



Republic of the Philippines
Department of Education

NATIONAL CAPITAL REGION
SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

MEMORANDUM
No. 487, s. 2026

**PARTICIPATION IN THE 2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM
AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL
PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENT - BATCH 1**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads/OICs
All Others Concerned

1. Attached is Regional Memorandum No. 824, s. 2026, dated October 8, 2026, the contents of which are self-explanatory, for the information and guidance of all concerned.

2. Relative to this, below is the list of participants to the said activity:

Name	Designation	Office
1. Ms. Cecilia Teresa C. Claudel	Education Program Specialist II	SDO Muntinlupa
2. Mr. King Solidini J. Torres	Project Development I	SDO Muntinlupa
3. Ms. Rouen Ruth Cristobal	MPTAF Vice President	Muntinlupa Science HS
4. Mr. Eric Guevarra	MPTAF Secretary	Sucat ES Main
5. Ms. Ma Charity Antonio	MPTAF Treasurer	Tunasan ES

3. Particular attention is invited to paragraph three of the said memorandum for the confirmation of attendance.

4. Immediate and wide dissemination of this Memorandum is desired


VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

Enclosure: As stated
References: As stated
To be indicated in the Perpetual Index
under the following subjects:

PROGRAM POLICIES SEMINARS

CTCC/DM/PARTICIPATION IN THE 2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM AND ORIENTATION OF REGIONAL
AND DIVISION PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENT - BATCH 1

487/ October 15, 2026

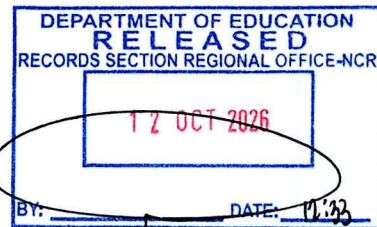
NUM-487-2026



Student Center for Life Skills Bldg., Centennial Ave, Brgy. Tunasan, Muntinlupa City
8805-9935, 8805-9940
sdo.muntinlupa@gmail.com
deped-muntinlupa.com



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION



October 8, 2026

REGIONAL MEMORANDUM

No. **824**, s. 2026

To: Schools Division Superintendents
SGOD Chiefs
Division Partnership Focal Persons
All Others Concerned

**PARTICIPATION IN THE 2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM
AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL
PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENTS – BATCH 1**

1. In reference to the attached Memorandum CO-OASPAEP No. 09-110 s. 2026 dated September 23, 2026, from Asec Cilette Liboro Co, Assistant Secretary for Public Affairs and External Partnerships, the Schools Divisions are hereby informed of the above captioned activities to be conducted on **October 21-22, 2026**, at **Swiss-BelHotel Blulane, 609 Tomas Mapua St., Binondo, Sta. Cruz, Manila**.
2. The **Parent-Teacher Association Forum (PTA Forum)** aims to provide an avenue for meaningful participation, collaboration and engagement of parents and teachers in matters concerning learners, schools and communities towards promotion of safe and supportive learning environment while the **Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments** which will be conducted on the succeeding day, provides a venue for sharing updates, good practices and ensuring common understanding of current policies, processes, priorities and directions on partnership initiatives.
3. In this connection, the SDOs are requested to participate in the two-day activities with the following identified participants as indicated in the Memorandum. Likewise, participants are **required to confirm their participation** thru this link <https://tinyurl.com/2026PTAOrientation-RegBatch1a> on or before **October 12, 2026**.
4. Immediate and wide dissemination of and compliance with this Memorandum is desired.

JOCELYN DR ANDAYA
Regional Director, NCR
Concurrent Officer-In-Charge, Office of the
Assistant Secretary for Operations

Encl.: As stated.

/essd/joan/



Republic of the Philippines

Department of Education

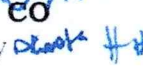
OFFICE OF THE ASSISTANT SECRETARY FOR PUBLIC AFFAIRS AND EXTERNAL PARTNERSHIPS

CO-OASPAEP No. 04-110, s. 2026

MEMORANDUM

TO : **CONCERNED REGIONAL DIRECTORS**
(Regions II, IVB, V, CAR and National Capital Region)
CONCERNED SCHOOLS DIVISION/CITY SUPERINTENDENTS

ATTENTION : **REGIONAL PARTNERSHIP FOCAL PERSONS**
DIVISION PARTNERSHIP FOCAL PERSONS

FROM : 
CILETTE LIBORO CO
Assistant Secretary 

SUBJECT : **PARTICIPATION IN THE 2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENTS - BATCH 1**

DATE : September 23, 2026

I. BACKGROUND

The Department of Education (DepEd) recognizes the vital role of parents and education stakeholders in supporting the delivery of quality, inclusive, and learner-centered basic education. Through the Parent-Teacher Association (PTA), parents and educators are provided an avenue for meaningful participation, collaboration, and engagement in matters concerning learners, schools, and communities. In line with the Department's continuing efforts to strengthen stakeholder engagement and promote safe and supportive learning environments, the **"2026 Parent-Teacher Association (PTA) Forum"** shall provide a venue for dialogue, consultation, policy updates, and sharing of good practices among PTA leaders and DepEd representatives, with focus on PTA roles and responsibilities, learner welfare and protection, safe school initiatives, parent participation, and school-community collaboration.

Complementing the PTA Forum, the Department shall conduct on the succeeding day the **"Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments"** to strengthen the implementation and management of external partnerships by ensuring a common understanding of current policies, processes, priorities, and directions. The orientation shall also provide a venue for sharing updates, good practices, and implementation experiences, clarifying roles and responsibilities, and addressing emerging concerns in facilitating, documenting, monitoring, and sustaining partnerships at the Regional and Schools Division Offices. Overall, the two-day activity aims to strengthen collaboration and ensure greater coordination and alignment of stakeholder engagement and partnership initiatives across governance levels.

II. OBJECTIVES

A. Day 1 - 2026 Parent-Teacher Association (PTA) Forum

The PTA Forum aims to:

- provide a venue for dialogue and consultation among PTA leaders, DepEd officials, and relevant stakeholders on matters concerning parent participation and engagement in basic education;
- strengthen the understanding of PTA roles, responsibilities, and contributions in supporting learner welfare, school safety, and a positive and inclusive school environment;
- discuss relevant DepEd policies, programs, and initiatives affecting PTAs and school communities;
- promote meaningful and constructive parent participation in school governance and education programs; and
- identify key action points and commitments to strengthen PTA-DepEd collaboration at the school, division, and regional levels.

B. Day 2 - Orientation of Regional and Division Partnership Focal Persons

The Partnership Orientation aims to:

- provide updates on current DepEd policies, programs, processes, and priorities concerning external partnerships;
- ensure a common understanding and alignment among Regional and Division Partnership Focal Persons on the Department's directions for partnership development and management;
- clarify the roles and responsibilities of Partnership Focal Persons in facilitating, documenting, monitoring, and sustaining partnerships;
- strengthen coordination and communication among the Central Office, Regional Offices, and Schools Division Offices in implementing partnership initiatives;
- provide a venue for sharing good practices, implementation experiences, and emerging concerns in partnership management; and
- establish action points and mechanisms for improved coordination, monitoring, and sustainability of partnership-supported programs and initiatives.

III. DATE, VENUE, AND PARTICIPANTS

The activity shall be conducted according to the schedule indicated below, with the corresponding participants as follows:

• Day 1 - PTA Forum

- | | |
|----------------|---|
| Date : | October 21, 2026 |
| Venue : | NCR <i>(to be announced through Administrative Note)</i> |
| Participants : | 1. PTA Federated Officers (Provinces and Independent Cities) <ul style="list-style-type: none">➢ Federated PTA President➢ Federated PTA Vice President➢ Federated PTA Secretary/Treasurer |
| | 2. Three (3) Regional Participants <ul style="list-style-type: none">➢ ESSD Chief,➢ Regional Partnership Focal Person, and➢ Technical Assistant (TA) I |
| | 3. Four (4) Teacher Representative per Region |
| | 4. Two (2) Division Participants <ul style="list-style-type: none">➢ SGOD Chief, and/or➢ Senior Education Program Specialist (SEPS), and/or➢ Education Program Specialist (EPS) II. |

• **Day 2 – Partnership Orientation**

Date : October 22, 2026

Venue : NCR *(to be announced through Administrative Note)*

Participants : 1. Three (3) Regional Participants

➤ ESSD Chief,

➤ Regional Partnership Focal Person, and

➤ Technical Assistant (TA) I

2. Two (2) Division Participants

➤ SGOD Chief, and/or

➤ Senior Education Program Specialist (SEPS), and/or

➤ Education Program Specialist (EPS) II.

Note: Same participants from Day 1 except for the PTA Officers and Teachers

The breakdown of participants is provided in Enclosure No. 1.

IV. CONFIRMATION OF PARTICIPATION

The Regional Offices and Schools Division Offices are requested to submit the names and details of their designated participants through the following link:

<https://tinyurl.com/2026PTAOrientation-RegBatch1>

V. TRAVEL AND OTHER EXPENSES

The travel and other incidental expenses of participants will be chargeable against the Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to existing accounting and auditing rules and regulations.

The specific details and arrangements for the conduct of the activities, including the program flow, session guide, session schedules, activity mechanics, and other administrative and logistical instructions, shall be provided through the Administrative Notes for the Participants, which shall be issued prior to the conduct of the activity.

For immediate dissemination and strict compliance.

Thank you very much.

Enclosure 1: Breakdown of Participants for the 2026 PTA Forum and Partnership Orientation - Batch 1

Region	Participants	DAY 1	DAY 2
Region II	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	18	18
	Federated PTA Officers		
	Batanes	3	
	Cagayan	3	
	Isabela	3	
	Nueva Vizcaya	3	
	Quirino	3	
	Santiago City	3	
	Total	43	21
MIMAROPA	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	14	14
	Federated PTA Officers		
	Marinduque	3	
	Occidental Mindoro	3	
	Oriental Mindoro	3	
	Palawan	3	
	Romblon	3	
	Puerto Princesa City	3	
	Total	39	17
Region V	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	26	26
	Federated PTA Officers		
	Albay	3	
	Camarines Norte	3	
	Camarines Sur	3	
	Catanduanes	3	
	Masbate	3	
	Sorsogon	3	
	Naga City	3	
	Total	54	29
NCR	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	32	32
	Federated PTA Officers		
	Caloocan City	3	
	Las Piñas City	3	
	Makati City	3	
	Malabon	3	

Region	Participants	DAY 1	DAY 2
	Mandaluyong City	3	
	Manila	3	
	Marikina City	3	
	Muntinlupa City	3	
	Navotas	3	
	Parañaque City	3	
	Pasay City	3	
	Pasig City	3	
	Quezon City	3	
	San Juan City	3	
	Taguig/Pateros	3	
	Valenzuela City	3	
	Total	87	35
CAR	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	16	16
	Federated PTA Officers		
	Abra	3	
	Apayao	3	
	Benguet	3	
	Ifugao	3	
	Kalinga	3	
	Mountain Province	3	
	Baguio City	3	
	Total	44	19
GRAND TOTAL		267	121