



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

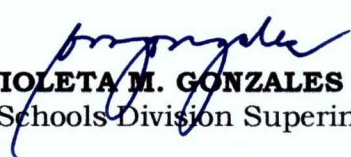
SEP 14 2026

MEMORANDUM

**ATTENDANCE OF DIVISION AND SCHOOL HEALTH PERSONNEL
TO THE HEALTH CARE PROFESSIONALS (HCP) FORUM
ON HUMAN PAPILLOMAVIRUS DISEASE PREVENTION AND AWARENESS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Pursuant to Regional Letter No. 098, s. 2026 issued by Jocelyn DR. Andaya, NCR Regional Director, dated September 7, 2026, regarding the conduct of the Health Care Professionals (HCP) Forum on HPV Disease Prevention and Awareness, all Division and School Health Personnel are enjoined to attend the said activity on September 25, 2026, at Crowne Plaza Ortigas, Pasig City.
2. The forum aims to provide scientific updates and strengthen awareness on HPV and its public health impact.
3. Seven Hundred Pesos (P700.00) per health personnel shall be provided to cover transportation and registration expenses. The amount may be charged against the Clinic Fund, subject to the availability of funds and the existing accounting and auditing rules and regulations.
4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

Enclosure: Regional Letter 098, s. 2026
References: None
To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION

HEALTH

TRAINING

MML / DM – Attendance of Division and School Health Personnel to the HPC Forum

368 / September 8, 2026

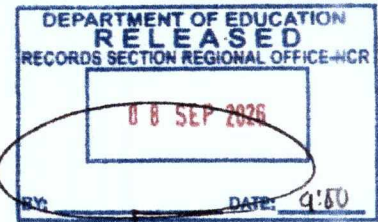
UN-2026-368



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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



September 7, 2026

To: Schools Division Superintendents

RECEIVED BY
[Signature] - 10:43am
MARLON A. SALONGA
SDO-MUNTINLUPA (RECORDS UNIT)

Dear Sirs/Mesdames:

This refers to the attached letter of invitation from Mr. Karlo Paredes, MPH, Director, MSD Philippines, dated September 2, 2026, regarding the conduct of the Healthcare Professionals (HCP) Forum on HPV Disease Prevention and Awareness for DepEd-NCR School Health and Nutrition (SHN) Personnel.

In line with this, all School Health Personnel are requested to attend the said activity on September 25, 2026, from 9:00 A.M. to 2:30 P.M., at Crowne Plaza Ortigas, Pasig City (tentative).

The attendance of School Health Personnel (SHP) from Schools Division Offices implementing a compressed work week shall be voluntary, in consideration of their approved work arrangements.

All School Health Personnel who will attend the activity are requested to register through the following link to confirm their attendance:

<https://bit.ly/HCPForumHIV>

The Schools Division Offices are requested to facilitate the participation of their respective School Health Personnel and ensure the registration of those who will attend the activity.

For information, guidance, and appropriate action.

Very truly yours,

JOCELYN DR ANDAYA *[Signature]*

Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

Regional Letter No. **098**, s. 2026

Encl.: as stated

ESSD/SHNU



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02 September 2026

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DR. JOCELYN DR. ANDAYA

Regional Director

Department of Education – National Capital Region (DepEd-NCR)

Thru: **DR. CONNIE P. GEPANAYAO**

Medical Officer IV and Head, School Health and Nutrition Unit

Subject: Healthcare Professionals Forum on HPV Disease Prevention and Awareness for DepEd-NCR School Health and Nutrition Personnel

Dear Director Andaya:

MSD Philippines respectfully seeks the acknowledgment and endorsement of the Department of Education–National Capital Region (DepEd-NCR) for the conduct of a **Healthcare Professionals (HCP) Forum on HPV Disease Prevention and Awareness** for DepEd-NCR School Health and Nutrition (SHN) personnel, scheduled on **25 September 2026 from 9:00 AM to 2:30 PM**, tentatively at **Crowne Plaza Ortigas, Pasig City**.

The forum aims to provide scientific updates and strengthen awareness on Human Papillomavirus (HPV) and its public health impact. The proposed program will feature expert-led discussions on **the Burden of HPV and Gender-Neutral HPV Vaccination and HPV Vaccination Access Challenges and Potential Solutions**, with the objective of enhancing the knowledge of all DepEd Medical Officers, Dentists, Nutritionists and Nurses as health advocates within the school setting.

We believe this activity will complement DepEd-NCR's School Health and Nutrition programs and serve as a platform for professional development, knowledge-sharing, and collaboration among SHN healthcare personnel across the region.

We would be honored to be working with the DepEd-NCR in advancing health education and disease prevention efforts for the benefit of learners, parents, and school communities. Attached for your review and consideration is the proposed program flow.

For further coordination, our Access Program Manager **Carolyn C. Bayabos** may be reached thru her mobile number **09178977165** or carolyn.bayabos@msd.com.

Thank you for your time and consideration. We look forward to your favorable response and guidance regarding this proposal.

Yours sincerely,

Electronically signed by: Karlo Paredes
Reason: I am approving this document
Date: Sep 3, 2026 14:09:06 GMT+8

KARLO PAREDES, MPH

Director

Strategic Alliances, Policy and Communications

MSD Philippines