



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

**Office of the Schools Division
Superintendent**

MEMORANDUM

No. 422, s. 2026

**COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR NON-TEACHING,
SCHOOL ADMINISTRATION, AND RELATED-TEACHING POSITIONS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
Administrative Officer V
All Others Concerned

1. The Schools Division Office of Muntinlupa, through the Human Resource Merit and Promotion Selection Board, informs the field of Comparative Assessment for all qualified applicants for various Non-Teaching, School Administration, and Related-Teaching positions in SDO Muntinlupa.
2. Attached with this Memorandum are the following Enclosures, for reference:

Enclosure1 – SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS AND LIST OF HRMPSB
3. All expenses relative to this activity shall be charged against the Local/MOOE fund, subject to the existing accounting and auditing rules and regulations.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

Enclosure: As stated.

References: DepEd Order No. 24, s. 2025

To be indicated in the Perpetual of Index
under the following subjects:

Evaluation Promotion Comparative Selection

AMF/DM- COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR NON-TEACHING AND RELATED-TEACHING POSITIONS
422/September 9, 2026

SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR ADMINISTRATIVE ASSISTANT III

No	APPLICANT CODE	WRITTEN EXAM AND SKILL TEST		VENUE	OPEN RANKING AND BEI		VENUE	HRMPSB
		TIME	DATE		TIME	DATE		
1	ADAS3-B5-2026-001	9:00 -11:00 A.M	September 14, 2026	4TH FLOOR CONFERENCE ROOM, SDO MUNTINLUPA BERNADILE Q. BULLAS Administrative Aide VI (Proctor)	8:30 - 9:30 A.M	September 15, 2026	1st Floor, SDO Muntinlupa Meeting Room	Dr. Lilia A. Ricero Ms. Ma. Regaele A. Olarte Ms. Noemi A. Valdez Atty. Erness Faith J. Regacho-Espanto Ms. Angela M. Francisco
2	ADAS3-B5-2026-002	9:00 -11:00 A.M			8:30 - 9:30 A.M			
3	ADAS3-B5-2026-003	9:00 -11:00 A.M			8:30 - 9:30 A.M			

SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR ADMINISTRATIVE AIDE VI

No	APPLICANT CODE	WRITTEN EXAM AND SKILL TEST		VENUE	OPEN RANKING AND BEI		VENUE	HRMPSB
		TIME	DATE		TIME	DATE		
1	AA6-B2-2026-001	9:00 -11:00 A.M	September 14, 2026	4TH FLOOR CONFERENCE ROOM, SDO MUNTINLUPA BERNADILE Q. BULLAS Administrative Aide VI (Proctor)	8:30 - 9:30 A.M	September 15, 2026	1st Floor, SDO Muntinlupa Meeting Room	Dr. Lilia A. Ricero Ms. Ma. Regaele A. Olarte Ms. Noemi A. Valdez Atty. Erness Faith J. Regacho-Espanto Ms. Angela M. Francisco

SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR ADMINISTRATIVE OFFICER II (TNHS-JHS)

No	APPLICANT CODE	WRITTEN EXAM AND SKILL TEST		VENUE	OPEN RANKING AND BEI		VENUE	HRMPSB
		TIME	DATE		TIME	DATE		
1	AO2-B2-2026-001	9:00 -11:00 A.M	September 14, 2026	4TH FLOOR CONFERENCE ROOM, SDO MUNTINLUPA BERNADILE Q. BULLAS Administrative Aide VI (Proctor)	9:30 - 10:30 A.M	September 15, 2026	1st Floor, SDO Muntinlupa Meeting Room	Dr. Lilia A. Ricero Ms. Ma. Regaele A. Olarte Ms. Noemi A. Valdez Atty. Erness Faith J. Regacho-Espanto Ms. Angela M. Francisco Mrs. Vilma S. Viloria
2	AO2-B2-2026-002	9:00 -11:00 A.M			9:30 - 10:30 A.M			
3	AO2-B2-2026-003	9:00 -11:00 A.M			9:30 - 10:30 A.M			
4	AO2-B2-2026-004	9:00 -11:00 A.M			9:30 - 10:30 A.M			
5	AO2-B2-2026-005	9:00 -11:00 A.M			9:30 - 10:30 A.M			
6	AO2-B2-2026-006	9:00 -11:00 A.M			10:30 - 11:30 A.M			
7	AO2-B2-2026-007	9:00 -11:00 A.M			10:30 - 11:30 A.M			

SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR SCHOOL PRINCIPAL I

No	APPLICANT CODE	WRITTEN EXAM AND SKILL TEST		VENUE	OPEN RANKING AND BEI		VENUE	HRMPSB
		TIME	DATE		TIME	DATE		
1	SP1-2026-001	9:00 -11:00 A.M	September 14, 2026	4TH FLOOR CONFERENCE ROOM, SDO MUNTINLUPA BERNADILE Q. BULLAS Administrative Aide VI (Proctor)	1:00 - 2:00 P.M	September 15, 2026	1st Floor, SDO Muntinlupa Meeting Room	Dr. Lilia A. Ricero Ms. Ma. Regaele A. Olarte Ms. Noemi A. Valdez Ms. Angela M. Francisco
2	SP1-2026-002	9:00 -11:00 A.M			1:00 - 2:00 P.M			

SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR SCHOOL PRINCIPAL II

No	APPLICANT CODE	WRITTEN EXAM AND SKILL TEST		VENUE	OPEN RANKING AND BEI		VENUE	HRMPSB
		TIME	DATE		TIME	DATE		
1	SP2-2026-001	9:00 -11:00 A.M	September 14, 2026	4TH FLOOR CONFERENCE ROOM, SDO MUNTINLUPA BERNADILE Q. BULLAS Administrative Aide VI (Proctor)	2:00 - 3:00 P.M	September 15, 2026	1st Floor, SDO Muntinlupa Meeting Room	Dr. Lilia A. Ricero Ms. Ma. Regaele A. Olarte Ms. Noemi A. Valdez Ms. Angela M. Francisco

SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR SCHOOL COUNSELOR ASSOCIATE I

No	APPLICANT CODE	WRITTEN EXAM AND SKILL TEST		VENUE	OPEN RANKING AND BEI		VENUE	HRMPSB
		TIME	DATE		TIME	DATE		
1	AGAP-17992	9:00 -11:00 A.M	September 14, 2026	4TH FLOOR CONFERENCE ROOM, SDO MUNTINLUPA BERNADILE Q. BULLAS Administrative Aide VI (Proctor)	3:00 - 5:00 P.M	September 15, 2026	1st Floor, SDO Muntinlupa Meeting Room	Dr. Lilia A. Ricero Ms. Ma. Regaele A. Olarte Ms. Noemi A. Valdez Ms. Angela M. Francisco
2	AGAP-20409	9:00 -11:00 A.M			3:00 - 5:00 P.M			
3	AGAP-13134	9:00 -11:00 A.M			3:00 - 5:00 P.M			
4	AGAP-20300	9:00 -11:00 A.M			3:00 - 5:00 P.M			
5	AGAP-15341	9:00 -11:00 A.M			3:00 - 5:00 P.M			
6	AGAP-2729	9:00 -11:00 A.M			3:00 - 5:00 P.M			
7	AGAP-15657	9:00 -11:00 A.M			3:00 - 5:00 P.M			
8	AGAP-19534	9:00 -11:00 A.M			3:00 - 5:00 P.M			
9	AGAP-20442	9:00 -11:00 A.M			3:00 - 5:00 P.M			
10	AGAP-6743	9:00 -11:00 A.M			3:00 - 5:00 P.M			
11	AGAP-16355	9:00 -11:00 A.M			3:00 - 5:00 P.M			
12	AGAP-17221	9:00 -11:00 A.M			3:00 - 5:00 P.M			
13	AGAP-17981	9:00 -11:00 A.M			3:00 - 5:00 P.M			
14	AGAP-4317	9:00 -11:00 A.M			3:00 - 5:00 P.M			
15	AGAP-16714	9:00 -11:00 A.M			3:00 - 5:00 P.M			
16	AGAP-20336	9:00 -11:00 A.M			3:00 - 5:00 P.M			
17	AGAP-16554	9:00 -11:00 A.M			3:00 - 5:00 P.M			
18	AGAP-16886	9:00 -11:00 A.M			3:00 - 5:00 P.M			
19	AGAP-9860	9:00 -11:00 A.M			3:00 - 5:00 P.M			
20	AGAP-3018	9:00 -11:00 A.M			3:00 - 5:00 P.M			