



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

AUG 26 2026

MEMORANDUM

No. 400, s. 2026

**KAMUSTAHAN WITH PARTICIPANTS OF MENTORING, INSPIRING, AND NURTURING KEY
STAGE 1 TEACHERS (MINT) THROUGH RESPONSIVE EDUCATION FOR ADVANCING
DEVELOPMENT IN ESSENTIAL READING SKILLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Elementary Public-School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum No. 641 s. 2026, titled "Kumustahan with the Participants of Mentoring, Inspiring, and Nurturing Key Stage 1 Teachers (MINT) through responsive Education for Advancing Development in Essential Reading Skills," for the information and guidance of all concerned.
2. Particular attention is invited to the following:
 - a. Paragraph 1: Schedule of the activity
 - b. Paragraph 3: Objectives of the activity
3. Immediate and wide dissemination of this Memorandum is desired.

FOR:

VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

BY:


MA. REGAEL A. OLARTE
Chief-School Governance and Operations Division
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: As stated

Reference: Regional Memorandum No. 641 s. 2026

To be indicated in the Perpetual Index

Under: LITERACY

MCDS- Kumustahan with the Participants of Mentoring, Inspiring, and Nurturing Key Stage 1 Teachers (MINT) through responsive Education for Advancing Development in Essential Reading Skills
400 /August 26, 2026

NUM-2026-400

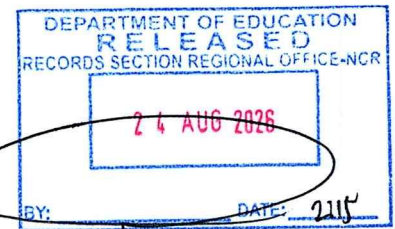


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Republic of the Philippines
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August 13, 2026

REGIONAL MEMORANDUM

No. 641, s. 2026

To: Schools Division Superintendents
All Others Concerned

**KUMUSTAHAN WITH THE PARTICIPANTS OF MENTORING, INSPIRING
AND NURTURING KEY STAGE 1 TEACHERS THROUGH (MINT) RESPONSIVE
EDUCATION FOR ADVANCING DEVELOPMENT IN ESSENTIAL READING SKILLS**

1. The Department of Education National Capital Region through the Curriculum and Learning Management Division (CLMD) will hold the *End of Term 1 Break Kumustahan with Key Stage 1 Teachers* who attended the above-captioned activity. In view thereof, the event will be held on September 2,3,4,7,8,9,10 and 11, 2026 at a venue to be announced.
2. Target participants are the attendees of MINT-Training across 16 Schools Division Offices last May 26-June 6, 2026. Furthermore, the attendance of Education Program Supervisors in English in 16 Schools Division Offices DepEd-NCR are likewise enjoined for monitoring purposes.
3. The aims of the activity focus on:
 - Facilitate a **Kumustahan Session** with the MINT attendees
 - Present evidence of the implementation of their MINT Work Application Plan (WAP).
 - Reflect on effective reading instructional practices implemented in their classrooms.
 - Identify classroom problems that may be addressed through a targeted plan of action.
 - Commit to an implementation and monitoring plan that sustains reading improvement in their schools.
4. In addition, participants are required to bring the following:
 - hard/soft copy of WAP
 - laptop
 - extension cord



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5. Refer to Enclosures below:
Enclosure 1 : Schedule of Participants
Enclosure 2: Matrix of Activities
Enclosure 3: Monitoring Team and Technical Working Group
6. The activity will be facilitated by the following Higher Education Institutions (HEIs): Philippine Normal University (PNU), National Teachers College (NTC), University of Sto. Tomas (UST) and Far Eastern University (FEU) who provided the MINT Training last May 26, 2026 to June 6, 2026.
7. The first meal of the participants is morning snack, while the last meal is afternoon snack charged to OSEC-NCR-26-01075. In addition, transportation and related expenses of the participants shall be charged to School Maintenance and Other Operating Expenses (MOOE), subject to usual auditing and accounting rules and regulations.
8. For questions or clarifications, kindly email Dr. Arnold C. Gatus, Education Program Supervisor, English at arnold.gatus@deped.gov.ph.
9. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA

Regional Director, NCR

Concurrent Officer-in-Charge, Office of the
Assistant Secretary for Operations

CLMD/ACG2026



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Enclosure No. 1: **PROPOSED MATRIX OF ACTIVITIES**

(OVERARCHING KAMUSTAHAN SESSION ACTIVITIES)

Kamustahan with the Participants of Mentoring, Inspiring and Nurturing Key
Stage 1 Teachers Through **(MINT)** Responsive Education for Advancing
Development in Essential Reading Skills

Participants: CLMD Chief, Regional Focal Persons, SDO English Supervisors, MINT Attendees

TIME	SESSIONS/ACTIVITIES	OBJECTIVES	EXPECTED OUTPUT	PERSONS INVOLVED
6:00-8:00 AM	ARRIVAL AND REGISTRATION			TWG
8:00-8:30 AM	PRELIMINARIES/OPENING PROGRAM			Moderator/Host
9:00-9:15 AM	HEALTH BREAK			All
9:15-10:00 AM	Session 1: GLIMPSE OF THE IMPLEMENTATION <i>(pre-post data presentation on MINT, Individualized, paired activity focusing on implementation during term 1 instructional block)</i>	Present evidence of the implementation of their MINT Work Application Plan (WAP).	Summary of compiled narratives/data capture from teachers' presentation	<i>HEIS/Facilitators</i>
10:00 - 12:00 NN	SESSION 2: COLLECTIVE LEARNING PRACTICES <i>(implementation challenges experienced, best practices implemented)</i>	Reflect on effective reading instructional practices implemented in their classrooms.	Summary of compiled narratives	<i>HEIS/Facilitators</i>
12:00 – 1:00 PM	Lunch Break			All
1:00 – 3:00 PM	SESSION 3: MAKING SENSE OF MINT IMPLEMENTATION <i>(more specific/targeted activities that teachers may utilize or use to improve their reading</i>	Identify classroom problems that may be addressed	Draft Document of Journey Map	<i>HEIS/Facilitators</i>



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	<i>instruction/ simple workshop or targeted activities, WAP driven-activities)</i>	through a targeted plan of action.		
3:00-3:15 PM	Health Break			All
3:15 – 4:30 PM	SESSION 4: WAYS FORWARD <i>(activities dedicated to commitment and future plans)</i>	Commit to an implementation and monitoring plan that sustains reading improvement in their schools	Final Document of Journey Map	<i>HEIS/ Facilitators</i>
4:30 – 5:00 PM	CLOSING PROGRAM			TWG

Dates: September 2, 3 ,4,7,8,9,10 and 11, 2026 (8 Days)



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Enclosure No. 2: **SCHEDULE OF PARTICIPANTS**

HEI (Training Provider)	SDO	No. of Pax	DATE	TOTAL PAX/DAY
University of Sto. Tomas (UST)	Paranaque San Juan	53 30	September 2, 2026	83 pax
Far Eastern University (FEU)	Valenzuela	86	September 3, 2026	86 pax
National Teachers College (NTC)	Quezon City	186	September 4, 2026	186 pax
	Pasay	39	September 7, 2026	199 pax
	Pasig	53	September 7, 2026	
	Navotas	30	September 7, 2026	
	Tapat	77	September 7, 2026	
Philippine Normal University (PNU)	Caloocan	104	September 8, 2026	104 pax
	Las Pinas	44	September 9, 2026	100 pax
	Malabon	56	September 9, 2026	104 pax
	Makati	30	September 10, 2026	
	Marikina	34	September 10, 2026	
	Mandaluyong	40	September 10, 2026	
	Manila	152	September 10, 2026	190 pax
	Muntinlupa	38	September 10, 2026	
			September 11, 2026	
			September 11, 2026	



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Enclosure No. 3: **MONITORING TEAM AND TECHNICAL WORKING GROUP**

MONITORING TEAM

NAME	DESIGNATION	SDO OFFICE
Christian Jay Ilagan	Education Program Supervisor-English	Caloocan
Anabelle H. Nava	Education Program Supervisor-English	Las Pinas
Gizelle V. Laud	Education Program Supervisor-English	Makati
Vicente Victorio Jr.	Education Program Supervisor-English	Manila
Marilou Syjueco	Education Program Supervisor-English	Malabon
Cyril Santos	Education Program Supervisor-English	Marikina
Ramon Belardo Jr.	Education Program Supervisor-English	Mandaluyong
Ma. Carmen D. Solayao	Education Program Supervisor-English	Muntinlupa
Eloisa F. Ababat	Education Program Supervisor-English	Navotas
Rodrigo C. Morales	Education Program Supervisor-English	Paranaque
Imelda Boquiren	Education Program Supervisor-English	Pasay
Joselito E. Calios	Education Program Supervisor-English	Pasig
Marnelli B. Tolentino	Education Program Supervisor-English	San Juan
Nimfa Gabertan	Education Program Supervisor-English	Quezon City
Lovelyn M. Intal	Education Program Supervisor-English	Taguig-Pateros
Winnie F. Tugade	Education Program Supervisor-English	Valenzuela

TECHNICAL WORKING GROUP

NAME	DESIGNATION	OFFICE
Emmanuel G. Suelto	COS-Technical and Maintenance Staff	HRDD
Favi Kharl O. Odato	COS-Data Analyst	HRDD
Marinelle P. Pepito	Government Internship Program	CLMD
Jhujie M. Tungpalan	Government Internship Program	CLMD