



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM

No. 307, s. 2026

**ADDENDUM TO THE CONDUCT OF INSPECTION AND VALIDATION OF
SENIOR HIGH SCHOOL TECHNICAL-VOCATIONAL-LIVELIHOOD (SHS-TVL)
SPECIALIZATIONS IN COMPLIANCE WITH DEPED ORDER NO. 54, s. 2022**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance Operations Division
Education Program Supervisor, EPP/TLE/TVL
Senior High School Coordinator
School Principals/ OICs
All Others Concerned

1. In reference to Division Memorandum No. 302, s. 2026, titled "**Conduct of Inspection and Validation of Senior High School Technical-Vocational-Livelihood (SHS-TVL) Specializations in Compliance with DepEd Order No. 54, s. 2022**," scheduled on **July 21-22, 2026**, this Addendum is issued to provide the composition of the Division Inspection and Validation Teams for the conduct of the inspection and validation of SHS-TVL specializations.
2. Attached to this Memorandum are the composition of the Division Inspection and Validation Teams, the designated Team Leaders and Members, and the corresponding Terms of Reference for the information and guidance of all concerned.
3. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

Encl: As stated Reference:
To be indicated in the Perpetual Index
under the following subjects:

LEARNING AREA, TECHNICAL VOCATIONAL LIVELIHOOD/TECHPRO

LLG/Memo- Addendum to the Conduct of Inspection and Validation of SHS-TVL Specializations in compliance with DepEd
Order no. 54, s. 2022
307 July 7, 2026

NUM-2026-307



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Enclosure 1

COMPOSITION OF THE DIVISION INSPECTION AND VALIDATION TEAM

Chairpersons	FLORANTE C. MARMETO Chief Education Supervisor Curriculum Implementation Division (CID)	MA. REGAELE A. OLARTE Chief Education Supervisor School Governance Operations Division (SGOD)
Members	JOSEPH C. NILO Division Planning Officer	
	ERIC F. FUNGO PSDS, Division Senior High School Focal Person	
	LEONAI DA L. GUTIERREZ Education Program Supervisor, EPP/TLE/TVL	

TERMS OF REFERENCE

The Division Inspection and Validation Teams shall:

1. Conduct the inspection and validation of Senior High School Technical-Vocational-Livelihood (SHS-TVL) specializations in accordance with the provisions of DepEd Order No. 54, s. 2022, and other relevant DepEd issuances.
2. Assess the compliance of schools with the prescribed requirements, standards, and documentary evidence for the offering of SHS-TVL specializations/Electives.
3. Accomplish and certify the prescribed inspection and validation instruments and submit the corresponding findings and recommendations to the Schools Division Superintendent for endorsement to the Regional Office.
4. Ensure that all inspection and validation reports and supporting documents are complete, accurate, and submitted within the prescribed timeline.
5. The Team Leader/Chairperson shall oversee the inspection and validation process, consolidate the team's findings, and countersign the accomplished evaluation forms prepared by the Division SHS-TVL Focal Person, in accordance with DepEd Order No. 54, s. 2022.
6. Perform other functions that may be assigned by the Schools Division Superintendent in relation to the conduct of the inspection and validation.