



All-Sept - 2026 - 0578

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM

RECONSTITUTION OF DIVISION COMMITTEE FOR SITES TITLING

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

In line with the Department of Education's mandate to ensure access to quality basic education for all Filipino learners, school sites must be properly secured through the processing of usufruct agreements and other modes of property transfer (such as donation, sale, or exchange) in DepEd's favor. This safeguards school sites from disposal, sale, liens, or encumbrances, and protects against reconveyance suits and claims for payment from private entities, individuals, or heirs of donors.

Thus, this Office hereby re-constitutes the Division Sites Titling Committee who will assist schools in the facilitation of their respective school title/ownership/possession.

Chairman: **Atty. Erness Faith J. Regacho-Espanto**
Division Attorney

Members: **Engr. Jerone M. Tagapan**
Division Engineer

Dr. Jayson B. Albaro
Education Program Supervisor

Joseph D. Nilo
Planning Officer III

Secretariat: **Dr. Evangeline M. Aman**
Public Schools District Supervisor

Please be guided accordingly.


VIOLETA M. GONZALES, CESO VI
Schools Division Superintendent

Enclosure: As stated

Reference: None

To be indicated in the Perpetual Index under the following subjects:

DESIGNATION

EFJR / RECONSTITUTION OF DIVISION COMPLIANCE OFFICERS FOR PRIVACY
383 September 16, 2026

UN-2026-383



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
84237560, 84237561, 84237562
sdo.muntinlupa@gmail.com / sdo.muntinlupa@deped.gov.ph
deped-muntinlupa.com