



**PURCHASE ORDER**  
Department of Education  
National Capital Region  
DepEd - Muntinlupa City

Supplier : **VIBAL FOUNDATION, INC.**Address : **G. Araneta Avenue Corner Talayan Brgy. Santo Domingo, Quezon City**P.O. No. : **PO-RFQ-2026-09-0006**Date : **9/7/2026**Mode of Procurement : **SMALL VALUE PROCUREMENT**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Public Elementary Schools in Muntinlupa City**Date of Delivery : **on or before October 30, 2026**Delivery Term : **Delivered At Place**

| Stock/<br>Property No. | Unit | Description                                                                                                                                                                                                                                                                                                                                 | Quantity | Unit Cost | Amount     |
|------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|------------|
|                        |      | <b>Printing and Delivery of Reading Materials for Key Stage 1 (Kindergarten to Grade 3)</b>                                                                                                                                                                                                                                                 |          |           |            |
|                        |      | <b>Reading Materials</b>                                                                                                                                                                                                                                                                                                                    |          |           |            |
|                        |      | <b>Kindergarten</b>                                                                                                                                                                                                                                                                                                                         |          |           |            |
|                        | Set  | 1. <b>Kulay (Story Book)</b><br>Book size - 8.27" x 11.69"<br>Paper requirement<br>Cover - C2S #180 lbs or Foldcote<br>cal. 12 solid white, with one side UV lamination<br>Inside Pages - C2S # 100<br>Colors<br>Cover - 4/4 color with one sided UV lamination<br>Inside Pages - 4/4 color<br>Binding - saddle-stitched                    | 2,400    | 59.40     | 142,560.00 |
|                        | Set  | 2. <b>My Jumbo Learning Workbook (Storybook)</b><br>Book size - 8.50" x 11.00"<br>Paper requirement<br>Cover - C2S #180 lbs or Foldcote<br>cal. 12 solid white, with one side UV lamination<br>Inside Pages - C2S # 70<br>Colors<br>Cover - 4/4 color with one sided UV lamination<br>Inside Pages - 4/4 color<br>Binding - saddle-stitched | 2,400    | 72.50     | 174,000.00 |
|                        |      | <b>Grade 1</b>                                                                                                                                                                                                                                                                                                                              |          |           |            |
|                        | Set  | 1. <b>Munting Patak Ulan (Storybook)</b><br>Book size - 8.27" x 11.69"<br>Paper requirement<br>Cover - C2S #180 lbs or Foldcote<br>cal. 12 solid white, with one side UV lamination<br>Inside Pages - C2S # 100<br>Colors<br>Cover - 4/4 color with one sided UV lamination<br>Inside Pages - 4/4 color<br>Binding - saddle-stitched        | 2,400    | 63.54     | 152,496.00 |
|                        |      |                                                                                                                                                                                                                                                                                                                                             |          |           |            |
|                        |      |                                                                                                                                                                                                                                                                                                                                             |          |           |            |
|                        |      |                                                                                                                                                                                                                                                                                                                                             |          |           |            |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

**JOMARY ESPANTO**

Signature over Printed Name of Supplier

SEPT. 07, 2026

Date

**VIOLETA M. GONZALES CESO VI**

Schools Division Superintendent

Fund Cluster :

Funds Available :

ORS/BURS No. :

Date of the ORS/BURS :

Amount :

**RAMON E. MEDINA**  
Signature over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit

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National Capital Region  
DepEd - Muntinlupa City

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|                                                                                    | Mode of Procurement : <b>SMALL VALUE PROCUREMENT</b> |

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| Stock/<br>Property No.                                           | Unit | Description                                                                                                                                                                                                                                                                                                                                | Quantity                                  | Unit Cost | Amount       |
|                                                                  | Set  | <b>2. Si Putot (Storyworkbook)</b><br>Book size - 8.27" x 11.69"<br>Paper requirement<br>Cover - C2S #180 1bs or Foldcote<br>cal. 12 solid white, with one side UV lamination Inside Pages - C2S # 7<br>Colors<br>Cover - 4/4 color with one sided UV lamination<br>Inside Pages - 4/4 color<br>Binding - saddle-stitched                  | 2,400                                     | ₱ 63.54   | ₱ 152,496.00 |
|                                                                  |      | <b>Grade 2</b>                                                                                                                                                                                                                                                                                                                             |                                           |           |              |
|                                                                  | Set  | <b>1. Ano Kaya ako Paglaki (Storyworkbook)</b><br>Book size - 8.27" x 11.69"<br>Paper requirement<br>Cover - C2S #180 1bs or Foldcote<br>cal. 12 solid white, with one side UV lamination<br>Inside Pages - C2S # 100<br>Colors<br>Cover - 4/4 color with one sided UV lamination<br>Inside Pages - 4/4 color<br>Binding - saddle-stitched | 2,400                                     | ₱ 62.59   | ₱ 150,216.00 |
|                                                                  | Set  | <b>2. Message in the Sand (Storyworkbook)</b><br>Book size - 8.27" x 11.69"<br>Paper requirement<br>Cover - C2S #180 1bs or Foldcote<br>cal. 12 solid white, with one side UV lamination<br>Inside Pages - C2S # 100<br>Colors<br>Cover - 4/4 color with one sided UV lamination<br>Inside Pages - 4/4 color<br>Binding - saddle-stitched  | 2,400                                     | ₱ 67.40   | ₱ 161,760.00 |
|                                                                  |      |                                                                                                                                                                                                                                                                                                                                            |                                           |           |              |
|                                                                  |      |                                                                                                                                                                                                                                                                                                                                            |                                           |           |              |
|                                                                  |      |                                                                                                                                                                                                                                                                                                                                            |                                           |           |              |
|                                                                  |      |                                                                                                                                                                                                                                                                                                                                            |                                           |           |              |

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Very truly yours,

**JOMARI ESPANTO**  
 Signature over Printed Name of Supplier  
**SEPT. 07, 2024**  
 Date

**VIOLETA M. GONZALES CESO VI**  
 Schools Division Superintendent

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_

**KARL E. MEDINA**  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

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| Stock/<br>Property No.                                           | Unit | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Quantity                                  | Unit Cost | Amount                |
|                                                                  |      | <b>Grade 3</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                           |           |                       |
|                                                                  | Set  | <b>1. Ang Bayang Maaksaya Sa Tubig (Storyworkbook)</b><br>Book size - 8.27" x 11.69"<br>Paper requirement<br>Cover - C2S #180 lbs or Foldcote<br>cal. 12 solid white, with one side UV lamination<br>Inside Pages - C2S # 100<br>Colors<br>Cover - 4/4 color with one sided UV lamination<br>Inside Pages - 4/4 color<br>Binding - saddle-stitched                                                                                                                                                                                                                                                                                                                             | 2,400                                     | ₱ 63.28   | ₱ 151,872.00          |
|                                                                  | Set  | <b>2. Hello Animals : Ang Masisipag na Langgam (Storyworkbook)</b><br>Book size - 8.27" x 11.69"<br>Paper requirement<br>Cover - C2S #180 lbs or Foldcote<br>cal. 12 solid white, with one side UV lamination<br>Inside Pages - C2S # 100<br>Colors<br>Cover - 4/4 color with one sided UV lamination<br>Inside Pages - 4/4 color<br>Binding - saddle-stitched                                                                                                                                                                                                                                                                                                                 | 2,400                                     | ₱ 54.50   | ₱ 130,800.00          |
|                                                                  |      | <b>Other Requirements</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                           |           |                       |
|                                                                  |      | The Reading Materials shall be packed and delivered to each school in accordance with the distribution list provided in Annex A. Each pack shall be labeled according to the item, and school. The reading materials shall be wrapped in kraft paper, covered with plastic and properly labeled, indicating the number of copies per pack, the item name, the grade level, and the name of school.<br><br>Annex A, attached hereto, contains the distribution list specifying the required number of copies for each school.<br><br>The Reading Materials shall be delivered within the period of October 2026. Delivery prior to the specified delivery period is encouraged. |                                           |           |                       |
| <b>TOTAL</b>                                                     |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                           |           | <b>₱ 1,216,200.00</b> |

(Total Amount in Words) **One Million Two Hundred Sixteen Thousand Two Hundred Pesos**

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Schools Division Superintendent

Fund Cluster : \_\_\_\_\_  
Funds Available : \_\_\_\_\_  
**KARINA E. MEDINA**  
Signature over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_  
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Amount : \_\_\_\_\_