



Republic of the Philippines  
Department of Education

NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

**MEMORANDUM**  
**No. 248, S. 2026**

**To: ARMIDA S. OBLINADA, Ed.D**  
**Education Program Supervisor - Science**

**From: VIOLETA M. GONZALES, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

**Subject: DESIGNATION ORDER**

In the exigency of service due to the attendance of Dr. Ador B. Querubin, Principal IV of Muntinlupa Science High School to **2026 ASEAN - JAPAN EXCHANGE Program for Secondary School Leaders on June 8 to 15, 2026 at Koko Hotel Tokyo, Japan**, you are hereby **designated as Officer-In-Charge, Office of the School Principal**, of Muntinlupa Science High School on the abovementioned dates.

As Officer-In-Charge, you have the authority to assume the power, duties, responsibilities, and accountabilities attached to the position, except in financial matters.


You are directed to write a short narrative report on the activities taken during your term as Officer-In-Charge on the above-mentioned dates.

Please be guided accordingly.

Conformed:

  
**ARMIDA S. OBLINADA, Ed.D**  
Education Program Supervisor - Science

Noted by:

  
**VIOLETA M. GONZALES, CESO VI**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

NUM-2026-248