



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

SEP 21 2026

Advisory No. **126**, s. 2026

September 21, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per (DO) 28, s. 2001,
but only for the information of DepEd officials,
personnel/ staff, as well as the concerned public.
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**INVITATION TO JOIN THE TRAINING PROGRAM "INSTRUCTION
SUPERVISION IN EDUCATION: FRAMEWORKS FOR COACHING
MENTORING, AND TECHNICAL ASSISTANCE"**

Attached is a letter from MS. PRINCESS ANGEL CAÑUTAL, Learning and Development Officer, Cognito Learning and Development Center **"INVITATION TO JOIN THE TRAINING PROGRAM INSTRUCTION SUPERVISION IN EDUCATION: FRAMEWORKS FOR COACHING MENTORING, AND TECHNICAL ASSISTANCE"**, dated September 12, 2026, the contents of which are self-explanatory, for the information and guidance of all concerned.

Participation of public and private schools shall be subject to the no-disruption-of-classes policy stipulated in DepEd Order No. 9, s. 2005 entitled Instituting Measures to increase Engaged Time-on-Task and Ensuring Compliance Therewith.

Moreover, schools are reminded of the "No Collection and No Selling of Tickets Policy" stipulated in DepEd Order Nos. 19 and 40, s. 2008 and RA Nos. 4206 and 5546.

AFS/DA- INVITATION TO JOIN THE TRAINING PROGRAM "INSTRUCTION SUPERVISION IN EDUCATION: FRAMEWORKS
FOR COACHING MENTORING, AND TECHNICAL ASSISTANCE

 /September 21, 2026

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AD-2026-126



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LEARNING AND DEVELOPMENT CENTER

San Roque, Iriga City, Camarines Sur, 4431 Philippines
DTI No.: 8258401 | TIN: 771-203-429

September 12, 2026

The Superintendent

Schools Division Office

Department of Education

SUBJECT: *Follow-Up on the Invitation to Join the Training Program "Instructional Supervision in Education: Frameworks for Coaching, Mentoring, and Technical Assistance"*

Dear Superintendent,

Greetings of Peace and Prosperity!

We respectfully follow up on our previous communication regarding the upcoming professional development program, **"Instructional Supervision in Education: Frameworks for Coaching, Mentoring, and Technical Assistance,"** scheduled on **September 26–27, 2026** via Google Meet.

Organized by the **Cognitio Learning and Development Center**, this **16-hour synchronous virtual training** is designed to support Aspiring Master Teachers, Master Teachers, and Emerging Instructional Supervisors in strengthening their competencies in instructional supervision, evidence-based classroom observation, coaching, mentoring, and Technical Assistance. The program is aligned with relevant **PPST and PPSSH indicators** and provides practical frameworks that participants can apply in their respective educational settings.

In this regard, we would like to respectfully reiterate our request for your assistance in **disseminating the training information to qualified personnel within your jurisdiction** who may find the program relevant to their professional roles and responsibilities.

The complete training details, including the **program overview, learning outcomes, training matrix, standards alignment, and participant entitlements**, were provided in the attachment accompanying our previous communication and may be referred to for further information.

We sincerely appreciate your continued support for professional learning and development initiatives that contribute to the strengthening of instructional leadership and the quality of education.

Thank you for your time and kind consideration. We look forward to your support in sharing this learning opportunity with interested and qualified educators and instructional leaders.

Respectfully yours,

PRINCESS ANGEL CAÑUTAL

Learning and Development Program Officer

Cognitio Learning and Development Center

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TRAINING OVERVIEW

Training Details	Information
Training Title	INSTRUCTIONAL SUPERVISION IN EDUCATION: Frameworks for Coaching, Mentoring, and Technical Assistance
Date	September 26-27, 2026
Platform	Google Meet
Duration	16 Training Hours
Target Audience	Aspiring Master Teachers, Master Teachers, and Emerging Instructional Supervisors
Target Participants	Aspiring Master Teachers, Master Teachers, Emerging Instructional Supervisors
Registration Fee	Php 500.00
Registration Form	https://forms.gle/tSGNTDhGfyrgoVCZ8

WHY JOIN THE TRAINING?

Strengthen Instructional Supervision.

Gain a deeper understanding of modern approaches to instructional supervision and move beyond traditional, inspection-focused practices toward developmental and collaborative supervision.

Improve Classroom Observation Practices.

Learn how to gather objective, factual, and evidence-based classroom observation data aligned with appropriate standards and indicators.

Develop Effective Coaching and Feedback Skills.

Enhance your ability to conduct meaningful post-observation conferences, ask reflective questions, and provide actionable, growth-focused feedback using the **GROW Coaching Model**.

Provide Targeted Technical Assistance.

Learn how to identify teacher development needs and translate classroom observation findings into a contextualized **Technical Assistance (TA) Plan** aligned with institutional learning goals.

Connect Supervision with Teacher Development.

Strengthen your capacity to differentiate **coaching, mentoring, and technical assistance** and determine the appropriate form of professional support for teachers.

Apply Learning Through Practice.

Participate in simulations, capstone presentations, peer critique, and expert discussions that allow you to apply supervisory concepts to realistic educational contexts.

For further details, feel free to contact us:

Email: info@cognitiolearning.com

Facebook Page: *Cognitio Learning and Development Center*

**INVEST IN BETTER SUPERVISION.
EMPOWER BETTER TEACHING.
BUILD STRONGER SCHOOLS.**

Organized by:

COGNITIO LEARNING AND DEVELOPMENT CENTER



TRAINING MATRIX

TRAINING OVERVIEW

Parameter	Details
Training Title	INSTRUCTIONAL SUPERVISION IN EDUCATION: Frameworks for Coaching, Mentoring, and Technical Assistance
Delivery Mode	2-Day Synchronous Virtual Training via Google Meet
Duration	16 Training Hours
Date	September 26-27, 2026
Target Audience	Aspiring Master Teachers, Master Teachers, and Emerging Instructional Supervisors

DESCRIPTION

The transition from exemplary classroom practitioner to instructional supervisor represents one of the most critical milestones in an educator's professional journey. Moving into a supervisory role requires a profound shift in professional identity—transitioning from directly delivering instruction to guiding, coaching, and empowering peer educators. Modern educational leadership demands that instructional supervision move far beyond traditional "inspection-style" evaluations and compliance monitoring. Today's Master Teachers and emerging instructional supervisors must operate as developmental coaches, learning facilitators, and strategic partners in pedagogical growth.

This intensive 16-hour training program equips instructional supervisors with the advanced frameworks, reflective dialogue techniques, and data-driven tools essential for driving systemic classroom improvement. Fully aligned with national professional standards for both teachers (PPST) and school leaders (PPSSH), the course bridges the gap between supervisory theory and real-world school application.

STANDARDS ALIGNMENT MATRIX

Module	PPST Target Indicators	PPSSH Target Indicators
Module 1: <i>Foundations of Supervision and Mentoring</i>	Strand 7.3: Participate in professional networks to share knowledge and to enhance practice. Strand 7.5: Reflect on the Philippine Professional Standards for Teachers to plan and progress one's own professional development goals and	Strand 4.2: Encourage teachers to engage in professional reflection and learning. Strand 4.4: Implement professional development initiatives for school personnel based on individual and school development needs.

	assist colleagues in planning and achieving their goals.	
Module 2: <i>Evidence-Based Classroom Observation</i>	Strand 4.5: Advise and guide colleagues in the selection, organization, development and use of appropriate teaching and learning resources, including ICT, to address specific learning goals.	Strand 3.2: Assist teachers in the development, application and review of teaching standards and pedagogies.
Module 3: <i>Post-Conference & Technical Assistance (TA)</i>	Strand 4.5: Advise and guide colleagues in the selection, organization, development and use of appropriate teaching and learning resources, including ICT, to address specific learning goals. Strand 7.3: Participate in professional networks to share knowledge and to enhance practice.	Strand 3.1: Manage school-based curriculum review and implementation. Strand 3.3: Provide timely, accurate and constructive feedback to teachers on their teaching performance.

EXPECTED LEARNING OUTCOMES

By the end of this training program, participants will be able to:

1. Define instructional supervision and distinguish its core types, approaches, and principles within modern educational contexts.
2. Differentiate between coaching, mentoring, and technical assistance (TA) to deliver targeted professional support to classroom teachers.
3. Formulate constructive, evidence-based post-observation feedback using standard classroom observation indicators.
4. Execute a simulated post-observation conference applying reflective coaching techniques in virtual breakout sessions.
5. Design a contextualized Technical Assistance (TA) Plan aligned with identified teacher development needs and institutional learning goals.

TIMELINE

DAY 1 | Foundations of Supervision, Coaching, Mentoring and Classroom Observation

Time	Module / Session	Core Topics and Content	Responsible Person
08:00 – 08:30	Registration and Orientation	Plenary check-in, netiquette, technical orientation, and diagnostic pre-assessment.	Training Team
08:30 – 10:15	MODULE 1 <i>[Part 1]</i>	• Modern Supervision Frameworks vs. Inspection • Clinical, Developmental, and	

	Foundations of Instructional Supervision	Differentiated Supervision • Directive, Collaborative, and Non-Directive Supervisory Approaches	
10:15 – 10:30 10:30 – 12:00	Health Break MODULE 1 <i>[Part 2]</i> Coaching, Mentoring and Technical Assistance	• Differentiating Coaching (Skills), Mentoring (Career), and TA (Systemic Support) • Performance Monitoring Frameworks • The Technical Assistance (TA) Cycle	All
12:00 – 01:00 01:00 – 04:00	Lunch Break MODULE 2 Evidence-Based Classroom Observation	• Pre-observation agreements • Gathering objective, factual evidence vs. subjective opinions • Standardized observation indicators and rubric alignment	
04:00 – 05:00	Plenary Synthesis	Debriefing, key takeaways, and Day 1 online evaluation.	

DAY 2 | Post-Observation Coaching, Capstone Presentations, and Open Forum

Time	Module / Session	Core Topics and Content	Responsible Person
08:00 – 08:30	Management of Learning (MOL)	Day 1 concept recap and key learnings synthesis.	Training Team
08:30 – 10:15	MODULE 3 <i>[Part 1]</i> High-Impact Post-Observation Conferences	• The GROW Coaching Model (Goal, Reality, Options, Will) • Phrasing open-ended, non-threatening reflective questions • Delivering actionable, growth-focused feedback	
10:15 – 10:30	Health Break		All

10:30 – 12:00	MODULE 3 <i>[Part 2]</i> Technical Assistance Plan Design	• Designing a contextualized Technical Assistance (TA) Plan Matrix based on observation gaps	
12:00 – 01:00 01:00 – 03:00	Lunch Break Capstone Preparation, Presentation and Expert Critique	• Presentation of completed TA Plans and Post-Observation Scripts • Panel review, peer critique, and constructive feedback	
03:00 – 04:30	Extended Open Forum and Panel Discussion	• Interactive Q&A • Expert insights from Resource Speakers	
04:30 – 05:00	Training Closing	Post-test, overall course evaluation, virtual awarding of certificates, and closing remarks.	Participants and Training Team

PARTICIPANT ENTITLEMENTS AND INCLUSIONS

Upon successful completion of the 16-hour virtual training program, all registered participants will receive a learning package:

1. **Official Certifications**
 - a. *Digital Certificate of Participation:* Awarded to participants who complete all three modules, submit the required outputs, and achieve at least 80% attendance in synchronous Google Meet sessions. Reflects 16 Training Hours in Instructional Supervision.
 - b. *Certificate of Appearance and Attendance:* Issued for official documentation.
2. **Digital Resource Kit**
 - a. *Complete Presentation Slides:* Unlocked PPT/ copy of all presentation slides, lecture notes, and reference guides used across Modules 1 to 3.
 - b. *Lecture Recording Access:* to lecture during the entire training.
 - c. *Other learning resources.*
3. **Post-Training Support and Community**
 - a. *Cognitio L&D Priority Email Updates:* Subscription to exclusive email notifications regarding upcoming professional development offerings, national training opportunities, webinars, and updated policy guidelines.
 - b. *Cognitio Alumni Learning Community:* Admission to Cognitio's exclusive online professional network for continuous peer-mentoring, resource-sharing, and updates.

CONTACT US:

PRINCESS ANGEL CAÑUTAL
Learning and Development Program Officer
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SDO Muntinlupa <sdo.muntinlupa@gmail.com>
RECORDS UNIT

[Follow-Up] Invitation to Join the Training Program

1 message

Cognitio Learning and Development Center <info@cognitiolearning.com>

Sat, Sep 12, 2026 at 1:29 PM

To: ilocos.norte@deped.gov.ph, ilocos.sur@deped.gov.ph, la.union@deped.gov.ph, pangasinan1@deped.gov.ph, pangasinan2@deped.gov.ph, alaminos.city@deped.gov.ph, batac.city@deped.gov.ph, candon.city@deped.gov.ph, dagupan.city@deped.gov.ph, laoag.city@deped.gov.ph, sancarlos.city1@deped.gov.ph, "DepEd City of San Fernando (Reg. 3)" <sanfernando.city3@deped.gov.ph>, urdaneta.city@deped.gov.ph, vigan.city@deped.gov.ph, batanes@deped.gov.ph, sdo.cagayan@deped.gov.ph, isabela@deped.gov.ph, "quirino.depedro2@gmail.com" <quirino.depedro2@gmail.com>, "cauayan.depedro2@gmail.com" <cauayan.depedro2@gmail.com>, "ilagan@gmail.com" <ilagan@gmail.com>, santiago.city@deped.gov.ph, tuguegarao@deped.gov.ph, aurora@deped.gov.ph, bataan@deped.gov.ph, bulacan@deped.gov.ph, nueva.ecija@deped.gov.ph, pampanga@deped.gov.ph, tarlac@deped.gov.ph, zambales@deped.gov.ph, angeles.city@deped.gov.ph, balanga.city@deped.gov.ph, cabanatuan.city@deped.gov.ph, gapan.city@deped.gov.ph, mabalacat.city@deped.gov.ph, 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Dear Superintendent,

Greetings of Peace and Prosperity!

We respectfully follow up on our previous communication regarding the **"Instructional Supervision in Education: Frameworks for Coaching, Mentoring, and Technical Assistance,"** a 16-hour synchronous professional development program scheduled on **September 26–27, 2026** via Google Meet.

In this regard, we kindly request your continued assistance in disseminating the attached training information to interested and qualified educators and instructional leaders within your Schools Division.

For your reference and consideration, the complete program details are attached to this email.

We sincerely appreciate your time and support in promoting meaningful professional learning opportunities for educators and instructional leaders.

Thank you very much.

Respectfully,

PRINCESS ANGEL CAÑUTAL

Learning and Development Program Officer
Cognitio Learning and Development Center

2 attachments



[Follow-Up] Invitation to join the Training Program.pdf

163K



TRAINING MATRIX (1).pdf

214K