



Republic of the Philippines
Department of Education
NATIONAL CAPITAL REGION

SCHOOLS DIVISION OFFICE OF MUNTINLUPA CITY

Office of the Schools Division
Superintendent

OCT 13 2026

OFFICE MEMORANDUM

**PREPARATION AND SUBMISSION OF ANNUAL IMPLEMENTATION PLAN (AIP)
FY 2027 PER FUNCTIONAL DIVISIONS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, School Governance & Operations Division
Chief Education Supervisor, Curriculum Implementation Division
Administrative Officer V
All Others Concerned

1. In line with DBM National Budget Memorandum No. 156, dated January 5, 2026, and the Department's applicable planning policies, all Functional Divisions are requested to accomplish the FY 2027 AIP template, ensuring that all proposed PPAs are complete, accurate, and aligned with the Department's priorities, targets, and budget-planning requirements. All entries must be completed in the prescribed template on or before October 25, 2026. The template may be accessed through the following link: https://bit.ly/AIP_FY2027_FUNCTIONAL_DIVISIONS.

2. All Functional Divisions are requested to review the Division Improvement Project Titles reflected in the template. If any project is no longer applicable or has been revised, the corresponding project title and details shall be updated to reflect the appropriate projects for FY 2027 and ensure alignment with the Division's current priorities and plans.

3. For assistance in completing the FY 2027 AIP template, concerned personnel are requested to coordinate directly with *Ms. Phoebe R. Arroyo*, Senior Education Program Specialist, Planning and Research Division, or contact her at (02) 8423-7560 to 8423-7562, local 120.

4. Immediate and wide dissemination of this Memorandum is desired.


VIOLETA M. GONZALES CESO VI
Schools Division Superintendent

Encl: none

Reference: as stated

To be indicated in the Perpetual Index
Under the following subjects:

ACTIVITY

PLAN

PROJECT

PRA/Preparation and Submission of Annual Implementation Plan (AIP) FY 2027 Per Functional Divisions
018/October 12, 2026

OM-2026-018



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