



Republic of the Philippines  
Department of Education  
NATIONAL CAPITAL REGION  
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division  
Superintendent

**MEMORANDUM**

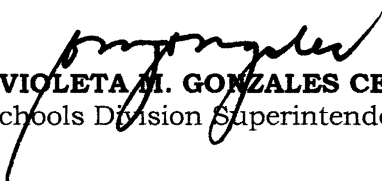
No. 434, s. 2026

**CONDUCT OF THE NATIONAL TRAINING OF CAREER GUIDANCE PROGRAM  
(CGP) CORE TRAINERS PHASE 5**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Attached is DepEd Memorandum OM-OUOPS-202601270 titled "**CONDUCT OF THE NATIONAL TRAINING OF CAREER GUIDANCE PROGRAM (CGP) CORE TRAINERS PHASE 5**", dated August 13, 2026, the contents of which are self-explanatory, for the information and guidance of all concerned.

2. Immediate and wide dissemination of this Memorandum is desired.

  
**VIOLETA M. GONZALES CESO VI**  
Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index

Under the following subjects

TEACHERS

SCHOOL

AFS/ CONDUCT OF THE NATIONAL TRAINING OF CAREER GUIDANCE PROGRAM (CGP) CORE TRAINERS PHASE 5

434 September 21, 2026

NUM-2026-434



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City  
8805-9935, 8805-9940  
deped-muntinlupa.com



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**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2026-10-0270**

**FOR :** *Regional Directors*  
*Minister, Bangsamoro Autonomous Region in Muslim Mindanao*  
*Regional and Division Youth Formation Coordinators*  
*Regional and Division Edukasyon sa Pagpapakatao, GMRC, and*  
*Values Education Supervisors*  
*NEAP-Regional Focal Persons*  
*Schools Division Superintendents*  
*School Heads*  
*CGP Lead and Core Team Trainers*  
*All Other Concerned*

**FROM :** **MALCOLM S. GARMA**  
*Undersecretary for Governance and Operations*

**SUBJECT :** **CONDUCT OF THE NATIONAL TRAINING OF CAREER GUIDANCE PROGRAM (CGP) CORE TRAINERS PHASE 5**

**DATE :** August 13, 2026

The Career Guidance Program (CGP), as anchored on Republic Act No. 11206 or the *Secondary Career Guidance and Counseling Act of 2019*, aims to institutionalize career guidance and counseling programs in public and private secondary schools nationwide. The program seeks to assist learners in making informed decisions regarding their education, training, and future career pathways by providing them with relevant information about various career options, labor market trends, and opportunities in higher education and technical-vocational education. Through the implementation of the CGP, learners are expected to develop self-awareness, career planning skills, and readiness to pursue lifelong learning and productive employment.

Within the Department of Education (DepEd), the Career Guidance Program (CGP) is implemented through the collaborative efforts of the Office of the Undersecretary for Governance and Operations (OUGOPS), particularly the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD); the Learning Systems Strand through the Bureau of Curriculum Development (BCD); and the National Educators Academy of the Philippines (NEAP).

Through the collaborative efforts of these offices, several CGP initiatives have been implemented to strengthen the program's implementation and intended outcomes. Among these initiatives is the series of **Training of Core Trainers**, wherein **Registered Guidance Counselors (RGCs)** are invited to undergo capacity-building activities.



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Thereafter, the trained RGCs are expected to cascade their knowledge and expertise by conducting the **School-Based Training of Career Advocates (SBTCA)** in their respective regions, ensuring the effective implementation of the CGP at the school level. Through this initiative, designated and trained Career Advocates will implement the CGP in coordination with RGCs assigned to their respective schools and divisions.

To achieve this target, the OUGOPS through the BLSS-YFD in coordination with BCD and NEAP will conduct the **National Training of Career Guidance Program (CGP) Core Trainers (Phase 5)**. This training is scheduled from **October 5 - 9, 2026**, at **Elijah Hotel, Dasmariñas City, Cavite**.

Thus, this office respectfully requests the **Regional Offices** to nominate **teaching and non-teaching personnel who are Registered Guidance Counselors (RGCs)** as provided below:

| Regions   | Target Number of Teaching and Non-Teaching Personnel Registered Guidance Counselors (RGCs) |
|-----------|--------------------------------------------------------------------------------------------|
| Region 1  | 15                                                                                         |
| Region 2  | 10                                                                                         |
| Region 3  | 32                                                                                         |
| Region 4A | 15                                                                                         |
| Region 4B | 5                                                                                          |
| Region 5  | 20                                                                                         |
| Region 6  | 10                                                                                         |
| Region 7  | 10                                                                                         |
| Region 8  | 5                                                                                          |
| Region 9  | 5                                                                                          |
| Region 10 | 15                                                                                         |
| Region 11 | 15                                                                                         |
| Region 12 | 5                                                                                          |
| BARMM     | 5                                                                                          |
| CAR       | 10                                                                                         |
| CARAGA    | 3                                                                                          |
| NCR       | 15 ✓                                                                                       |
| NIR       | 5                                                                                          |
| Total     | 200                                                                                        |

All Regional Focal Persons (RYFCs, NEAP-R, and ESSD) are requested to facilitate the identification and submission of the final list of participants to BLSS-YFD via email at on or before **September 18, 2026**. Identified RGCs are also required to pre-register through this link: <https://forms.gle/4m1m1m1m1m1m1m1m>.

Additionally, all CGP Lead Writers and Registered Guidance Counselors (RGCs) who are part of the Core Team Trainers (Annex A) are directed to attend as they will serve as Resource Persons (RPs) and trainers for the said activity. They are also requested to attend the briefing on **Monday, October 5, 2026, at 10 a.m. at the training venue**, prior to the commencement of the activity.



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For reference, **Annex A** outlines the **CGP Trainers and Program Management Team**, while **Annex B** details the **CGP Program of Activities**.

All travel expenses of all participants and RPs shall be charged against their respective office local funds, Program Support Funds, School MOOE, and other available sources of funds, in accordance with existing accounting and auditing rules and regulations of the Department. The final venue of the said activity will be communicated directly to the participants via email or an advisory.

For further information, inquiries, or concerns regarding this event, please reach out to BLSS-YFD through email at

Immediate dissemination and compliance are highly appreciated.

12/20/2023 10:00 AM



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### ANNEX A.

#### CGP Lead Writers and Trainers

| CGP Lead Writers / Trainers |                                     |                          |                              |
|-----------------------------|-------------------------------------|--------------------------|------------------------------|
| Name                        | Designation / Position              | Region & Division        | School                       |
| Lorena Maria Castillo       | Guidance Counselor                  | SDO Quezon City, NCR     | Lagro SHS                    |
| Marlon Lalaguna             | Master Teacher                      | SDO Valenzuela City, NCR | General Tiburtio de Leon NHS |
| Princess P. Gonzales        | Guidance Designate                  | SDO Pampanga, Region III | Camba NHS                    |
| Bernadette L. Lejarde       | Master Teacher I                    | SDO Pampanga, Region III | Betis NHS                    |
| Melani O. Mandin            | Senior Education Program Specialist | Region XI                | N/A                          |

#### Core Team Trainers

| Region      | Division             | Name                       | Designation / Position   |
|-------------|----------------------|----------------------------|--------------------------|
| Region I    | Laoag City           | Rosalie O. Lingaling       | Guidance Coordinator III |
| Region I    | San Carlos City      | Sheridan S. Manamtam       | Guidance Counselor III   |
| Region II   | Cagayan              | Ma. Aleli M Mabborang      | Guidance Counselor III   |
| Region III  | San Jose City        | Anna Marie A. Somera       | Guidance Counselor III   |
| Region III  | San Jose del Monte   | Marion S. Arcenas          | Master Teacher II        |
| Region III  | Gapan City           | Ma. Concepcion M. De Rueda | Guidance Coordinator III |
| Region IV-A | Batangas City        | Sheena Wella G. Arguelles  | Guidance Coordinator III |
| Region IV-A | Rzal                 | Jean U. Basas              | Guidance Counselor       |
| Region IV-A | Quezon               | Mitos Amadel S. Villamor   | Guidance Counselor III   |
| Region IV-A | Cavite Province      | Earl Sanderson G. Tibayan  | Guidance Counselor       |
| Region IV-B | Calapan City         | Efsael G. Marcelo          | Guidance Counselor II    |
| Region IV-B | Oriental Mindoro     | Jo Anne N. Manjares        | Guidance counselor II    |
| Region IV-B | Puerto Princesa City | Floyd A. Socrates          | Guidance Counselor III   |
| Region V    | Camarines Norte      | Ivy Denice M. Abogado      | Guidance Counselor I     |
| Region V    | Camarines Sur        | Ramonicka G. Capistrano    | Guidance Counselor II    |
| Region V    | Camarines Sur        | Melvin R. Silos            | Guidance Counselor II    |
| Region V    | Camarines Sur        | Rhodilyn P. Asido          | Guidance Counselor II    |
| Region V    | Camarines Sur        | Antonio Caesar Valencia    | Teacher I                |
| Region V    | Camarines Sur        | Mary Portería H. Ancheta   | Guidance Counselor II    |
| NIR         | Negros Occidental    | Marylou B. Saban           | Guidance Coordinator III |
| Region VII  | Lapu-Lapu City       | Junides O. Aro             | Guidance Counselor II    |
| Region VII  | Talisay City         | Niña Erica U. Omayao       | Guidance Counselor II    |
| Region X    | Iligan City          | Joan B. Cañeda             | Guidance Coordinator III |



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| Region     | Division           | Core Team Trainers             |                          |
|------------|--------------------|--------------------------------|--------------------------|
|            |                    | Name                           | Designation / Position   |
| Region X   | Lanao del Norte    | Beverly M. Daloyon             | Guidance Coordinator III |
| Region X   | Misamis Occidental | Coreen Franchette Q. Lasta     | Guidance Counselor II    |
| Region XI  | Davao del Norte    | Urbano Q. Jumamil Jr.          | Head Teacher             |
| Region XII | Kidapawan City     | Lucita Sunshine G. Balucos     | Guidance Counselor II    |
| Region XII | Tacurong City      | Quirico M. Batilaran, jr       | Guidance Counselor II    |
| CARAGA     | Agusan del Sur     | Maribel B. Salvadico           | Guidance Counselor II    |
| NCR        | Caloocan           | Jocelyn DG. Antipala           | Guidance Counselor III   |
| NCR        | Caloocan City      | Angelo Kristoferson V. Angeles | Guidance Counselor I     |





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**ANNEX B.**

**PROGRAM OF ACTIVITIES**

**NATIONAL TRAINING OF CAREER GUIDANCE PROGRAM (CGP) CORE  
TRAINERS PHASE 5**

| DAY 1 (Monday) October 5, 2026 |        |                                                                                                                                                                                                                                                  |
|--------------------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Inclusive Time                 | Mins   | Program                                                                                                                                                                                                                                          |
| <b>ARRIVAL OF PARTICIPANTS</b> |        |                                                                                                                                                                                                                                                  |
| 8:00 am – 12:00 pm             |        | Arrival and Registration                                                                                                                                                                                                                         |
| 12:00 pm – 1:00 pm             | 60 min | Lunch Break                                                                                                                                                                                                                                      |
| 1:00 pm – 2:00 pm              | 60 min | Opening Program <ul style="list-style-type: none"><li>• National Anthem</li><li>• Ecumenical Prayer</li><li>• DepEd QPS</li><li>• <b>Welcome Remarks/ Message</b></li><li>• Introduction of Participants</li><li>• Photo Documentation</li></ul> |
| 2:00 pm – 3:00 pm              | 60 min | Plenary 1: YFD CGP Introduction                                                                                                                                                                                                                  |
| 3:00 pm – 3:15 pm              | 15 min | Health Break                                                                                                                                                                                                                                     |
| 3:15 pm – 4:30 pm              | 75 min | Plenary 2: Overview of Career Guidance Program                                                                                                                                                                                                   |
| 4:30 pm – 5:00 pm              | 30 min | Pre-test/ End of the day evaluation / Writing Activity / Reflection /Other Reminders                                                                                                                                                             |

| DAY 2 (Tuesday) October 6, 2026 |         |                                                                             |
|---------------------------------|---------|-----------------------------------------------------------------------------|
| Inclusive Time                  | Mins    | Program                                                                     |
| 8:00 am – 8:20 am               | 30 min  | Management of Learning                                                      |
| 8:30 am – 10:00 am              | 90 min  | M1S1: Guidance: Principles, Goals and other related Concepts                |
| 10:00 am – 10:15 am             | 15 min  | Health Break                                                                |
| 10:15 am – 12:00 pm             | 105 min | M1S2: Guidance Service and Clientele                                        |
| 12:00 pm – 1:00 pm              | 60 min  | Lunch Break                                                                 |
| 1:00 pm – 2:15 pm               | 75 min  | M1S3: The History of Career Guidance                                        |
| 2:15 pm – 3:00 pm               | 45 min  | M1S4: Career Education in the Context of Guidance                           |
| 3:00 pm – 3:15 pm               | 15 min  | Health Break                                                                |
| 3:15 pm – 3:45 pm               | 30 min  | M1S4: Career Education in the Context of Guidance                           |
| 3:45 pm – 4:45 pm               | 60 min  | M1S5: Theories for Career Choice and Development                            |
| 4:45 pm – 5:00 pm               | 15 min  | End of the day evaluation / Writing Activity / Reflection / Other reminders |



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| DAY 3 (Wednesday) October 7, 2026 |         |                                                                                                 |
|-----------------------------------|---------|-------------------------------------------------------------------------------------------------|
| Inclusive Time                    | Mins    | Program                                                                                         |
| 8:00 am – 8:30 am                 | 30 min  | Management of Learning                                                                          |
| 8:30 am – 10:00 am                | 90 min  | M2S6: Legal Bases of Career Guidance in the Philippines                                         |
| 10:00 am – 10:15 am               | 15 min  | Health Break                                                                                    |
| 10:15 am – 12:00 pm               | 105 min | M2S7: The Career Advocate                                                                       |
| 12:00 pm – 1:00 pm                | 60 min  | Lunch Break                                                                                     |
| 1:00 pm – 2:30 pm                 | 90 min  | M2S8: Linkage Development                                                                       |
| 2:30 pm – 3:00pm                  | 30 min  | M3S9: Developing the Career- Conscious K-12 Graduate through Instruction as the Delivery System |
| 3:00 pm – 3:30 pm                 | 30 min  | Health Break                                                                                    |
| 3:30 pm - 4:20 pm                 | 50 min  | M3S9: Developing the Career- Conscious K-12 Graduate through Instruction as the Delivery System |
| 4:20 pm – 5:00 pm                 | 40 min  | End of the day evaluation / Writing Activity / Reflection / Other reminders                     |

| DAY 4 (Thursday) October 8, 2026 |         |                                                                                                                                                |
|----------------------------------|---------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Inclusive Time                   | Mins    | Program                                                                                                                                        |
| 8:00 am – 8:30 am                | 30 min  | Management of Learning                                                                                                                         |
| 8:30 am – 10:00 am               | 90 min  | M3S10: Guidance Service as Delivery System                                                                                                     |
| 10:00 am – 10:15 am              | 15 min  | Health Break                                                                                                                                   |
| 10:15 am – 12:00 pm              | 105 min | M3S10: Guidance Service as Delivery System (continuation)                                                                                      |
| 12:00 pm – 1:00 pm               | 60 min  | Lunch Break                                                                                                                                    |
| 1:00 pm – 3:00 pm                | 120 min | M3S11: Co-curricular Activities as Delivery System                                                                                             |
| 3:00 pm – 3:15 pm                | 15 min  | Health Break                                                                                                                                   |
| 3:15 pm – 4:30 pm                | 75 min  | M3S12: DO No. 30 s. 2017 (Guidelines for Work Immersion) and DO No. 39 s. 2018 (Clarification and Additional Information to DO No. 30 s. 2017) |
| 4:30 pm – 5:00 pm                | 30 min  | End of the day evaluation / clearing house / Other reminders                                                                                   |

| Day 5 (Friday) October 9, 2026 |         |                                                                     |
|--------------------------------|---------|---------------------------------------------------------------------|
| Inclusive Time                 | Mins    | Program                                                             |
| 8:00 am – 8:30 am              | 30 min  | Management of Learning                                              |
| 8:30 am – 10:00 am             | 90 min  | M4S13: Facilitation Skills                                          |
| 10:00 am – 10:15 am            | 15 min  | Health Break                                                        |
| 10:15 am – 12:00 pm            | 105 min | Individual Review Session/WAP Orientation/Post Test Closing Program |
| 12:00 pm – 1:00 pm             | 60 min  | End of the day evaluation / clearing house / other reminders        |
| 1:00 pm – 1:30 pm              | 30 min  | Lunch Break                                                         |
| HOME SWEET HOME                |         |                                                                     |