



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JUL 02 2026

MEMORANDUM

**APPLICATION AND UPDATING PERIOD FOR HIGH SCHOOL AND
ELEMENTARY PUPILS ASSISTANCE PROGRAM (HELP) OF
THE MUNTINLUPA SCHOLARSHIP DIVISION (MSD)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. In reference to the attached letter from Mr. Arian Clarence L. Caballero, MBA, Division Head, Muntinlupa Scholarship Division, dated June 25, 2026, on the above-captioned title, the application and updating period for HELP for SY 2026-2027 will be from **July 6 to 17, 2026**.

2. In this regard, all Public Schools Scholarship Committees are hereby directed to disseminate this information and provide the necessary assistance and guidance to concerned learners, parents, and guardians regarding the application and updating procedures. Furthermore, all required documents must be properly verified and endorsed by the respective schools and submitted to the Muntinlupa Scholarship Division (MSD) on or before **July 31, 2026**.

3. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

References: None

To be indicated in the Perpetual Index
under the following subjects:
SCHOLARSHIPS

KSJT / APPLICATION AND UPDATING PERIOD FOR HIGH SCHOOL AND ELEMENTARY PUPILS ASSISTANCE PROGRAM (HELP)
265 / JULY 1, 2026



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com

UN-2026-265



Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
Muntinlupa Scholarship Division



25 JUNE 2026

DR. VIOLETA M. GONZALES, CESO VI
Officer In Charge
SDO-Muntinlupa City

SDO-MUNTINLUPA CITY
RECORDS UNIT
RECEIVED
6-25-26
BY: EVELYN N. DINGAL
TIME: 2:49pm

ATTENTION: PUBLIC SCHOOLS SCHOLARSHIP COMMITTEE

SUBJECT: APPLICATION AND UPDATING PERIOD FOR HIGH SCHOOL AND ELEMENTARY PUPILS ASSISTANCE PROGRAM

Dear Dr. Gonzales,

The Muntinlupa Scholarship Division respectfully informs your good office that the application and updating period for the High School and Elementary Pupils Assistance (HELP) Program for School Year 2026–2027 will commence on **06 JULY 2026 and shall end on 17 JULY 2026.**

In this regard, may we respectfully request the assistance of the Public Schools Scholarship Committee in disseminating this information to all concerned learners, parents, and guardians to ensure that qualified beneficiaries are properly informed and guided regarding the application and updating procedures.

Furthermore, all accomplished applications, together with the required supporting documents, duly verified and endorsed by the respective schools, shall be submitted to the Muntinlupa Scholarship Division on or before **31 July 2026.**

Your continued support and cooperation in the implementation of the City's scholarship programs are highly appreciated.

Thank you very much.

Respectfully yours,


ARIAN CLARENCE L. CABALLERO, MBA
Head