



AM-SEPT-0316

Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

SEP 09 2026

MEMORANDUM

No. 414 s. 2026

**RECONSTITUTION OF THE DIVISION LEARNERS' RIGHTS
AND PROTECTION COMMITTEE (LRPC)**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public and Private School Heads/OICs
All Other Concerned

1. Pursuant to Regional Memorandum No. 1015, s. 2024, titled "Supplemental Guidelines for the Implementation of DepEd Order No. 40, s. 2012, or The DepEd Child Protection Policy," this Office reconstitutes the Learners' Rights and Protection Committee in SDO-Muntinlupa City to fully operationalize, implement, and coordinate various programs, projects, and activities pertaining to learners' rights and protection.

2. The composition of the said committee shall be as follows:

Chairperson: **MA. REGAELE A. OLARTE**
Chief Education Supervisor, SGOD

Vice-Chairperson: **DR. JASON B. ALBARO**
Education Program Supervisor, SGOD

Secretariat: **KING SOLIDINI J. TORRES**
Project Development Officer I - YFD
Division Focal Person for Learner Rights and Protection

Member: **MA. TERESA S. INDAP**
Nurse II, School Health and Nutrition Unit

DR. LILIOSA B. PALCE
Education Program Supervisor for Edukasyon sa
Pagpapakatao/SPED/Guidance

STUDENT REPRESENTATIVE/S
Division Federation of the School Supreme
Elementary/Secondary Learner Government

3. This Memorandum is intended to highlight and expound on the roles and responsibilities of various offices and personnel of the Department of Education. It also strengthens the responsive mechanisms of the Child Protection Policy, especially

5604-414



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

the referral system, and emphasizes the importance of DepEd's linkages with multidisciplinary and collaborative child protection systems in the LGU and communities.

4. The Division Child Protection Committee shall have the following functions:

- A. Monitor learner rights and protection incidents in the school and provide technical assistance relative to the referral of cases to partner agencies and other related services needed by the learner;
- B. Provide immediate and appropriate technical assistance to the Child Protection Committees in schools in handling learner disclosures/complaints;
- C. Allocate funds for school-level capability building, advocacy programs, and other related activities from the Maintenance and Other Operating Expenses Fund of the Division and downloaded Program Support Funds from the Central Office;
- D. Strengthen inter-agency partnerships and collaboration; and
- E. Perform such other functions, as may be assigned by the Secretary or the Regional Director.

5. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES, CESO VI
Schools Division Superintendent

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index

Under the following subjects:

LEARNERS COMMITTEES RIGHTS

JBA/ RECONSTITUTION OF THE DIVISION LEARNERS' RIGHTS AND PROTECTION COMMITTEE (LRPC)

414/September 7, 2026

NUM-2026-414



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



October 1, 2024

REGIONAL MEMORANDUM

No. 1015, s. 2024

TO: Schools Division Superintendent
School Governance Operations Division Chiefs
Division Learner Rights and Protection Focals
All Others Concerned

**SUPPLEMENTAL GUIDELINES FOR THE IMPLEMENTATION OF DEPED
ORDER NO. 40, S. 2012, OR THE DEPED CHILD PROTECTION POLICY**

1. This is in reference to the attached Memorandum OUOPS-2024-05-07998 dated September 26, 2024, from **ATTY. REVSEE A. ESCOBEDO**, Undersecretary for Operations, Department of Education, DepEd Complex, Meralco Avenue, Pasig City contents of which is self-explanatory
2. DepEd Order (D.O.) No. 40, series of 2012, or the "DepEd Child Protection Policy," reiterates the zero-tolerance policy of the Department of Education for any act of child abuse, exploitation, neglect, violence, discrimination, bullying, and other forms of abuse based on the 1987 constitution, the Convention on the Rights of the Child, Republic Act No. 7610 or the "Special Protection of Children Against Abuse, Exploitation and Discrimination Act," Executive Order No. 209 (1987) or the "Family Code of the Philippines," Presidential Decree No. 603 or the "The Child and Youth Welfare Code," and "Republic Act 10627, otherwise known as the "Anti-Bullying Act of 2013," among other relevant laws.
3. This memorandum is intended to highlight and expound the roles and responsibilities of various offices and personnel of the Department of Education. It also strengthen the responsive mechanisms of the Child Protection Policy, especially the referral system, and emphasize the importance of DepEd linking with multi-disciplinary and collaborative child protection system in the LGU and communities. Furthermore, this guideline is issued to primarily set clarifications to the DepEd Child Protection Policy in addressing the context of online safety, reiterate the referral system in consideration of the different learning modalities, emphasize the provision of intervention programs for learners-victims, and set in place the Learner Rights and Protection Office in the child protection system of the department.



Address: 6 Misamis St. Bago Bantay, Quezon City
Email Address: ncr@deped.gov.ph
Website: <https://www.depedncr.com.ph>



Certificate No. PHP QMS
2493 0193

Doc. Ref. Code	RO-ORD-F004	Rev	00
Effectivity	01.26.23	Page	1 of 2

programs, and other related activities from Regional Maintenance and Other Operating Expenses Fund and downloaded Program Support Fund; and

7. Perform such other functions, as may be assigned by the Secretary.

C. Establishment of the Child Protection Committee at the Division Level

All Schools Division Offices shall establish a Child Protection Committee (Division Child Protection Committee) to act as a multi-disciplinary team in the management of learner rights and protection concerns at the Division level. The Division Child Protection Committee (RCPC) shall have the following members:

1. Chief of the School Governance and Operations Division – Chairperson;
2. Education Program Specialist^{Supervisor} of the School Governance and Operations Division - Vice Chairperson;
3. Division Focal Person for Learner Rights and Protection- Secretariat;
4. Representative of the School Health and Nutrition Unit- Member;
5. Division Federation of the School Supreme Elementary/Secondary Learner Government- Member; and
6. Registered Guidance Counselor employed by the Schools Division Office or the Education Program Specialist^{Supervisor} for *Edukasyon sa Pagpapakatao* and Guidance.

The DCPC shall convene when there are severe and complex incidents that requires immediate attention of the Schools Division Superintendent and the Regional Director. The DCPC shall also be involved in the planning of preventive mechanisms, such as awareness-raising and capacity-building activities.

D. Duties and Responsibilities of the Division Child Protection Committee Level

The Division Child Protection Committee shall have the following functions:

1. Monitor learner rights and protection incidents in the school and provide technical assistance relative to the referral of cases to partner agencies and other related services needed by the learner;
2. Provide immediate and appropriate technical assistance to the Child Protection Committees in schools in handling learner disclosures/complaints;
3. Allocate funds for school-level capability building, advocacy programs, and other related activities from the Maintenance and Other Operating

Expenses Fund of the Division and downloaded Program Support Funds from the Central Office;

4. Strengthen inter- agency partnerships and collaboration; and
5. Perform such other functions, as may be assigned by the Secretary or the Regional Director.

E. Clarifications on the Membership of the Child Protection Committees in Schools

When the school is dealing with an incident of sexual abuse or exploitation, and suicide or death due to abuse or violence, only the School Head/Administrator, School Learner Rights and Protection Focal Person, and the Registered Guidance Counselor/Designate shall be allowed to handle the incident due to the sensitive nature of the matter.

F. Duties and Responsibilities of the Child Protection Specialists

Child Protection Specialists (CPSs) shall have the following functions:

1. Provide technical assistance to their Schools Division Offices and schools in managing learner rights and protection concerns;
2. Assist in the referral of Learner Rights and Protection Incidents to other government or non-government agencies for appropriate interventions or further case management;
3. Build a network and liaise with these organizations, whether government or non-government, to help Child Protection Committees in schools in referring concerns to the appropriate organization. These organizations include, but are not limited to, the Barangay Councils for Children Protection (BCCPs), Women and Children's Protection Desks (WCPDs), Local/City/Municipal Social Welfare and Development Offices (LSWDOs/CSWDOs/MSWDOs), Child Protection Units (CPUs) in hospitals, the Department of Social Welfare and Development (DSWD) and child-focused non-government organizations;
4. Create a clear directory of the partner organizations where services and various forms of assistance may be available for learner-victims. The directory shall be regularly updated and made readily available to all schools at all times; and
5. Provide timely technical assistance to schools in handling learner rights and protection concerns such as, but not limited to, child abuse, discrimination, exploitation, violence, and other similar acts.

G. Safeguarding Measures for Learners during the Conduct of Curricular and Co-Curricular Programs and Activities Inside or Outside the School Premises

All schools and the organizer of the curricular or co-curricular program or activity shall implement the following safeguarding measures: