



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JUL 06 2026

MEMORANDUM

SUBMISSION OF SCHOOL LEARNING ACTION PLAN (LAC)


To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Administrative Officer V
All Others Concerned

1. In line with the Department of Education's commitment to strengthening teachers' continuing professional development through the implementation of the Learning Action Cell (LAC), pursuant to **DepEd Order No. 35, s. 2016, The Learning Action Cell as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning**, all public elementary and secondary schools are hereby directed to prepare and submit their School LAC Plan for School Year 2026–2027.
2. The School LAC Plan shall serve as the school's roadmap in implementing school-based professional learning sessions that are responsive to teachers' identified needs, aligned with the Philippine Professional Standards for Teachers (PPST), and supportive of school improvement goals.
3. All School Heads are requested to ensure that the School LAC Plan:
 - is developed in consultation with teachers and LAC facilitators;
 - is aligned with the school's Learning and Development needs assessment and School Improvement Plan (SIP), where applicable;
 - includes the schedule of LAC sessions, target participants, learning objectives, topics, facilitators, expected outputs, and monitoring mechanisms; and
 - follows the prescribed template reflected in the Annex 1 of DepEd Order 35, s. 2016
4. The duly signed School LAC Plan shall be submitted in both PDF (signed copy) and editable Excel/Word format through the link: **<https://tinyurl.com/SDOMUNTILAC2627> on or before July 8, 2026.**
5. Timely submission of the School LAC Plan is necessary to facilitate the consolidation of the Division Learning and Development interventions and ensure the effective implementation and monitoring of school-based professional development activities throughout the school year.
6. For inquiries and clarifications, kindly coordinate with the Human Resource Development Section through **Ms. Ivy M. Romano, Senior Education Program Specialist.**



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

7. Immediate dissemination of and compliance with this Memorandum are desired.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

PROGRAM	SCHOOL	TEACHER
---------	--------	---------

IMR/ LAC Plan Submission <u>267</u> July 2, 2026		
---	--	--

UN-2026-267