



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JUL 15 2026

MEMORANDUM

No. 257, s. 2026

**EXTENSION OF THE BASIC EDUCATION INFORMATION SYSTEM (BEIS)
ENCODING FOR SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance & Operations Division
Public and Private Elementary and Secondary School Heads/OICs
All Others Concerned

1. In reference to the LIS Advisory issued by the Department of Education, all public and private elementary and secondary schools are informed that the Basic Education Information System (BEIS) encoding for School Year 2025-2026 has been extended until **June 30, 2026**.

2. In view thereof, all School Heads and BEIS Coordinators are directed to ensure completeness, accuracy, and timely submission of all required BEIS data within the extended period.

3. Schools that have not yet completed their encoding and submission are strongly encouraged to utilize the extension period to finalize and validate their data to avoid delays in reporting and consolidation.

4. **Public Schools District Supervisors (PSDSs)** are directed to closely monitor and ensure the timely submission, completeness, and accuracy of reports from all public schools within their respective districts. Likewise, **Private School Focal Persons** shall coordinate with and monitor private schools under their area of responsibility to ensure full compliance with the prescribed requirements and timelines.

5. All concerned personnel are reminded that data submitted through the Basic Education Information System (BEIS) serves as an official basis for planning, policy formulation, resource allocation, and other management decisions of the Department. Hence, utmost diligence in data preparation, validation, and submission is expected.

6. For inquiries or clarifications regarding this activity, please contact the SGOD-Planning and Research Section through email at **planning.sdomuntinlupa@deped.gov.ph**.

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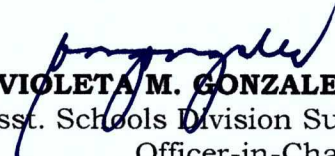
Student Center for Life Skills Bldg., Centennial Ave., Brgy Tunasan, Muntinlupa City
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7. Immediate dissemination of and strict compliance with this Memorandum are directed.

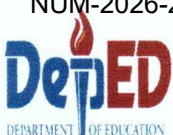

VIOLETA M. GONZALES CESO VI
Asst. Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: none
References: as stated
To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
DATA
FORMS
LEARNERS
REQUIREMENTS
RULES AND REGULATIONS
SCHOOLS

JDN/DM/Extension of the Basic Education Information System (BEIS) Encoding for School Year 2025–2026
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Bulletin

Previous Updates (previous-updates.html)

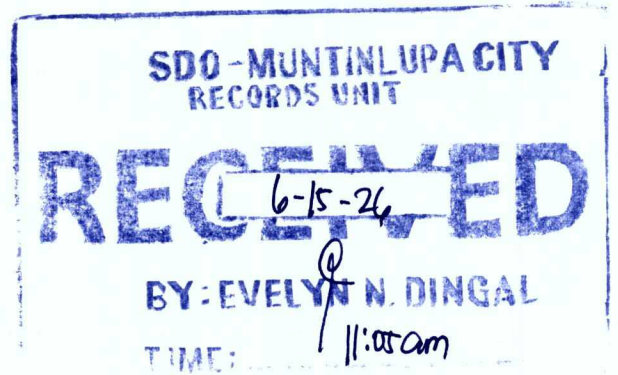
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Infographics

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Bulletin

Announcement

Monday, June 15, 2026

Important Advisory

June 15, 2026

- **Basic Education Information System (BEIS) encoding for School Year 2025-2026 has been extended up to June 30, 2026.**

June 5, 2026

- **Enrollment for School Year 2025-2026 has been reopened until 15 June 2026. Schools are hereby instructed to finalize their enrollments and update their learner statuses until the said date.**

June 4, 2026

- **EBEIS SY 2026-2027 and LIS Quick Count SY 2026-2027 are now available until June 30, 2026.**

All concerned personnel shall be guided according to the following:

- **LIS EOSY Updating and Tagging for SY 2025-2026**
 - Schools are still allowed to continue their LIS EOSY Status Updating for SY 2025-2026 until **June 15, 2026**.
 - Only SY 2025-2026 Pilot Implementing Strengthened Senior High Schools (SSHS) assigned with their SSHS Elective Offerings before the opening of EBEIS SY 2026-2027 and LIS Quick Count SY 2026-2027, can continue the tagging of electives taken by their learners until June 15, 2026.
 - Tagging of BMI, ADM SBFP, ESC, SHS Voucher Beneficiaries, and ARAL learners is **no longer available**.
- **Quick Count Enrollment SY 2026-2027**
 - All school heads/authorized personnel of public and private elementary and secondary schools, State/Local Universities and Colleges (SUCs/LUCs) offering basic education, Philippine Schools Overseas (PSO), and the Division Alternative Learning System (ALS) Coordinators are directed to **encode daily enrollment by**