONZALES CESO VI**  
Asst. Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

By:

  
**DR. MA. MYRA E. NAMIT**  
Public Schools District Supervisor  
Officer-In-Charge  
Office of the Schools District Superintendent

Encl.: As stated  
References: As stated  
To be indicated in the Perpetual Index  
Under the following subjects:

**SAFETY EDUCATION      COMMUNICATIONS**

ELK/DM/YOUTH AFFAIRS AND SPORTS DEVELOPMENT: DISASTER RISK REDUCTION TRAINING SCHEDULE 2026  
226 /MAY 26, 2026

UN-2026-226





Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
 Youth Affairs and Sports Development Office



Ref No. YDO - 2026 - 199

May 19, 2026

**DR. VIOLETA M. GONZALES**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent  
 City of Muntinlupa

SCHOOL DIVISION SUPERINTENDENT  
 MUNTINLUPA  
 J-20-26  
 BY: EVILYN L. DINI  
 TIME: 10:15a

Dear Ma'am:

The City Government of Muntinlupa through the initiative of Youth Affairs and Sports Development Office – Youth Division will have to **Re-schedule the Disaster Risk Reduction Training for 2026**. Due to the new Three Term (Trimester) system of DepEd Basic Education the schedule of the said training will be change.

Below is the list of a new schedule of DRR Training '2026.

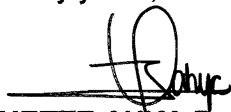
DRR Activities/Program	DATE	Participants	Venue
CapDev Training on DRR Training - Batch 4 Elementary, Junior & Senior High School Students	June 27 July 2 July 4	20 Public Elementary School 10 JR & 10 SR Private High School 8 JR & 6 SR Public High School	YASDO Ext. South Park Ayala Mall, Alabang

Relative to this, we would like to ask your support and kind approval for the release of School Division Memorandum for the active participation of public elementary, public junior and senior high school following all the qualifications and requirements attached to the letter sent in your office last May 4, 2026.

Attached herewith is the received copy of letter.

Thank you very much for your unwavering support to youth and sports programs.

Respectfully yours,

  
**JAN NHETTE AHYA D. PARFAN**  
 Head - Youth Division



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
 Youth Affairs and Sports Development Office



Ref No. YSD-Adm 2026

May 4, 2026

RECEIVED BY  
*Marlon A. Salonga*  
 MARLON A. SALONGA  
 SDO-MUNTINLUPA (RECORDS UNIT)

**VIOLETA M. GONZALES**

Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent  
 City of Muntinlupa

Dear Ma'am:

Pursuant to DILG and NYC Joint Memorandum Circular No. 2015-01 dated 2, July 2015 re: **Institutionalizing the Participation of Youth in Climate Change Adaptation and Risk Reduction and Management Related Activities** which enjoins local government unit to integrate and allocate support for youth oriented disaster activities.

The City Government of Muntinlupa with the initiative of **YASDO – Youth Division**, will have series of Disaster Risk Reduction and Management activities for the year 2026 as being part of LGU's advocacy on disaster preparedness. The following are the schedule of activities that has been the best practices of Muntinlupa since 2014 in capacitating and equipping our students with knowledge and skills on DRR.

DATE	DRR Activities/Program	Participants	Venue
June 30 July 1 July 2	CapDev Training on DRR Training - Batch 4 Elementary, Junior & Senior High School Students	20 Public Elementary School 8 Public & 10 Private Junior High School 6 Public & 12 Private Senior High School	YASDO Ext. South Park Alabang
July 31 – August 1	WEMBOREE 9.0	6 Public Senior High School	Muntinlupa Sports Center
Sept. 22 Sept. 23 Sept. 24 Sept. 2v9 Sept. 30	Road Safety Training Elementary, Junior & Senior High School Students	District 1 - 10 Public Elementary School District 2 - 10 Public Elementary School 20 Private Elementary School 8 Public & 9 Private Junior High School 6 Public & 12 Private Senior High School	Muntinlupa Sports Center

Relative to this, we respectfully ask your kind approval for the release of Schools Division memorandum for the active participation of public schools and private schools in Muntinlupa. We attached to this letter the guidelines and requirements of each DRR activity.

Thank you for your continuous support to the youth of Muntinlupa.

Very truly yours,

**JAN NHETTE AHYA DANCEL – PARFAN**  
 Youth Division Head



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Youth Affairs and Sports Development Office**



**BATANG MUNTI READY - BATCH 4**

**DISASTER RISK REDUCTION TRAINING**

Topics: Disaster Preparedness & Awareness (Earthquake, Typhoon & Flood)  
 Emergency Response (First Aid & CPR)

Implementing Office: YASDO – Youth Division

Partner Office: Department of Disaster Resilience and Management

Venue: YASDO Satellite Office, South Park Ayala Mall, Alabang

Time: 8:00am to 5:00 pm

Participants: Public Elementary School Students, Public & Private Junior & Senior High School Students

Requirements: Participants should be Elementary - Grade 5, JR High School Grade 9 & SR High School Grade 11

Schedule of Trainings:

Date	School Participants	No. Students	School Participants	No. Students
Elementary JUNE 30, 2026 Tuesday	1. Victoria Homes Elementary School	5	1. Sucat Elementary School Main	5
	2. F. De Mesa Elementary School	5	2. Cupang Elementary School Main	5
	3. Bayanan Elementary School-Main	5	3. Cupang Elementary School Annex	5
	4. Itaas Elementary School	5	4. Bayanan Elementary School Unit 1	5
	5. Tunasan Elementary School	5	5. Bagong Silang Elementary	5
	6. Muntinlupa Elementary School	5	6. Buli Elementary School	5
	7. Soldiers Hills Elementary School	5	7. Filinvest Alabang Elementary School	5
	8. Putatan Elementary School	5	8. Sucat Elementary School – Zone 3	5
	9. Lakeview Integrated School	5	9. Sucat Elementary School – Zone 4	5
	10. Poblacion Elementary School	5	10. Alabang Elementary	5
		<u>50</u>		<u>50</u>
Junior High School JULY 1, 2026 Wednesday	<b>Public Junior High School</b>		<b>Private Junior High School</b>	
	1. Muntinlupa National High School	7	1. Mary Cause of Our Joy School	5
	2. Tunasan National High School	7	2. Mary Mother of God Parochial	5
	3. Muntinlupa Science High School	7	3. Miraculous Medal School	5
	4. Pedro E. Diaz High School	7	4. San Roque Catholic School	5
	5. Poblacion National High School	6	5. Servite School	5
	6. Lakeview Integrated School	7	6. Southernside Montessori School	5
	7. Muntinlupa Business High School	7	7. Sto. Niño School of Muntinlupa	5
8. MBHS – Sucat Annex	7	8. Our Lady of the Abandoned School	5	
		<u>7</u>		<u>5</u>
		<u>55</u>		<u>45</u>
Senior High School JULY 2, 2026 Thursday	<b>Public Senior High School</b>		<b>Private Senior High School</b>	
	1. Cupang Senior High School	7	1. Christ The King School	5
	2. Sucat Senior High School	7	2. Colegio Nuestra Senira Guadalupe	5
	3. Tunasan National High School	7	3. Informatics Alabang	5
	4. Lakeview Integrated School	7	4. Lakewood School	5
	5. Muntinlupa National High School	7	5. Maranatha Christian Academy	5
6. Muntinlupa Science High School	7	6. Muntinlupa Cosmopolitan School	5	
		<u>7</u>		<u>5</u>
		<u>42</u>		<u>5</u>
Colleges & Community Youth Leaders JULY 3, 2026 Friday	<b>Public Colleges</b>		<b>Private Colleges</b>	
	1. PLMun	10	1. IETI of Alabang	5
	2. Colegio De Muntinlupa	10	2. STI of Alabang	5
	<b>Community Youth Leaders</b>		3. UBIX Institute of Technology	5
	District 1	30	4. Westbay College	5
		<u>30</u>		<u>30</u>
		<u>50</u>	District 2	<u>30</u>
				<u>50</u>



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Youth Affairs and Sports Development Office



CONFIRMATION FORM must be submitted on this format

**BATANG MUNTI READY – BATCH 4**  
**DISASTER RISK REDUCTION TRAINING '2026**

**CONFIRMATION FORM**

School: \_\_\_\_\_

School Coordinator: \_\_\_\_\_

Contact Number: \_\_\_\_\_

	Name of Students	School Org.	Age	Grade Level	Gender
1.					
2.					
3.					
4.					
5.					
6.					
7.					

Noted by:

\_\_\_\_\_  
School Principal

***Reminders during the training***

1. Please wear P.E. uniform or Jeans and White T-Shirt (no sleeveless, no cropped blouse, no short)
2. Bring your own Tumbler, Notebook, Ballpen
3. Full meals will be provided by the organizer (AM Snacks, Lunch and PM Snacks)

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**Deadline of Submission of Participants**

Submission of Confirmation Form is **on or before June 22, 2026** through email address : [muntinlupaydo@gmail.com](mailto:muntinlupaydo@gmail.com)  
for clarification please reach us on the Celphone no. **09480347922** and look for **Mr. Herlie D. Bacal**



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Youth Affairs and Sports Development Office**



**BATANG MUNTI READY – BATCH 4**  
**DISASTER RISK REDUCTION TRAINING '2026**

**ASSENT AND CONSENT FORM**

Magandang araw! Ang Youth Affairs and Sports Development Office – Youth Division ay magkakaroon ng **Batang Munti Ready Batch 4 – Disaster Risk Reduction Training** para sa mga piling mag-aaral sa iba't - ibang paaralan sa Lungsod ng Muntinlupa. Ipinababatid sa mga magulang/guardian na ang mga litrato o video ay maaaring ibahagi sa iba't ibang lugar o departamento upang magbigay inspirasyon na maging bahagi sa mga adbokasiya ng pamahalaang lungsod. Ito rin po ay maaring i-post sa aming social media pages. Sisiguraduhin namin ang iyong pagkakakilanlan at mga impormasyon ng inyong mga anak ay nasa ligtas at pribadong lugar. Gayundin, hinihingi ng aming tanggapan ang pahintulot ng magulang/guardian sa pagdalo ng inyong anak sa nasabaing gawain ng pamahalaang lungsod.

SCHEDULE OF ACTIVITIES			
DATE	TIME	PARTICIPANTS	VENUE
June.30, 2026	7:00am- 5:00pm	Public Elementary School	South Park Ayala Mall, Alabang
July 1, 2026	7:00am- 5:00pm	Public and Private Junior High School	South Park Ayala Mall, Alabang
July 2, 2026	7:00am- 5:00pm	Public and Private Senior High School	South Park Ayala Mall, Alabang

Ako po ay namamayagan

Ako po ay hindi namamayagan

Anong gawain hindi namamayagan?: \_\_\_\_\_

Dahilan ng hindi pagpayag: \_\_\_\_\_

Pangalan ng Mag-aaral: \_\_\_\_\_

Paaralan: \_\_\_\_\_

\_\_\_\_\_  
Signature of parent over printed name

Petsa: \_\_\_\_\_



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Youth Affairs and Sports Development Office**



**WEMBOREE 9.0 - MUNTINLUPA '2026**

**DISASTER RISK REDUCTION TRAINING**

Topics: **WEMBOREE 9.0**  
Implementing Office: YASDO – Youth Division  
Partner Office: Department of Disaster Resilience and Management  
Venue: Muntinlupa Sports Center  
Date: July 31, 2026 – August 1, 2026  
Participants: 30 Students Public Senior High School  
Requirements: Participants should be a Grade 11 -12 students came from different  
6 Public Senior High School

Schedule of Trainings:

Date	Participants	No. Students	Remarks
<b>July 31 – August 1, 2026</b> <b>Friday. – Saturday</b>	Muntinlupa Science High School (SHS)	5	<b>For Selected</b> <b>Grade 11 - 12</b> 18 yrs. old to 24 yrs old Students only
	Muntinlupa National High School (SHS)	5	
	Tunasan National High School (SHS)	5	
	Lakeview Integrated School (JHS)	5	
	Cupang Senior High School	5	
	Sucacat Senior High School	5	
		<u>30</u>	



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Youth Affairs and Sports Development Office**



**CONFIRMATION FORM** must be submitted on this format

**WEMBOREE 9.0 - MUNTINLUPA '2026**  
**DISASTER RISK REDUCTION TRAINING**

**CONFIRMATION FORM**

School: \_\_\_\_\_

School Coordinator: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Name of Students	School Org.	Age	Grade Level	Gender
1.				
2.				
3.				
4.				
5.				

Noted by:

\_\_\_\_\_

School Principal

***Reminders during the training***

1. Please wear P.E. uniform or Jeans and White T-Shirt (no sleeveless, no cropped blouse, no short)
2. For Indoor Training - Bring your own Tumbler, Notebook, Ballpen, and Facetowel.
3. For Outdoor Training - Bring your own Personal Hygiene Kit, extra Shirt, Short or Pants and Towel.
4. Full meals will be provided by the organizer (AM Snacks, Lunch, PM Snacks and Dinner)

**Deadline of Submission of Participants**

Submission of Confirmation Form is **on or before July 13, 2026** through email address : [muntinlupaydo@gmail.com](mailto:muntinlupaydo@gmail.com)  
 for clarification please reach us on the Celphone no. **09480347922** and look for **Mr. Herlie D. Bacal**



## **WEMBOREE 9.0 - MUNTINLUPA '2026**

### **DISASTER RISK REDUCTION TRAINING**

### **ASSENT AND CONSENT FORM**

Magandang araw! Ang Youth Affairs and Sports Development Office ay magkakaroon ng **Batang Munti Ready WEMBOREE 9.0 – Disaster Risk Reduction Training** para sa mga piling mag-aaral sa iba't-ibang paaralan sa Lungsod ng Muntinlupa. Ipinababatid sa mga magulang/guardian na ang mga litrato o video ay maaring ibahagi sa iba't ibang lugar o departamento upang magbigay inspirasyon na maging bahagi sa mga adbokasiya ng pamahalaang lungsod. Ito rin po ay maaring i-post sa aming social media pages. Sisiguraduhin namin ang iyong pagkakakilanlan at mga impormasyon ng inyong mga anak ay nasa ligtas at pribadong lugar. Gayundin, hinihingi ng aming tanggapan ang pahintulot ng magulang/guardian sa pagdalo ng inyong anak sa nasabaing gawain ng pamahalaang lungsod.

<b>SCHEDULE OF ACTIVITIES</b>			
<b>DATE</b>	<b>No. of days</b>	<b>PARTICIPANTS</b>	<b>VENUE</b>
July 31, 2026 to August 1, 2026	2 Days Stay-In Training	6 Public Senior High School	Muntinlupa Sports Center

Ako po ay namamayagan

Ako po ay hindi namamayagan

Anong gawain hindi namamayagan?: \_\_\_\_\_

Dahilan ng hindi pagpayag: \_\_\_\_\_

Pangalan ng Mag-aaral: \_\_\_\_\_

Paaralan: \_\_\_\_\_

\_\_\_\_\_  
Signature of parent over printed name

Petsa: \_\_\_\_\_





Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
**Youth Affairs and Sports Development Office**



Date	Participants	No. Students	Remarks
<p style="text-align: center;">PUBLIC &amp; PRIVATE            JUNIOR HIGH SCHOOL             SEPTEMBER 29, 2026            TUESDAY</p>	<ol style="list-style-type: none"> <li>1. Muntinlupa Science High School (JHS)</li> <li>2. Tunasan National High School (JHS)</li> <li>3. Lakeview Integrated School (JHS)</li> <li>4. Muntinlupa National High School (JHS)</li> <li>5. Poblacion National High School</li> <li>6. Muntinlupa Business High School – Main</li> <li>7. Muntinlupa Business High School – Annex</li> <li>8. Pedro E. Diaz High School</li> <li>9. Maria Ferrari School</li> <li>10. Mary Cause of Our Joy School</li> <li>11. Mary Mother of God Parochial</li> <li>12. Miraculous Medal School</li> <li>13. San Roque Catholic School</li> <li>14. Servite School</li> <li>15. Southernside Montessori School</li> <li>16. Sto. Niño School of Muntinlupa</li> <li>17. Our Lady of the Abandoned School</li> </ol>	<p style="text-align: center;">7 7 7 7 6 7 7 7 5 5 5 5 5 5 5 5 5 5 <u>5</u>  <b>100</b></p>	<p style="text-align: center;">For Selected  <b>Grade 5</b>            Students only</p>
<p style="text-align: center;">PUBLIC &amp; PRIVATE            SENIOR HIGH SCHOOL             SEPTEMBER 30, 2026            WEDNESDAY</p>	<ol style="list-style-type: none"> <li>1. Muntinlupa Science High School (JHS)</li> <li>2. Tunasan National High School (JHS)</li> <li>3. Lakeview Integrated School (JHS)</li> <li>4. Muntinlupa National High School (JHS)</li> <li>5. Cupang Senior High School</li> <li>6. Sucat Senior High School</li> <li>7. Christ The King School</li> <li>8. Colegio Nuestra Senira Guadalupe</li> <li>9. Informatics Alabang</li> <li>10. Lakewood School</li> <li>11. Maranatha Christian Academy</li> <li>12. Muntinlupa Cosmopolitan School</li> <li>13. Our Lady of The Lake School</li> <li>14. St. Bernadette College of Alabang</li> <li>15. St. Francis Assisi College Alabang</li> <li>16. Lyceum of Alabang</li> <li>17. Tuloy sa Don Bosco</li> <li>18. ALS</li> </ol>	<p style="text-align: center;">7 7 7 7 7 7 5 5 5 5 5 5 5 5 5 5 4 4  <b>100</b></p>	<p style="text-align: center;">For Selected  <b>Grade 5</b>            Students only</p>



**CONFIRMATION FORM** must be submitted on this format

**ROAD SAFETY TRAINING**  
**DISASTER RISK REDUCTION TRAINING**

**CONFIRMATION FORM**

School: \_\_\_\_\_

School Coordinator: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Name of Students	School Org.	Age	Grade Level	Gender
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Noted by:

\_\_\_\_\_

School Principal

***Reminders during the training***

1. Please wear P.E. uniform or Jeans and White T-Shirt (no sleeveless, no cropped blouse, no short)
2. For Indoor Training - Bring your own Tumbler, Notebook, Ballpen, and Facetowel.
3. Full meals will be provided by the organizer (AM Snacks, Lunch and PM Snacks)

**Deadline of Submission of Participants**

Submission of Confirmation Form is **on or before September 14, 2026** through email address : [muntinlupaydo@gmail.com](mailto:muntinlupaydo@gmail.com)  
 for clarification please reach us on the Celphone no. **09480347922** and look for **Mr. Herlie D. Bacal**



Republic of the Philippines  
**CITY GOVERNMENT OF MUNTINLUPA**  
Youth Affairs and Sports Development Office



## ROAD SAFETY TRAINING

### DISASTER RISK REDUCTION TRAINING

### ASSENT AND CONSENT FORM

Magandang araw! Ang Youth Affairs and Sports Development Office ay magkakaroon ng **Batang Munti Ready Drown Free Training – Disaster Risk Reduction Training** para sa mga piling mag-aaral sa iba't -ibang paaralan sa Lungsod ng Muntinlupa. Ipinababatid sa mga magulang/guardian na ang mga litrato o video ay maaaring ibahagi sa iba't ibang lugar o departamento upang magbigay inspirasyon na maging bahagi sa mga adbokasiya ng pamahalaang lungsod. Ito rin po ay maaring i-post sa aming social media pages. Sisiguraduhin namin ang iyong pagkakakilanlan at mga impormasyon ng inyong mga anak ay nasa ligtas at pribadong lugar. Gayundin, hinihingi ng aming tanggapan ang pahintulot ng magulang/guardian sa pagdalo ng inyong anak sa nasabaing gawain ng pamahalaang lungsod.

SCHEDULE OF ACTIVITIES			
DATE	TIME	PARTICIPANTS	VENUE
September 22, 2026	7:00 am. - 5:00 pm.	10 District 1 Public Elementary School	Muntinlupa Sports Center
September 23, 2026	7:00 am. - 5:00 pm.	10 District 2 Public Elementary School	Muntinlupa Sports Center
September 24, 2026	7:00 am. - 5:00 pm.	20 Private Elementary School	Muntinlupa Sports Center
September 29, 2026	7:00 am. - 5:00 pm.	8 Public & 9 Private Junior High School	Muntinlupa Sports Center
September 30, 2026	7:00 am. - 5:00 pm.	6 Public & 18 Private Junior High School	Muntinlupa Sports Center

Ako po ay namamayagan

Ako po ay hindi namamayagan

Anong gawain hindi namamayagan?: \_\_\_\_\_

Dahilan ng hindi pagpayag: \_\_\_\_\_

Pangalan ng Mag-aaral: \_\_\_\_\_

Paaralan: \_\_\_\_\_

\_\_\_\_\_  
Signature of parent over printed name

Petsa: \_\_\_\_\_