



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

SEP 09 2026

MEMORANDUM

**ADJUSTMENT OF SCHEDULE FOR LEARNER'S PROGRESS REPORT AND CARD
DISTRIBUTION AND PARENT - TEACHER CONFERENCES**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, CID
Chief Education Supervisor, SGOD
Public Schools District Supervisor
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to the Regional Memorandum No. 683 s. 2026 dated **September 4, 2026**, regarding the **Adjustment of Schedule for Learners' Progress Report Card Distribution and Parent-Teacher Conferences**, all concerned are hereby informed of the following:

a. School Heads are hereby authorized to **adjust the schedule for the distribution of Learners' Progress Report Cards and the conduct of Parent-Teacher Conferences (PTCs)** in their respective schools, as deemed necessary and appropriate.

b. Such adjustments may be undertaken **until September 18, 2026**, taking into consideration the specific circumstances and requirements of each school.

2. All concerned School Heads are encouraged to ensure proper coordination with teachers, parents, and other stakeholders to facilitate the orderly and effective implementation of the adjusted schedule.

3. Immediate dissemination of and **strict compliance with this Memorandum are hereby directed.**


VIOLETA M. GONZALES, CESO VI
Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index

Under the following subjects:

LEARNER'S PROGRESS REPORT CARD DISTRIBUTION PARENT - TEACHER CONFERENCES
JCE/Memo - Adjustment of Schedule for Learner's Progress Report and Card Distribution and Parent - Teacher Conferences
366 September, 2026

UN-2026-366



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com

cid-366



Republika ng Pilipinas
Department of Education

JOINT MEMORANDUM

FOR : **Regional Directors**
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : 
ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff


CARMELA C. ORACION
Undersecretary for Learning Systems

SUBJECT : **ADJUSTMENT OF SCHEDULE FOR LEARNER'S PROGRESS
REPORT CARD DISTRIBUTION AND PARENT-TEACHER
CONFERENCES**

DATE : **September 4, 2026**

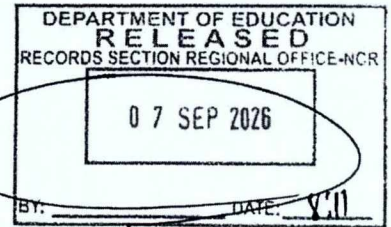
In view of the recent class suspensions, School Heads are hereby **authorized to adjust the schedule for the distribution of Learner's Progress Report Cards and the conduct of Parent-Teacher Conferences** in their respective schools, **as necessary, until 18 September 2026.**

School Heads shall inform their respective Schools Division Superintendent of the adjusted schedule for monitoring and coordination purposes.

Immediate dissemination of and strict compliance with this Memorandum is hereby directed.



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



September 7, 2026

REGIONAL MEMORANDUM

No. 683, s. 2026

RECEIVED BY
15/9/26 - 10:20am
MARLON A. SALONGA
SDO-MUNTINLUPA (RECORDS UNIT)

To: Schools Division Superintendents
All Others Concerned

**ADJUSTMENT OF SCHEDULE FOR LEARNER'S PROGRESS REPORT AND
CARD DISTRIBUTION AND PARENT-TEACHER CONFERENCES**

1. This is in reference to the attached Memorandum dated September 4, 2026 from Atty. Fatima Lipp D. Panontongan, Undersecretary and Chief of Staff and Dr. Carmela C. Oracion, Undersecretary for Learning Systems on the above-captioned subject, for information and appropriate action.
2. Immediate dissemination of this Memorandum is desired.

JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-in-Charge,
Office of the Assistant Secretary for Operations

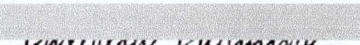


Republika ng Pilipinas
Department of Education

JOINT MEMORANDUM

FOR : **Regional Directors**
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : 
ATTY. FATIMA LIPP D. PANONTONGAN
Undersecretary and Chief of Staff


CARMELA C. ORACION
Undersecretary for Learning Systems

SUBJECT : **ADJUSTMENT OF SCHEDULE FOR LEARNER'S PROGRESS
REPORT CARD DISTRIBUTION AND PARENT-TEACHER
CONFERENCES**

DATE : **September 4, 2026**

In view of the recent class suspensions, School Heads are hereby **authorized to adjust the schedule for the distribution of Learner's Progress Report Cards and the conduct of Parent-Teacher Conferences** in their respective schools, **as necessary, until 18 September 2026.**

School Heads shall inform their respective Schools Division Superintendent of the adjusted schedule for monitoring and coordination purposes.

Immediate dissemination of and strict compliance with this Memorandum is hereby directed.



Re: [JOINT MEMORANDUM] Adjustment of Schedule for Learner's Progress Report Card Distribution and Parent-Teacher Conferences

From DEPED X NORTHERN MINDANAO <region10@depd.gov.ph>

Date Sun 9/6/2026 10:07 AM

To Publications Division <pas.pd@depd.gov.ph>; DEPED ILOCOS NORTE <ilocos.norte@depd.gov.ph>; DEPED ILOCOS SUR <ilocos.sur@depd.gov.ph>; DEPED La Union <la.union@depd.gov.ph>; DEPED PANGASINAN 1 <pangasinan1@depd.gov.ph>; DEPED PANGASINAN 2 <pangasinan2@depd.gov.ph>; DEPED ALAMINOS CITY <alaminos.city@depd.gov.ph>; DEPED BATAAC CITY <batac.city@depd.gov.ph>; DEPED CANDON CITY <candon.city@depd.gov.ph>; DEPED DAGUPAN CITY <dagupan.city@depd.gov.ph>; DEPED LAOAG CITY <laoag.city@depd.gov.ph>; sancarlos.city@depd.gov.ph <sancarlos.city@depd.gov.ph>; DEPED SAN FERNANDO CITY <sanfernando.city1@depd.gov.ph>; DEPED URDANETA CITY <urdaneta.city@depd.gov.ph>; DEPED VIGAN CITY <vigan.city@depd.gov.ph>; DEPED BATANES <batanes@depd.gov.ph>; SDO CAGAYAN <sdo.cagayan@depd.gov.ph>; DEPED ISABELA <isabela@depd.gov.ph>; NUEVA VIZCAYA <nuevavizcaya@depd.gov.ph>; quirino.depedro2@gmail.com <quirino.depedro2@gmail.com>

Cc Office of the Secretary <osec@depd.gov.ph>; Office of the Undersecretary for Curriculum and Teaching (OUCT) <ouct@depd.gov.ph>

Good day, This is to confirm receipt of your email. We will review its contents and respond to any concern as soon as possible.

Thank you for your patience and understanding.

Department of Education - Regional Office X

Zone 1, Upper Balulang

Cagayan de Oro City 9000

Main Line and Fax: (088) 881-3137

Payroll Section: (088) 856-1676

Learning Resources Management and Development System (LRMDS): (088) 881-3138

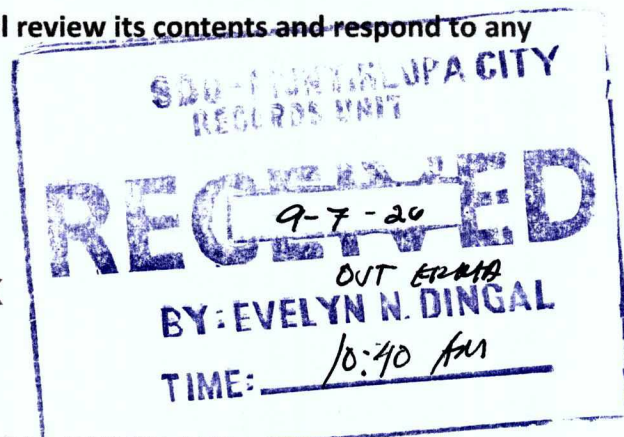
National Educators Academy of the Philippines Region X (NEAP X/Formerly RELC): (088) 880-3771

Website: r10.deped.gov.ph

Facebook: [Department of Education Region 10](#)

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From: Publications Division <pas.pd@depd.gov.ph>

Sent: Friday, September 4, 2026 8:25 PM

To: DEPED ILOCOS NORTE <ilocos.norte@depd.gov.ph>; DEPED ILOCOS SUR <ilocos.sur@depd.gov.ph>; DEPED La Union <la.union@depd.gov.ph>; DEPED PANGASINAN 1 <pangasinan1@depd.gov.ph>; DEPED PANGASINAN 2 <pangasinan2@depd.gov.ph>; DEPED ALAMINOS CITY <alaminos.city@depd.gov.ph>; DEPED BATAAC CITY <batac.city@depd.gov.ph>; DEPED CANDON CITY <candon.city@depd.gov.ph>; DEPED DAGUPAN CITY <dagupan.city@depd.gov.ph>; DEPED LAOAG CITY <laoag.city@depd.gov.ph>; sancarlos.city@depd.gov.ph <sancarlos.city@depd.gov.ph>; DEPED SAN FERNANDO CITY <sanfernando.city1@depd.gov.ph>; DEPED URDANETA CITY <urdaneta.city@depd.gov.ph>; DEPED VIGAN CITY <vigan.city@depd.gov.ph>; DEPED BATANES <batanes@depd.gov.ph>; SDO CAGAYAN <sdo.cagayan@depd.gov.ph>; DEPED ISABELA <isabela@depd.gov.ph>; NUEVA VIZCAYA <nuevavizcaya@depd.gov.ph>; quirino.depedro2@gmail.com <quirino.depedro2@gmail.com>; DEPED QUIRINO <quirino@depd.gov.ph>; cauayan.depedro2@gmail.com <cauayan.depedro2@gmail.com>;

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Cc: Office of the Secretary <osec@depd.gov.ph>; Office of the Undersecretary for Curriculum and Teaching (OUCT) <ouct@depd.gov.ph>

Subject: [JOINT MEMORANDUM] Adjustment of Schedule for Learner's Progress Report Card Distribution and Parent-Teacher Conferences

Dear All,

For the information of all concerned, this Office respectfully transmits the attached Joint Memorandum titled **Adjustment of Schedule for Learner's Progress Report Card Distribution and Parent-Teacher Conferences**, dated September 4, 2026.

For your guidance and appropriate action.

Thank you.

Kind regards,

Publications Division /jmc

Public Affairs Service

Department of Education Central Office

(02) 8633-9341

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