



OCT-0131

Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM
No. 463, s. 2026

**CREATION OF THE TECHNICAL WORKING GROUP
ON SCHOOL SAFETY AND SECURITY**

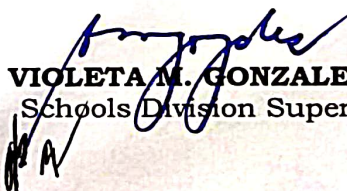
To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum No. 802, s. 2026 titled, *Creation of the Regional Technical Working Group on School Safety and Security*, that aims to strengthen the coordination and response to incidents affecting the safety and security of learners and personnel in the National Capital Region.

2. In this regard, the Division Technical Working Group on School and Safety is as follows:

Chairperson:	DR. VIOLETA M. GONZALES Schools Division Superintendent
Vice Chairperson:	DR. LILIA A. RICERO Asst. Schools Division Superintendent
Co-Chairpersons:	MA. REGAELE A. OLARTE Chief Education Supervisor, SGOD DR. FLORANTE C. MARMETO Chief Education Supervisor, CID
Members:	ATTY. ERNESS FAITH REGACHO-ESPANTO Attorney III/SDO Legal Officer KING SOLIDINI J. TORRES Project Development Officer I/Div. LRP Focal Person EDUARDO L. KONDO Project Development Officer II/Div. Safety Officer MAY L. BORJAL IT Officer I/Division IT Officer

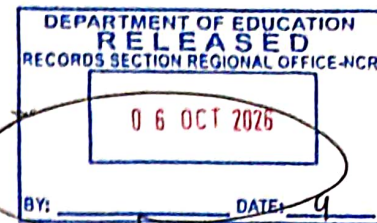
3. Immediate and wide dissemination of this Memorandum is enjoined.


VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

Enclosure: As stated
References: None
To be indicated in the Perpetual Index
under the following subjects:
SCHOOL SAFETY AND SECURITY TWG
KSJT / CREATION OF THE TECHNICAL WORKING GROUP ON SCHOOL SAFETY AND SECURITY
463 / OCTOBER 6, 2026



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



September 29, 2026

REGIONAL MEMORANDUM

No. 802, s.2026

RECEIVED BY:
[Signature]
MARLON A. SALONGA
SDO-MUNTINLUPA (RECORDS UNIT)

To: Schools Division Superintendents
Assistant Schools Division Superintendents
School Heads and
All Others Concerned

**CREATION OF THE REGIONAL TECHNICAL WORKING GROUP ON
SCHOOL SAFETY AND SECURITY**

1. In line with the Department of Education's commitment to ensure safe, secure, and child-friendly learning environments, a Regional Technical Working Group (TWG) on School Safety and Security is hereby created to strengthen the Regional Office's coordination and response to incidents affecting the safety and security of learners and personnel.

2. **COMPOSITION**

The TWG shall be composed of:

Chairperson: Atty. Annaliza G. Esperanza

Co-Chairperson: Rommel M. Villareal

Members:

1. Dr. Arren V. Aduan, HRDD
2. Dr. Maricar A. Bangit, CLMD
3. Mr. Ernesto M. Magdaong Jr., ASM
4. Dr. Gina L. Cruz, LRP
5. Mr. Al-Nemery M. Gancgo, DRRM

The Chairperson may call upon other Regional Office personnel or concerned agencies when necessary, depending on the nature of the incident.



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NATIONAL CAPITAL REGION

3. The TWG shall:

1. Serve as the Regional Office's first responders to reported incidents involving school safety and security and immediately coordinate appropriate action;
2. Receive, assess, and coordinate the response to significant incidents involving learners, personnel, school facilities, and school operations;
3. Coordinate with the concerned Schools Division Office, School Head, School DRRM Team, Child Protection Committee, and appropriate government agencies, as necessary;
4. Provide immediate technical and policy guidance on legal, learner protection, disaster risk reduction and emergency response concerns;
5. Facilitate the proper documentation, referral, reporting, and follow-through of incidents; and
6. Recommend appropriate preventive and corrective measures based on incidents and identified safety and security risks.

4. The Roles of the members shall be as follows:

1. The Legal Division shall provide legal and policy guidance and lead the overall coordination of the response.
2. The Learner Protection Unit shall address learner protection concerns and ensure appropriate child-sensitive interventions and referrals.
3. The DRRM Unit shall provide technical assistance on emergency preparedness, response, evacuation, hazard management, and coordination with emergency responders.

5. The TWG shall complement and not replace the existing functions of the School DRRM Teams, Child Protection Committees, School Heads, and Schools Division Offices pursuant to existing DepEd policies and issuances.

In cases requiring immediate action, the TWG shall coordinate directly with the concerned SDO, school, and appropriate emergency or law enforcement agencies.



Republic of the Philippines
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NATIONAL CAPITAL REGION

6. This Memorandum shall take effect immediately upon issuance.
7. For information, guidance and compliance.

JOCELYN DR ANDAYA 
Regional Director, NCR
Concurrent Officer-In-Charge
Office of the Assistant Secretary for Operations