



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

**Office of the Schools Division
Superintendent**

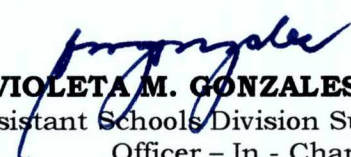
JUL 23 2026

MEMORANDUM

ALPABASA TRAINING FOR SELECTED GRADE ONE TEACHERS

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OIC
All Others Concerned

1. In line with the Division's thrust to enhance learners' proficiency and readiness, and in support of the NCR Top 2 Priority on Improving Foundational Skills of learners, the Schools Division Office, in partnership with Read to Achieve Foundation, Philippines Inc. (RAFPI), shall conduct a one-day **Pilot ALPABASA Training for Grade 1**. The activity will be held at the 4th Floor Activity Center, Schools Division Office, Muntinlupa City on **July 25, 2026**, from **8:00 a.m. – 5:00 p.m.**
2. This training aims to enhance teachers' instructional competencies by equipping them with effective strategies to strengthen foundational literacy skills among learners transitioning from kindergarten to Grade 1.
3. Expenses incurred for the meals of participants and members of the training team shall be charged against school MOOE/Local Funds, subject to the usual accounting and auditing rules and regulations. Teaching personnel shall be granted a one-day Service Credit, while non-teaching personnel shall receive Compensatory Time Off (CTO). The list of participants is attached in the enclosure for reference.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Assistant Schools Division Superintendent
Officer – In - Charge
Office of the Schools Division Superintendent



Encl: As stated

To be indicated in the Perpetual Index

under the following subjects: KINDERGARTEN CURRICULUM TRAINING

MTCD/ALPABASA TRAINING FOR SELECTED GRADE 1 TEACHER

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Student Center for Life Skills Bldg., Centennial Ave.,
Brgy. Tunasan, Muntinlupa City
(02) 8805 – 9935, (02) 8805 - 9940
sdo.muntinlupa@gmail.com



510-298



Republic of the Philippines
Department of Education
National Capital Region
Schools Division Office – Muntinlupa City

4th Floor Activity Center, Schools Division Office, Muntinlupa City

Date: July 25, 2026

Time: 8:00 A.M. – 5:00 P.M.

	NAME	POSITION	SCHOOL
1	Rodolfo L. Boado Jr.	Grade 1 Teacher	Bagong Silang E.S.
2	Joanna O. Camania	Grade 1 Teacher	Bagong Silang E.S.
3	Mary Rose Q. Colina	Grade 1 Teacher	Bagong Silang E.S.
4	Gina Rizza D. Cid	Grade 1 Teacher	Bagong Silang E.S.
5	Nenita R. Dariaga	Grade 1 Teacher	Bagong Silang E.S.
6	April R. Perez	Grade 1 Teacher	Bagong Silang E.S.
7	Melinda T. Abarca	Grade 1 Teacher	Bayanan E.S. Unit 1
8	Lailan Abit	Grade 1 Teacher	Bayanan E.S. Unit 1
9	Shyrin H. Anas	Grade 1 Teacher	Bayanan E.S. Unit 1
10	Denah M. Hicao	Grade 1 Teacher	Bayanan E.S. Unit 1
11	Mary Joy E. Ibuan	Grade 1 Teacher	Bayanan E.S. Unit 1
12	Karen Grace T. Marasigan	Grade 1 Teacher	Bayanan E.S. Unit 1
13	Criselda M. Pacientie	Grade 1 Teacher	Bayanan E.S. Unit 1
14	Bernadeth E. Ramirez	Grade 1 Teacher	Bayanan E.S. Unit 1
15	Remelyn Joy P. Rebellon	Grade 1 Teacher	Bayanan E.S. Unit 1
16	Kimberly R. Santiago	Grade 1 Teacher	Bayanan E.S. Unit 1
17	Catyren T. Montehermoso	Grade 1 Teacher	Bayanan E.S. Unit 1
18	Mayleen E. Valiente	Grade 1 Teacher	Bayanan E.S. Unit 1
19	Michelle Ann L. Vela	Grade 1 Teacher	Bayanan E.S. Unit 1
20	Roselyn Claveron	Grade 1 Teacher	Buli E.S.
21	Christine Guitierrez	Grade 1 Teacher	Buli E.S.
22	Charmine Nales	Grade 1 Teacher	Buli E.S.
23	Cherry Pagkalinawan	Grade 1 Teacher	Buli E.S.
24	Angelita Quinto	Grade 1 Teacher	Buli E.S.
25	Myra Rivero	Grade 1 Teacher	Buli E.S.
26	Ma Elena L. Arga	Grade 1 Teacher	Cupang E.S. Anex
27	Meliza Aimee Demegillo	Grade 1 Teacher	Cupang E.S. Anex
28	Catherine Sacapano	Grade 1 Teacher	Cupang E.S. Anex
29	Shiela Marie C. Acebes	Grade 1 Teacher	F de Mesa E.S.
30	Joan Q. Agapin	Grade 1 Teacher	F de Mesa E.S.
31	Jo-An B. Batoleno	Grade 1 Teacher	F de Mesa E.S.
32	Ruth V. Consatntino	Grade 1 Teacher	F de Mesa E.S.
33	Romina P. Galang	Grade 1 Teacher	F de Mesa E.S.
34	Ron-Ann R. Moreno	Grade 1 Teacher	F de Mesa E.S.
35	Daisy D. Rio	Grade 1 Teacher	F de Mesa E.S.
36	Lourdes C. Santos	Grade 1 Teacher	F de Mesa E.S.
37	Ma. Girlie T. Bulos	Grade 1 Teacher	Fill Invest E.S.



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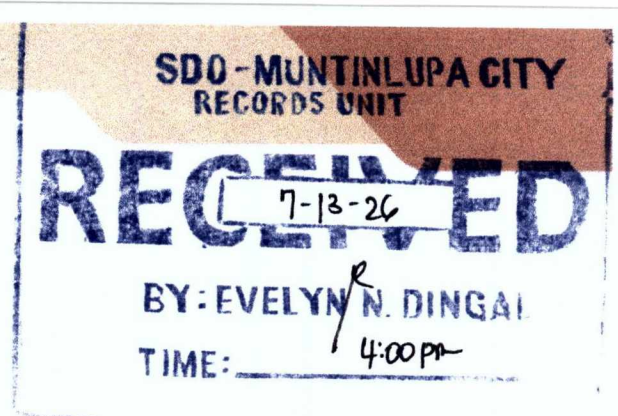
38	Yra Joy R. Lim	Grade 1 Teacher	Fill Invest E.S.
39	Rachel F. Mendoza	Grade 1 Teacher	Fill Invest E.S.
40	John Albert B. Colle	EPS Filipino	SDO Muntinlupa
41	Ma. Theresa C. Dela Rosa	PSDS	SDO Muntinlupa
42	Algin B. Pulga	TWG	SDO Muntinlupa
43	Patricia G. Cruz	Speaker	RAFPI
44	Diana Mariz Catangay	Speaker	RAFPI
45	Flordeliza Alfonso	Facilitator	RAFPI
46	Rachel Santos	Facilitator	RAFPI
47	Krysslyn Libunao	Facilitator	RAFPI



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Violeta M. Gonzales, CESO VI
Superintendent
DepEd SDO City of Muntinlupa



Dear Ma'am Gonzales,

Magandang Buhay!

First, please accept our warmest congratulations on your well-deserved promotion as Schools Division Superintendent of Muntinlupa. We are truly grateful for your visionary leadership and steadfast commitment to educational transformation, particularly in advancing literacy programs for young learners. As a partner stakeholder of the Schools Division Office of Muntinlupa, Read to Achieve Foundation Philippines Inc. (RAFPI) joins you in this shared mission of improving literacy outcomes for every child.

Following the successful batches of ALPABASA Kindergarten training conducted for the schools in the division, this school year marks a crucial phase for the program's implementation. We deeply appreciate the support and commitment of your office in making Muntinlupa City our first division-wide ALPABASA beneficiary in Metro Manila.

In line with this partnership, and through the generous support of ReachOut Ville Foundation (ROVFI), one of our valued partners and the first organization to help initiate the ALPABASA Project in the division, we are pleased to share our intention **to pilot ALPABASA for Grade 1 in six selected schools in Muntinlupa:**

- Buli Elementary School
- Bagong Silang Elementary School
- Bayanan Unit I Elementary School
- Cupang Elementary School – Annex
- F. De Mesa Elementary School
- Filinvest Alabang Elementary School

These schools were among the initial recipients of the ALPABASA Kindergarten program, and we believe they are well-positioned to benefit from and contribute to this next phase of the initiative.

In this regard, we respectfully request the approval of your office to allow us to conduct a **one-day ALPABASA pilot training for the Grade 1 teachers** of the above-mentioned schools on **July 25, 2026, 8am - 5pm.** We understand that this request comes at short notice and falls within the instructional block of the first quarter. However, in our desire to begin implementation within the current school year, we are proposing to hold the training on a Saturday to minimize disruption to regular class schedules.

In line with this, may we also respectfully request the support of the participating DepEd schools **in providing the training venue for the said activity.** Such support would greatly help facilitate the conduct of the pilot training and allow us to maximize available resources for the implementation of the program

We believe this pilot will provide valuable support to teachers as they continue to strengthen foundational literacy skills among learners transitioning from Kindergarten to Grade 1. We would also greatly appreciate the opportunity to meet with you and further discuss this proposed initiative, including how we may continue working together to support literacy development in the division.

For your reference, we have attached a project primer containing additional details on the proposed pilot, including its objectives, scope, and planned activities.



Thank you very much for your continued commitment to early literacy and for your invaluable partnership in helping young learners become readers. We look forward to your favorable response.

Warm regards,

A handwritten signature in black ink, which appears to read "Patricia", is positioned above the printed name.

Patricia Gonzalez-Cruz
Executive Director