



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

**MEMORANDUM**

No. 235, s. 2026

**OPENING OF THE ENHANCED BASIC EDUCATION INFORMATION SYSTEM  
(EBEIS) FOR SY 2026–2027 AND CONDUCT OF THE QUICK COUNT (QC)  
ENROLLMENT FOR SY 2026–2027**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance & Operations Division  
Public and Private Elementary and Secondary School Heads/OICs  
All Others Concerned

1. In preparation for the opening of the Enhanced Basic Education Information System (EBEIS) for School Year (SY) 2026–2027 and the conduct of the Quick Count Enrollment for SY 2026–2027, all concerned personnel are directed to observe the following guidelines and timelines issued by the Department of Education through the Education Management Information System Division (EMISD).

2. The EBEIS for SY 2026–2027 and the Quick Count Enrollment Facility shall be available from **June 4 to June 30, 2026**.

3. All School Heads/Administrators and authorized personnel of public and private elementary and secondary schools, and the Division Alternative Learning System (ALS) Coordinators are directed to encode the daily enrollment data by grade level and sex through the LIS Quick Count Facility from **June 4 to June 30, 2026**.

4. For schools implementing the Strengthened Senior High School (SSHS) Program, Quick Count enrollment data shall be reported as follows:

<b>SSHS Track</b>	<b>Reporting Category</b>
Academic Track	General Academic Strand (GAS)
Technical-Professional Track	Technical-Vocational-Livelihood (TVL)

This reporting arrangement shall apply to all Grade 11 learners in public schools and Grade 12 learners in SSHS pilot-implementing schools.

5. Schools are reminded that upon the opening of EBEIS SY 2026–2027 and Quick Count Enrollment, tagging of learners under the following programs shall no longer be available:

- BMI
- ADM SBFP
- ESC
- SHS Voucher Program
- ARAL Program



Republic of the Philippines  
**Department of Education**

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

6. All School Heads, LIS/BEIS Coordinators/Registrars, and Planning Officer shall complete the updating and validation of School Profiles in EBEIS from **June 4 to June 30, 2026**.
7. The Division Planning Office shall facilitate and monitor the following:
  - a. Updating of schools' Curricular Offering Classification (COC);
  - b. Updating of school classification;
  - c. Processing of school renaming requests, when applicable;
  - d. Assignment and updating of School Head information;
  - e. Updating of plantilla positions; and
  - f. Assignment of user accounts and corresponding system roles.
8. School Heads shall ensure the completeness, accuracy, and timeliness of their school profile information, including:
  - a. School address;
  - b. Contact details (telephone/mobile numbers);
  - c. Official email address;
  - d. School website, if applicable;
  - e. Date of establishment; and
  - f. Class organization (monograde, multigrade, or combination).
9. All schools are enjoined to ensure the accuracy of the information encoded in the system as these data shall serve as the basis for planning, budgeting, policy formulation, and other governance-related activities of the Department.
10. Public Schools District Supervisors (PSDSs) and Private School Focal Persons are directed to monitor the daily accomplishment of the Quick Count Enrollment and the completion of EBEIS School Profile Updating of schools under their supervision. They shall coordinate with School Heads and LIS Coordinators to ensure accuracy, completeness, and timely submission of required data within the prescribed period. For clarifications and technical concerns, schools may coordinate with the Planning and Research Unit through telephone numbers (02) 8423-7560/61/62 or via email at [planning.sdomuntinlupa@deped.gov.ph](mailto:planning.sdomuntinlupa@deped.gov.ph).
11. Immediate dissemination of and strict compliance with this Memorandum are directed.

  
**VIOLETA M. GONZALES CESO VI**  
Asst. Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent

Enclosure: none

References: as stated

To be indicated in the Perpetual Index  
under the following subjects:

DATA MANAGEMENT

EBEIS

ENROLLMENT

JDN/DM/ Opening of the Enhanced Basic Education Information System (eBEIS) for SY 2026–2027 and Conduct of the Quick Count (QC) Enrollment for SY 2026–2027

235 /June 2, 2026

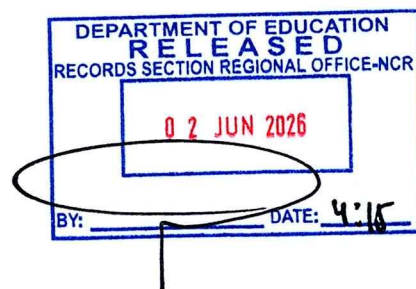
NUM-2026-235



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Republic of the Philippines  
**Department of Education**  
NATIONAL CAPITAL REGION



June 02, 2026


**REGIONAL MEMORANDUM**

No. 411 s. 2026

TO: **SCHOOLS DIVISION SUPERINTENDENTS**  
**ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS**  
**ELEMENTARY AND SECONDARY SCHOOLS PRINCIPALS/HEADS**  
**ALL OTHERS CONCERNED**

**OPENING OF EBEIS AND QUICK COUNT ENROLLMENT FOR SY 2026-2027**

1. Attached is the Email from MS. MERCY C. TRIO, Project Development Officer IV, Officer in Charge (OIC), Education Management Information System Division, Policy and Planning Service, Department of Education, for information, guidance, and strict compliance of all concerned.
2. Immediate dissemination of this communication, is desired.

  
**JOCELYN DR ANDAYA**  
Regional Director, NCR  
Concurrent Officer-In Charge, Office of the  
Assistant Secretary for Operations

Encl.: as stated

**[FOR IMMEDIATE ATTENTION AND APPROPRIATE ACTION] REQUEST TO EXPEDITE THE ASSIGNING OF SSHS ELECTIVE OFFERING FOR SY 2025-2026**

1 message

**PS - Education Management Information System Division** <ps.emisd@deped.gov.ph> Tue, Jun 2, 2026 at 8:35 AM  
To: BRYAN SILVESTRE <bryan.silvestre@deped.gov.ph>, Angelo Diaz <angelo.diaz@deped.gov.ph>, Hydelyn Navarra <hydelyn.cinco@deped.gov.ph>, Karla Antonio <karla.panasa@deped.gov.ph>, Dela Cerna Shella Lu <shellalu.delacerna@deped.gov.ph>, Joey Pimentel <joey.pimentel@deped.gov.ph>, Stephanie Alyssa Montemayor <stephaniealyssa.montemayor@deped.gov.ph>, Jourdan Pangilan <jourdan905@gmail.com>, Jourdan Pangilan <jourdan.pangilan@deped.gov.ph>, JANINE GALINDO <janine.galindo@deped.gov.ph>, Cecilia Rosido <cecilia.rosido@deped.gov.ph>, Francis Deogracias Ventura <francisdeogracias.ventura@deped.gov.ph>, Matrose Galarion <matrose.galarion@deped.gov.ph>, Elinor Garcia <elinor.garcia@deped.gov.ph>, Gloria Cruz <gloria.cruz001@deped.gov.ph>, Roy Banas <roy.banas@deped.gov.ph>, PPRD REGION VI <region6.pprd@deped.gov.ph>, Leo Dedoroy <leo.dedoroy@deped.gov.ph>, Helen Sabino <helen.sabino001@deped.gov.ph>, Rita Dimakiling <rita.dimakiling@deped.gov.ph>, Allan Mansaladez <allan.mansaladez@deped.gov.ph>, Violeta Nuñez <violeta.nunez@deped.gov.ph>, CAR PPRD <car.pprd@deped.gov.ph>, PPRD NCR <pprd.ncr@deped.gov.ph>, Serafin Farinas <serafin.farinas@deped.gov.ph>, Adrian Bullo <adrian.bullo@deped.gov.ph>, Jona Malonzo <jona.marfil@deped.gov.ph>, Jayson Ealdama <jayson.ealdama@deped.gov.ph>, "Ma. 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**Dear Sirs/Mesdames:**

In preparation for the opening of the EBEIS SY 2026-2027 and Quick Count Enrollment for SY 2026-2027 on June 4, 2026, all concerned personnel shall be guided by the following instructions/information.

- 1. Regional Planning Officers shall expedite the process of ASSIGNING the Elective Offerings of Pilot Implementing Strengthened Senior High Schools (SY 2025-2026) in the EBEIS until June 03, 2026 (tomorrow).**

Only schools with assigned Elective Offerings before the opening of the EBEIS SY 2026-2027 and Quick Count Enrollment for SY 2026-2027 can continue the tagging of the electives taken by their learners.

2. Once the EBEIS SY 2026 and Quick Count Enrollment for SY 2026-2027 are open, tagging of BMI, ADM SBFP, ESG, SHS Voucher Beneficiaries, and ARAL learners is **no longer available**.

**The EBEIS for SY 2026-2027 and Quick Count Enrollment for SY 2026-2027 will be available from June 4 to June 30, 2026.**

#### **Quick Count Enrollment SY 2026-2027**

1. All school heads/authorized personnel of public and private elementary and secondary schools, State/Local Universities and Colleges (SUCs/LUCs) offering basic education, Philippine Schools Overseas (PSO), and the Division Alternative Learning System (ALS) Coordinators are directed to **encode daily enrollment by grade level and sex at the LIS Quick Count Facility from June 04 - 30, 2026.**
2. **For Strengthened Senior High School**, Quick Count enrollment data shall be reported in this manner: (1) **Academic Track** under the **General Academic Strand (GAS)**; and (2) the **Technical-Professional (Tech-Pro)** under the **Technical-Vocational-Livelihood (TVL)** Track. This shall apply to all Grade 11 learners in public schools and Grade 12 learners in pilot implementers of SSSH.

#### **EBEIS SY 2026-2027**

With the opening of EBEIS SY 2026-2027, **all concerned personnel must complete the Updating of School Profiles from June 4 to June 30:**

1. **Regional Planning Officers** shall facilitate the creation of school profiles and issuance of School IDs of newly-established public and private schools, schools converted into integrated schools, and separated public annex schools, including the change of administrative level, school sub-classification, and school type.
2. **Division Planning Officers** shall facilitate the updating of schools' curricular offering classification (COC), school classification, and school name/renaming of the school. Also, the assignment of the school head, updating the plantilla positions, including the assignment of the user account and role.
3. The **School Head** shall update their school profile to ensure the correctness of the school address, contact details (telephone numbers, email address, website, if any), date of establishment, and class organization (multigrade, monograde, or combination).

For any clarifications, please contact the PPS-EMISD through this email.

Thank you for your usual support and cooperation.

Sincerely,

#### **MERCY C. TRIO**

Project Development Officer IV,  
Officer in Charge (OIC)  
**Education Management Information System Division**  
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