Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division Superintendent

SEP 15 2026

MEMORANDUM

2026 INCIDENT COMMAND SYSTEM (ICS) TRAINING COURSES

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Principals / OICs
All Others Concerned

1. Attached is a letter from Dr. Erwin O. Alfonso, Department Head II, Muntinlupa City DDRM, dated September 2, 2026, on the above-captioned title, the contents of which are self-explanatory, for the information and guidance of all concerned.

2. The following SDO personnel are authorized to be resource speakers in ICS courses.
   a. Mr. EDUARDO L. KONDO
   b. Mr. REYNANTE BENITO
   c. Mr. JERICHO YLEN

2. Immediate and wide dissemination of this Memorandum is desired.

For:

VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

By:

ATTY. ERNESS FAITH REGACHO-ESPANTO
Attorney III
Officer-in-Charge

Encl.: As stated
References: As stated
To be indicated in the Perpetual Index
Under the following subjects:

SAFETY EDUCATION COMMUNICATIONS

ELK/DM/2026 INCIDENT COMMAND SYSTEM (ICS) TRAINING COURSES
_____/September 15, 2026

Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
84237560, 84237561, 84237562
sdo.muntinlupa@gmail.com / sdo.muntinlupa@deped.gov.ph
deped-muntinlupa.com

J600-378

Republic of the Philippines
CITY GOVERNMENT OF MUNTINLUPA
City of Muntinlupa

DEPARTMENT OF DISASTER RESILIENCE AND MANAGEMENT
(Formerly Muntinlupa City Disaster Risk Reduction Management Office)
Hall of Justice Compound, Resilience Building, Susana Heights, Tunasan, Muntinlupa City
Tel. No.: 8925-43-82

SDO-MUNT RECORDS
RECEIVED
9-8-26
BY: EVELYN N. DINGAL
TIME: 10:50am

September 2, 2026

DR. VIOLETA M. GONZALES, CESO VI
Schools Division Superintendent
Schools Division Office – Muntinlupa City

Dear Dr. Gonzales,

Greetings from Muntinlupa City Department of Disaster Resilience and Management!

As part of the initiatives on disaster preparedness and capacity building of Muntinlupa, we will be conducting **INCIDENT COMMAND SYSTEM (ICS)** Training Courses in coordination with the Office of Civil Defense – National Capital Region.

In line with this, we would like to invite **MR. EDUARDO L. KONDO** to be one of the **RESOURCE PERSONS** for the following trainings:

NO	TRAINING	DATE	VENUE	REQUESTOR
1	ICS – Executive Course	October 7, 2026	Vivere	RITM
2	BICS for RITM Personnel	October 12-16, 2026	Tagaytay Country Club	
3	BICS for Private Sectors	October 20-22, 2026	Within Muntinlupa City	DDRM
4	BICS for SDO Personnel	October 27-29, 2026		
5	BICS for LGU Personnel	November 10-12, 2026		

His experience as a CADRE is essential to the success of the training. We would appreciate his presence and expertise throughout the training.

All related training concerns such as accommodations (if outside Muntinlupa), meals and transportation will be provided. Moreover, a pre-coordination meeting will be facilitated at least one week before the actual training date which will be coordinated accordingly.

Should you have any concerns, please feel free to contact our Technical Section Head, Mr. Andro E. Orapa at 09628463545.

We are looking forward for a favorable response on this request. Your support is instrumental to the success of the ICS training.

Thank you and God Bless!

Respectfully,

DR. ERWIN O. ALFONSO
Department Head II
Muntinlupa City – DDRM

Noted by:

HON. ROZZANO RUFINO B. BIAZON
City Mayor
Muntinlupa City

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In line with this, we would like to invite **MR. REYNANTE BENITO** to be one of the **RESOURCE PERSONS/SHADOW** for the following trainings:

NO	TRAINING	DATE	VENUE	REQUESTOR
1	BICS for SDO Personnel	October 27-29, 2026	Within Muntinlupa City	DDRM

His experience as a CADRE is essential to the success of the training. We would appreciate his presence and expertise throughout the training.

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In line with this, we would like to invite **MR. JERICHO YLEN** to be one of the **RESOURCE PERSONS** for the following trainings:

NO	TRAINING	DATE	VENUE	REQUESTOR
1	BICS for Private Sectors	October 20-22, 2026	Within Muntinlupa City	DDRM
2	BICS for SDO Personnel	October 27-29, 2026		

His experience as a CADRE is essential to the success of the training. We would appreciate his presence and expertise throughout the training.

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