



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

JUL 28 2026

MEMORANDUM

**CY 2026 2ND PAGBA SEMINAR CUM CONVENTION WITH THEME: "NAVIGATING
UNCERTAINTY: BUILDING RESILIENCE AND STRENGTHENING REFORM
INITIATIVES IN PUBLIC FINANCIAL MANAGEMENT"**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads / OICs
Administrative Officer V
All Others Concerned

1. Attached is Regional Memorandum No. 550, s. 2026 dated July 15, 2026, on the above-captioned title, the contents of which are self-explanatory for the information of all concerned.
2. DepEd officials and employees performing accounting, budgeting, procurement, cashiering, administrative and other related functions may attend and participate in the said seminar convention which will be held at Bohol Tropics Resort, Tagbilaran City, Bohol on September 2-5, 2026.
3. The use of DepEd funds shall be subject to the approval of respective authorities and contingent upon availability of fund, adhering to existing budgeting, accounting and auditing rules and regulations.
4. For more information, please refer to the attached invitation from Ms. Zenaida M. Bolor-Chang, President of the Philippine Association of Government Budget Administration (PAGBA) Inc.
5. Immediate dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

Enclosure: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

SEMINARS CONVENTIONS FINANCIAL MANAGEMENT

KEM/ CY 2026 2ND PAGBA SEMINAR CUM CONVENTION WITH THEME: "NAVIGATING UNCERTAINTY: BUILDING RESILIENCE AND
STRENGTHENING REFORM INITIATIVES IN PUBLIC FINANCIAL MANAGEMENT"
303 / 07/23/2026

UN-2026-303



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

ACCOUNTING
DEPARTMENT OF EDUCATION
RELEASED
RECORDS SECTION REGIONAL OFFICE-NCR
20 JUL 2026
BY: _____ DATE: 4:05

July 15, 2026

REGIONAL MEMORANDUM

No. 550 s, 2026

RECEIVED BY:

MARLON A. SALONGA
SDO-MUNTINLUPA (RECORDS UNIT)

To: Schools Division Superintendents
Chiefs of Functional Divisions
Division Office Accountants
Administrative Officers
All Others Concerned

CY 2026 2nd PAGBA SEMINAR CUM CONVENTION

Theme: "Navigating Uncertainty: Building Resilience and Strengthening Reform Initiatives in Public Financial Management"

1. Attached is the invitation from Ms. Zenaida M. Bolor-Chang, National President of the Philippine Association for Government Budget Administration (PAGBA), Inc., for the **CY 2026 2nd PAGBA Seminar cum Convention to be held on September 2-5, 2026, at Bohol Tropics Resort, Tagbilaran City, Bohol.**
2. The seminar aims to enhance the knowledge and competencies of government financial management personnel through discussions on current policies, emerging trends, and reforms in public financial management. Topics include, among others: RA 12231 "Government Optimization Act", Bulk Central Procurement as Green Procurement Strategy, Climate and Disaster Resilient Budgeting: The Imperatives & Challenges, Roles of AI on Enhancing Public Financial Management (PFM), COA Rules and Regulations on Settlement of Accounts, PRC Resolution 2165, Tax Updates, Privacy Governance: Data Privacy Protection and Compliance and Rules on Administrative Cases in the Civil Service (RACCS) and other CSC Updates.
3. Government officials and employees performing accounting, budgeting, and other related functions are invited to attend, subject to the availability of funds and in accordance with existing accounting and auditing rules and regulations.
4. For the information and guidance of all concerned.

Department of Education
Schools Division Office
City of Muntinlupa
ACCOUNTING UNIT

RECEIVED

By: MICHAEL M. NAVIA
Date: 21 JUL 2026 2:30 am
Time: _____

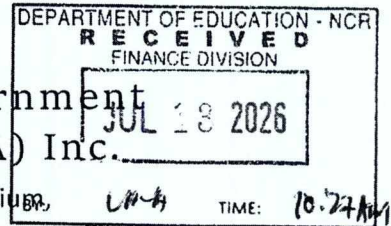
JOCELYN DR. ANDAYA

Regional Director, NCR
Concurrent Officer-In-Charge,
Office of the Assistant Secretary for Operations



Philippine Association for Government Budget Administration (PAGBA) Inc.

Units N & O, 9th Floor, Lansbergh Place Condominium,
170 Tomas Morato Avenue, Corner Scout Castor St., Quezon City
Website : www.pagba.com Email: admin@pagba.com



June 15, 2026

President
Zenaida M. Bolor-Chang, CPA
Former Assistant Commissioner
Bureau of Internal Revenue

Executive Vice-President
Luz M. Cantor, CPA
Former Undersecretary
Department of Budget & Management

Vice-President for Internal Affairs
Angelo Fidelino B. Villanueva, CPA
Deputy Secretary General
House of Representatives

Vice-President for External Affairs
Atty. Lynn Danao-Moreno, JD
Former Assistant Executive Secretary
Office of the President

Secretary
Ursula Editha O. San Pedro, CPA
JBC Chief of Office (Director IV)
Supreme Court of the Philippines

Assistant Secretary
Gregorio C. Rulloda, CPA
Vice President-Internal Audit Group
Philippine Health Insurance Corporation

Treasurer
Cecilia A. Almajose, CPA
Former Provincial Accountant
Rizal Provincial Government

Assistant Treasurer
Ma. Cecilia M. Narido, CPA
Director IV
Department of Budget and Management

Auditor
Beverly L. Letada, CPA
Chief Administrative Officer
Commission on Audit

Business Managers
Adelaida C. Navarro-Banaria, CPA
Former Finance Director
Securities & Exchange Commission

Imelda R. Dela Cruz
Director IV- Financial Management Service
Department of Environment and Natural Resources

Public Relations Officer
Claridith L. Udani-Paciente, CPA
Corporate Finance Services Chief
Philippine Ports Authority

Trustees
Julius B. Japa
Director IV
Office of the President

Wilma T. Unana
Chief Administrative Officer
Professional Regulation Commission

Aileen M. Tillah
Administrative Officer V
Department of Public Works and Highways

Advisers
Atty. Cyril E. Ramos, CPA
Corazon M. Ordoñez, CPA

THE REGIONAL DIRECTOR
DEPED-NATIONAL CAPITAL REGION
6 MISAMIS ST. BAGO BANTAY,
QUEZON CITY 1105

ATTENTION: Budget/Finance Officers, Accountants, Procurement/Administrative/Legal/ Personnel Officers, Cashiers/Treasurers, Comptrollers, Planning/Development Officers, Internal Auditors, Fiscal/School Administrators, Bids and Awards Committee Members

Dear Sir/Madam:

Greetings !

The Philippine Association for Government Budget Administration (PAGBA) Inc., offers anew a line-up of topics - all attuned to a single objective: to sustain the provision and facilitation of capacity-building requirements relative to sound public financial management and good governance including worthwhile information on work-life balance.

The 2026 theme, "*Navigating Uncertainty: Building Resilience and Strengthening Reform Initiatives in Public Financial Management*" connotes a task to financial managers on how to respond to structural reforms attendant to digitalization and a call to civil servants that service responsiveness requires continuing information and professional development.

Hence, we would like to invite you and the concerned officer/s of your agency to attend and participate in the **CY 2026 2nd PAGBA Seminar Cum Convention to be held on September 2-5, 2026, at the Bohol Tropics Resort, Tagbilaran City, Bohol.** We have invited distinguished experts/resource speakers who will discuss the following topics:

- RA 12231 "Government Optimization Act"
- Bulk & Central Procurement as Green Procurement Strategy
- Climate & Disaster Resilient Budgeting : The Imperatives & Challenges
- Role of Artificial Intelligence (AI) on Enhancing Public Financial Management (PFM)
- COA Rules and Regulations on Settlement of Accounts
- PRC Resolution 2165 " Revised Guidelines on the Recognition, Validation, and Accreditation of Self-Directed Learning, Professional Work Experience, and Informal Learning for the Purpose of Gaining Continuing Professional Development (CPD) Credit Units"
- Tax Updates
- Privacy Governance: Data Privacy Protection and Compliance
- Rules on Administrative Cases in the Civil Service (RACCS) and other CSC Updates

We encourage you and your officers to be part of this another very exciting learning experience with other PAGBA Members. Your active participation, as well as inputs during the seminar-workshop will be highly appreciated.

For this seminar, each participant shall pay a registration fee of PhP11,200.00 per NBC No. 596 dated January 20, 2025, annual dues of PhP300.00 and one-time membership fee of PhP200.00.

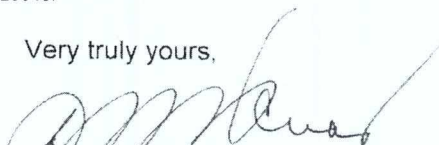
For your convenience, online registration and early payment are required. To register online, you may visit our website, www.pagba.com. Check/cash payment should be issued/addressed to the Philippine Association for Government Budget Administration (PAGBA), Inc., or PAGBA, Inc. and deposit to the Land Bank of the Philippines Account No. 1692-1000-30 (COA Branch).

Once payment has been deposited, please send, thru email, the scanned deposit slip or LDDAP to admin@pagba.com.

We have posted in our website a list of nearby hotels, inns and condotels for your information and guidance.

Should you have further inquiries, please email the Secretariat at admin@pagba.com or call Ms. Rosalina Canon at cellphone numbers 0926-6171215 and/or Arlene Estimada at 0927-7725645.

Very truly yours,


Zenaida M. Bolor-Chang, CPA
President



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

COLLECTIVE ACTIVITY PROJECT PROPOSAL FOR FY 2025

PROPONENT OFFICE:

Finance Division

PROGRAM NAME:

DepEd NCR Finance Staff's Learning and Development

AMOUNT REQUESTED:

The total amount requested for the implementation of all proposed activities under the program is **₱543,000.00**, which will be charged to the CY 2026 Regular MOOE.

I. RATIONALE:

The Regional Office (RO) and Schools Division Offices (SDOs) continue to experience a **high turnover of finance staff**, with at least seven vacant positions in the Regional Office Proper as of November 30, 2025. Retained personnel serving as relievers for these vacant positions must acquire the necessary **skills and competencies** to ensure the continuity of Finance Division operations.

Participation in **training, seminar-workshops, and professional development programs** provided by the DepED Central Office and other oversight agencies is critical for both **individual and organizational development**. These activities enhance existing competencies, foster **continuous learning**, and provide opportunities for **knowledge acquisition, skill enhancement, and professional growth**.

Additionally, these learning engagements serve as a platform for **reconciling inter-agency transactions** and addressing differences in policy and guideline interpretation among DepEd finance officers. For Certified Public Accountants (CPAs), attendance in **PRC-accredited seminars and conventions** also contributes to **CPD units**, which are required for the **renewal of their CPA license**.

By ensuring **equal access for both women and men personnel**, this initiative strengthens the capacity, competence, and professional development of finance staff, supporting **effective financial management and organizational resilience**.

II. PROPOSED ACTIVITIES FOR FY 2026

- A. Seminar-Workshop on the Preparation and Reconciliation of Quarterly FARS/ CY 2025 Year-End/Mid-Year 2026 Financial Statement to be conducted by the Central Office and Professional Learning Development of ROP Finance Staff**

A.1. Date of Conduct:

January 13 to 16, 2026, January 27 to 30, 2026, April 14 to 17, 2026, May 12 to 15, 2026, July 28 to 31, 2026, October 13 to 16, 2026, and October 27 to 30, 2026

A.3. Venue/Platform:

A.2. Duration of Activity:

The activity will be conducted over three (3) to four (4) days, depending on the program of activities prepared or provided by the DepED Central Office or the service provider.

A.4. Target Participants:

Selected ROP Finance Staffs/personnel

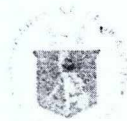


Address: 6 Misamis St., Bago Bantay, Quezon City

Email address:

Website: depedncr.com.ph

Doc. Ref. Code	PAW-M-F-016	Rev	01
Effectivity	09-20-21	Page	1 of 1



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

The venue or platform for the activity shall depend on the arrangements made by the DepED Central Office or the service provider.

A.5. Activity Rationale:

The Seminar-Workshop on the Preparation and Reconciliation of Quarterly Financial Accountability Reports (FARs), CY 2025 Year-End, and Mid-Year CY 2026 Financial Statements, to be conducted by the DepED Central Office, is a critical capacity-building initiative for Regional Office Proper (ROP) finance staff. This activity aims to strengthen competencies in the accurate preparation, reconciliation, and consolidation of financial reports in compliance with COA, DBM, and other oversight agency requirements.

Given the evolving financial reporting standards, frequent issuance of new guidelines, and the complexity of government financial management systems, continuous professional development of finance personnel is essential. The seminar-workshop provides a structured venue for both women and men finance staff to gain updated knowledge, clarify policies and procedures, and address recurring issues and challenges encountered in the preparation of quarterly, mid-year, and year-end financial reports.

Moreover, the activity supports organizational continuity amid staff turnover and changing assignments, ensuring that newly hired and newly designated personnel are adequately equipped with the necessary skills and knowledge. It also promotes consistency, accuracy, and timeliness in financial reporting, which are vital to sound financial management, transparency, and accountability.

Through this learning engagement, DepED NCR reinforces its commitment to capacity development, gender-responsive participation, and strengthened financial governance, ultimately contributing to improved budget utilization and the effective implementation of programs, projects, and activities.

A.6. Objective:

1. To enhance the competencies of both women and men Finance Officers and staff through continuous capacity-building on government financial transactions and financial reporting standards.
2. To ensure the quality assurance, reconciliation, and validation of Financial Accountability Reports (FARs) and other financial reports submitted by Implementing Units.
3. To facilitate the timely submission of accurate and consolidated FARs, Financial Statements, and pertinent schedules, in compliance with prescribed rules and regulations.

A.7. Expected Output:

1. Capacitated ROP Finance Staff
2. Reconciled Quarterly FARs and Financial Statements
3. CPD Units

A.8. Methodology:

The activity will be conducted through face-to-face sessions, with the schedule and specific activities determined by the DepED Central Office and the service provider. The sessions will ensure the active and equitable participation of both women and men Finance Officers and staff, providing opportunities for skills enhancement, clarification of financial processes, and hands-on practice in preparing, reconciling, and consolidating FARs and financial statements.



Address: 6 Misamis St., Bago Bantay, Quezon City

Email address:

Website: depednccr.com.ph

Doc. Ref. Code: PAWMA-F-016 Rev. 00



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NATIONAL CAPITAL REGION

A.9. Resource Requirement

Registration fees
Traveling Expenses

A.10. Budgetary Requirement

1	13		195,000.00		195,000.00
2	6		114,000.00		114,000.00
3	8		120,000.00		120,000.00
4	6		114,000.00		114,000.00

Prepared by:

Joey San Buenaventura
Supervising Administrative Officer
Date: 12/23/2025

Noted by:

Juliet J. Icamen
Chief, Finance Division
Date: 12/23/2025

Availability of Fund: *PAWIM-F-016*
6.25-46-5000-0000-0000

Juliet J. Icamen
Chief, Finance Division
Date: 12/23/2025

Recommending Approval:

Carleen S. Sedilla
Schools Division Superintendent
Concurrent, Officer-in-Charge
Office of the Assistant Regional Director
Date:



Address: 6 Misamis St., Bago Bantay, Quezon City
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Website: depedncr.com.ph



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

Approved:

Jocelyn DR. Andaya
Regional Director, NCR
Concurrent, Officer-in-Charge
Office of the Assistant Secretary for Operations



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