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Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division Superintendent

OCTOBER 28, 2026

MEMORANDUM
No. 503, s. 2026

UTILIZATION OF NEW LEARNING MANAGEMENT SYSTEM (LMS) FOR INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT)

To: Assistant Schools Division Superintendent
Chief Education Supervisor, School Governance and Operations Division
Chief Education Supervisor, Curriculum Implementation Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum No. 877, s. 2026 titled, Utilization of New Learning Management System (LMS) for Induction Program for Beginning Teachers (IPBT), the contents of which are self-explanatory, for the information and guidance of all concerned.

2. All newly-hired teachers for SY 2026-2027 shall register using their DepEd email address and access the new LMS through the link **https://bit.lyTIPCoursebook.**

3. All schools, through the school heads/TIP focal persons, shall identify teachers who did not complete their IPBT Coursebook in the old LMS. Using the template on Enclosure A, they shall upload the consolidated list to **https://tinyurl.com/IPBTONCR on or before October 30, 2026**, to facilitate the database migration.

4. Likewise, all school TIP focal persons are directed to attend the Online Orientation on the New LMS on **October 29, 2026 at 10:00 AM via MS Teams. The MS Teams link** will be sent to the official GC and/or emails of the concerned participants.

5. For inquiries or further clarification, please coordinate with **Ms. Ivy M. Romano, Senior Education Program Specialist of the Human Resource Development (HRD) Section** via email **sgod.hrd.muntinlupa@gmail.com at or call (02) 8805-9935 Local 24.**

NUM-2026-503

A-1027082

6. Immediate and wide dissemination of this Memorandum is desired.

VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects

TEACHERS POLICY PROFESSIONAL DEVELOPMENT

IMR/Memo on IPBT-New LMS
503 October 27, 2026

NUM-2026-503

5600

Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

DEPARTMENT OF EDUCATION
RELEASED
RECORDS SECTION REGIONAL OFFICE-NCR
26 OCT 2026
BY: _____ DATE: 11:53

October 20, 2026

REGIONAL MEMORANDUM
No. 877 s. 2026

To: Schools Division Superintendents
Chiefs, School Governance and Operations Division
Elementary and Secondary Principals
All Others Concerned

UTILIZATION OF NEW LEARNING MANAGEMENT SYSTEM (LMS) FOR INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT)

1. This is in reference to the **Advisory** from Dr. Joseph G. Dela Cruz, Director IV of the National Educators Academy of the Philippines (NEAP), dated September 16, 2026, informing all Schools Division Offices regarding the above-captioned program.

2. All newly-hired teachers for S.Y. 2026 – 2027 shall register using their DepEd email address and access the new LMS through the link https://bit.ly/TIPCoursebook.

3. Schools Division Offices (SDOs) shall identify teachers who did not complete their IPBT Coursebook in the old LMS. Using the template on Enclosure A, SDOs shall upload the consolidated list to https://tinyurl.com/IPBTRONCR on or before October 30, 2026, to facilitate database migration.

4. All SDOs shall monitor the conduct of IPBT and provide technical assistance to schools as needed. Likewise, they are requested to ensure timely updating and submission of program tracking data through the link https://bit.ly/neapteacherinduction

5. For inquiries or further clarifications, please coordinate with **Ms. Dia Sielo D. Carabaña**, Education Program Specialist II, **NEAP-Professional Development Division (PDD)** via email at neap.pdd@deped.gov.ph **or call (02) 8715-9919**.

6. Immediate dissemination of this Memorandum is directed.

JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operation

Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

ADVISORY

September 16, 2026

New Learning Management System for the Induction Program for Beginning Teachers (IPBT)

1. This advisory is issued in reference to **DM-OUHROD-2023-1372**, *titled* ***Conduct of Activities Related to the Induction Program for Beginning Teachers (IPBT)*** dated September 20, 2023.

2. In line with the implementation of the IPBT, all concerned are hereby informed that the new Learning Management System (LMS) may now be accessed through the link and QR code below:

https://bit.ly/TIPCoursebook

3. Before accessing the course, all newly hired teachers are requested to register using their official DepEd email address. This will ensure proper enrollment and tracking participation in the IPBT.

4. Please be advised that this is a new LMS platform. Since progress and completion records from the previous LMS will not be migrated, all newly hired teachers will initially be enrolled in Coursebook 1.

To facilitate a smooth transition, **Regional Offices (ROs)**, through their respective Schools Division Offices (SDOs), shall submit a **duly validated list of newly hired teachers who have already started the IPBT in the previous LMS**, indicating the coursebook/s they have completed (e.g., Coursebook 1, Coursebook 2). The submitted list shall be **duly signed by the Regional Director** to certify its accuracy and validation.

Please accomplish and submit the required information through this QR code and link:

https://forms.cloud.microsoft/r/X1zKmX2nr2

5. All Regional Offices (ROs) and Schools Division Offices (SDOs) are requested to continue monitoring the implementation of the IPBT and ensure the timely accomplishment and submission of the monitoring forms through the following link: https://bit.ly/neapteacherinduction.

6. Should you have questions and concerns, please coordinate with **Ms. Dia Sielo D. Carabaña**, Education Program Specialist II of NEAP-PDD, through email neap.pdd@deped.gov.ph or landline (02) 8715-9919.

7. For immediate dissemination and appropriate action.

JOSEPH G. DELA CRUZ
Director IV, NEAP

Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2023-1372

TO : **REGIONAL DIRECTORS**
SCHOOL DIVISION SUPERINTENDENTS
HRDD CHIEFS
NEAP-R FOCAL PERSONS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : **GLORIA JEMAMIL-MERCADO**
Undersecretary for Human Resource and Organizational Development

SUBJECT : **CONDUCT OF ACTIVITIES RELATED TO THE INDUCTION PROGRAM FOR BEGINNING TEACHERS (IPBT)**

DATE : September 20, 2023

1. Following the provisions of DO 11, s. 2019 or the Implementation of the NEAP Transformation, NEAP is mandated to take charge of the design, development, and delivery of programs supporting teachers and school leaders. This includes the induction program for all newly hired teachers which encompasses the support mechanisms put in place to assist newly hired teachers in becoming effective and efficient in performing his or her functions as full-fledged DepEd personnel.

2. Field implementers shall continue to use the existing PPST-based coursebooks and materials in the induction of new teachers. Beginning teachers who have participated in the pilot implementation and have completed all Year 1 activities and coursebooks shall continue with Years 2 and 3 of the program. Please see Enclosure 1 for the summary of activities.

3. Expenses for the school-based induction activities shall be charged to the school MOOE, subject to the usual accounting and auditing rules and regulations.

4. Relative to this, Regional Offices (RO) shall ensure that Schools Division Offices (SDOs) collate data on the schools and the number of newly hired teachers who will start their induction for SY 2023-2024. Links to the regional trackers, as well as coursebooks and monitoring forms, can be accessed from *bit.ly/neapteacherinduction.*

Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

5. ROs shall submit the accomplished data sheet on or before **September 29, 2023**. The submitted data will be valuable in the subsequent reorientation of program implementers and other funding considerations regarding the program.

6. In addition, ROs and SDOs must strengthen monitoring of the implementation and ensure the timely submission of monitoring forms. Monitoring details are summarized in Enclosure 2.

7. Program implementers, i.e., Regional and Division Focal Persons, school heads, and master/head teachers, who will be implementing the program for SY 2023-2024 are instructed to register at **bit.ly/ipbt2023orientation** for the clustered virtual orientation on October 17-20, 2023.

8. For more information and clarifications, please contact Ms. Richie Vesagas of the National Educators Academy of the Philippines-Professional Development Division, Department of Education at DepEd Central Office, Room 211 Mabini Building, DepEd Complex, Meralco Ave., Pasig City through email at pdd.pdi@deped.gov.ph or telefax number (02) 8715-9919.

9. For your information and strict compliance.

Copy furnished:
[USec. Revsee Escobedo]
[Undersecretary for Operations]

[NEAP EPDDD/ Vesagas]

Enclosure 1: Summary of IPBT Activities for Beginning Teachers
Please access *bit.ly/neapteacherinduction* for the full copy of the materials.

<table>
<tr><th colspan="2">Year</th><th>Courses</th><th>In-school Mentoring</th><th>Other Activities</th><th>Possible MOVs</th></tr>
<tr><td rowspan="7">Year 1</td><td rowspan="2">Quarter 1</td><td>Orientation and Guide for Mentors and Teachers

Coursebook 1</td><td rowspan="7">Coaching and Mentoring

Differentiated Supervision

Submission of outputs and exit quizzes to be checked by the mentors. Feedback will be discussed with the mentees.</td><td rowspan="7">1 formal classroom observation every quarter

LAC sessions

Job-embedded learning

Other relevant PD programs (e.g. INSET)</td><td rowspan="13">Mentoring schedules or agreements

Accomplished and checked coursebooks

Passing scores of summative quizzes

Signed Course Completion Certificates

Signed COTs

Performance Monitoring and Coaching Forms

LAC Reports

PD Certificates

Signed IPCRF-IDP</td></tr>
<tr><td rowspan="2">Quarter 2</td><td>Coursebook 2</td></tr>
<tr><td>Mainstreamed Learning Delivery Modalities (LDM) modules</td></tr>
<tr><td rowspan="2">Quarter 3</td><td>Coursebook 3</td></tr>
<tr><td>Coursebook 4</td></tr>
<tr><td rowspan="2">Quarter 4</td><td>Coursebook 5</td></tr>
<tr><td>Coursebook 6</td></tr>
<tr><td colspan="4">End of SY: Submission of Year 1 Portfolio</td></tr>
<tr><td>Year 2</td><td></td><td></td><td>Coaching and Mentoring

Differentiated Supervision</td><td>1 formal classroom observation every quarter

LAC sessions

Job-embedded learning

Other relevant PD programs</td></tr>
<tr><td colspan="5">End of SY: Submission of Year 2 Outputs embedded in the RPMS Portfolio</td></tr>
</table>

Year 3			Coaching and Mentoring Differentiated Supervision	1 formal classroom observation every quarter LAC sessions Job-embedded learning Other relevant PD programs	
End of SY: Submission of Year 3 Outputs embedded in the RPMS Portfolio					
Completion Ceremony					

Enclosure 2: Monitoring and Evaluation Details
Please access *bit.ly/neapteacherinduction* for the downloadable copy of the forms.

M&E Document	Person Responsible	Submission Details
Coursebook Exit Quizzes lodged in the National Education Portal (training.deped.gov.ph)	IPBT Mentee	certificate indicating passing score to be submitted to mentor
IPBT Portfolio (physical or digital)	IPBT Mentee	to be submitted to mentor and school head at the end of each SY
M&E Form for Mentors	IPBT Mentor	to be submitted to the School Head at the end of each SY
M&E Form for School Heads	School Head	to be submitted to the Division IPBT Coordinator at the end of each SY
M&E Form for Division Coordinators	IPBT Division Coordinators	to be submitted to NEAP-R at the end of each SY

Enclosure A

Please indicate the names of newly hired teachers who have already started the IPBT in the previous LMS, indicating the appropriate coursebook completed (e.g., Coursebook 1, Coursebook 2, etc.) and to be taken by each teacher (e.g., Coursebooks 2–6, 3–6, etc.).

	Name	DepEd Email Enrolled in the LMS	Sex	School	School ID	Schools Division Office (SDO)	Date Hired (mm/dd/yy)	Last Coursebook Completed	Coursebooks to be Completed
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									

Prepared by

NAME
Designation

Reviewed by

NAME
SGOD Chief

Approved by

NAME
Schools Division Superintendent