



Republic of the Philippines  
**Department of Education**  
 NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division  
 Superintendent**

JUN 03 2026

**MEMORANDUM**

**MEETING ON THE DISTRIBUTION OF BALIK ESKWELA PACKAGE FOR THE SY  
 2026-2027**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisor, Curriculum Implementation Division  
 Chief Education Supervisor, Schools Governance and Operations Division  
 Public Elementary and Secondary School Principals/OICs  
 School Division Office Focal Persons  
 Schools Balik Eskwela Package Focal Persons/ School Property Custodians  
 Balik Eskwela Package Grade Level Representatives  
 All Others Concerned

1. In cooperation with the City Government of Muntinlupa, and in preparation for the opening of classes for School Year 2026–2027, a meeting regarding the distribution of the **Balik-Eskwela Package (composed of school supplies and rubber shoes)** shall be conducted to ensure proper coordination, allocation, and orderly distribution of the said packages to recipient learners.

2. The meetings will be held at **Museo ng Muntinlupa** on the following schedules:

Date	Time	Participants
June 09, 2026	1:00 p.m.	School Division Office Officials/Focal Persons Public Elementary and Secondary School Principals/OICs
June 11, 2026	9:00 a.m.	District 1 Grade Level Representatives and School Property Custodian/ Focal Person
June 11, 2026	1:00 p.m.	District 2 Grade Level Representatives and School Property Custodian/ Focal Person

3. All concerned participants are requested to attend the scheduled meeting promptly and ensure proper coordination for the smooth and timely distribution of the Balik Eskwela Packages to recipient learners.

4. Immediate dissemination of this Memorandum is desired.

*[Signature]*  
**VIOLETA M. GONZALES CESO VI**  
 Assistant Schools Division Superintendent  
 Officer-in-charge,  
 Office of the Schools Division Superintendent

Encl.: As stated,

To be indicated in the **Perpetual Index:**

Under the following subjects:

SCHOOLS                      LEARNERS

JIL/ MEETING ON THE DISTRIBUTION OF BALIK ESKWELA PACKAGE FOR THE SY 2026-2027 \_\_\_/JUNE 06, 2026